



FIRST THINGS FIRST

Ready for School. Set for Life.

Arizona Early Child Development and Health Board
Yavapai Regional Partnership Council

DRAFT Minutes

Call to Order

A Regular Meeting of the First Things First – Yavapai Regional Partnership Council was held on October 22, 2014 at the Cottonwood-Oak Creek School District, Boardroom, 1 N. Willard Street, Cottonwood, Arizona, 86326.

Sherry Birch, Chair, called the meeting to order at 9:06 a.m.

Members Present: Sherry Birch, Kathy Watson, Ophelia Tewawina, Olga Morris, Patricia Bryant, Anne Babinsky, Morgan Dubs, Juanita Setzer, Angela Bradshaw Napper and Jim Howard.

Members Absent: Olga Morris.

Council Member Conflict of Interest Disclosure

Chair Sherry Birch declared a conflict of interest with regard to deliberations concerning any agenda item pertaining to Quality First, TEACH scholarships, Child Care scholarships, REWARD\$, Child Care Health Consultation, Mental Health Consultation and Raising a Reader because she, her staff or center are recipients of these services.

Council Member Patricia Bryant declared a conflict of interest with regard to deliberation concerning any agenda item pertaining to Quality First as her daughter works for a program that receives funding from Quality First. Patricia recanted her declaration as it was later identified that Patricia Bryant did not have a conflict of interest and the conflict did not directly affect her.

Approve RPC Meeting Minutes

Council Member Anne Babinsky made a motion to approve the minutes of the September 24, 2014 Regular Meeting of the Yavapai Regional Partnership Council, as presented. The motion was seconded by Council Member Morgan Dubs and passed unanimously.

Review and Discussion of Regional Priorities

Regional Director Lisa Blyth reviewed the priority roles, strategies and school readiness indicators, community forum feedback summary and an overview of First Things First funded and non-funded programming in the region directly related to the regions goal areas.

Discussion and Possible Approval of SFY2016 Regional Funding Plan

Regional Director Lisa Blyth presented the Yavapai Regional Funding Plan for SFY2016. The discussion included proposed strategies as well as contracted and proposed service numbers, and target populations. Regional Council members reviewed all strategies. Regional Director Lisa Blyth led the discussion in regard to the funding plan worksheet by supplying scenarios to assist in balancing the budget. Regional Council members reviewed all current strategies and discussed their intent for strategy continuation in fiscal year 2016. At this time Council Members took a break from the meeting. Chair Sherry Birch called the meeting to order at 11:18 a.m. Within the goal areas, the Regional Council discussed the following strategies and funding levels:

Council Member Ophelia Tewawina made a motion that the Yavapai Regional Partnership Council approve the Quality First Strategy package for 33 centers and 4 homes, with an estimated funding allotment of \$528,559.00 as presented in today's Funding Plan document. The motion was seconded by Council Member Juanita Setzer and passed with a majority of votes. Chair Sherry Birch abstained.

Council Member Angela Bradshaw Napper made a motion that the Yavapai Regional Partnership Council approve the Quality First Child Care Scholarships for an estimated budget allotment of \$1,547,914.00. The motion was seconded by Council Member Anne Babinsky and passed with a majority of votes. Chair Sherry Birch abstained.

Council Member Patricia Bryant made a motion that the Yavapai Regional Partnership Council approve the Child Care Health Consultation Strategy for the programs enrolled in the Quality First package including a Frontier adjustment for 11 sites. The total budget allotment for the strategy is \$96,890.00. The motion was seconded by Council Member Juanita Setzer and passed with a majority of votes. Chair Sherry Birch abstained.

Council Member Jim Howard made a motion that the Yavapai Regional Partnership Council allot \$183,585.00 to the Mental Health Consultation strategy with Target Service Units of a combination of centers and homes that total to 15 for SFY2016. The motion was seconded by Council Member Angela Bradshaw Napper and passed with a majority of votes. Chair Sherry Birch abstained.

Council Member Juanita Setzer made a motion that the Yavapai Regional Partnership Council allot \$50,000.00 to the Court Teams strategy with Target Service Units of 100 children served and 400 participants attending training for SFY2016. The motion was seconded by Council Member Morgan Dubs and passed unanimously.

Council Member Angela Bradshaw Napper made a motion that the Yavapai Regional Partnership Council allot \$270,000.00 to the Home Visitation Strategy with primary Target Service Units of 70 families served and secondary Target Service Units of 70 screenings conducted for SFY2016. The motion was seconded by Council Member Ophelia Tewawina and passed unanimously.

Council Member Anne Babinsky made a motion that the Yavapai Regional Partnership Council allot \$147,500.00 to the Parenting Education Strategy with a Target Service Unit of 550 unduplicated participating adults for SFY2016. The motion was seconded by Council Member Angela Bradshaw Napper and passed with a majority of votes. Council Member Sherry Birch abstained.

Council Member Ophelia Tewawina made a motion that the Yavapai Regional Partnership Council allot \$2,000.00 to The First Things First directed Professional Development Early Care and Education

Professionals with a Target Service Unit of 1 conference in the fall of SFY2016. The motion was seconded by Council Member Juanita Setzer and passed unanimously.

Council Member Patricia Bryant made a motion that the Yavapai Regional Partnership Council allot \$3,000.00 to the Community Awareness strategy for SFY2016. The motion was seconded by Vice Chair Kathy Watson and passed unanimously.

Council Member Morgan Dubs made a motion that the Yavapai Regional Partnership Council allot \$80,000.00 to the Community Outreach strategy for SFY2016. The motion was seconded by Council Member Juanita Setzer and passed unanimously.

Council Member Angela Bradshaw Napper made a motion that the Yavapai Regional Partnership Council allot \$50,000.00 to the Media strategy for SFY2016. The motion was seconded by Council Member Morgan Dubs and passed unanimously.

Council Member Anne Babinsky made a motion that the Yavapai Regional Partnership Council allot \$167,529.00 to the Statewide Evaluation strategy for SFY2016. The motion was seconded by Vice Chair Kathy Watson and passed unanimously.

Community Outreach Report

Community Outreach Coordinator Jennifer Hernandez reported on a number of updates regarding the Community Outreach Plan and benchmarks including: presentations and outreach event; the Child Care Coalition; Earned media; networking events; and Dove and Juliette's Story.

Regional Director's Report

Regional Director Lisa Blyth reported on a number of updates including: Service Coordination Project; Chair/Vice Chair Leadership Conference; Tribal Consultation; Federal Preschool Development Grant; Child Care Coalition Conference and Community Meetings.

Discussion and Possible Vote on Winter Retreat Date

Regional Director Lisa Blyth discussed a retreat to network which would take the place of a Regular Regional Council Meeting. Council Member Angela Bradshaw Napper made a motion that the Yavapai Regional Partnership Council conduct a winter retreat on February 25, 2015 from 9:00 a.m. to 1:00 p.m. in Prescott. The motion was seconded by Vice Chair Kathy Watson and passed unanimously.

Council Member Updates and Report

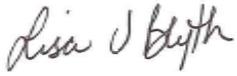
Chair Sherry Birch agreed to table any updates pertaining to reporting council members.

Next Meeting

The next Regular meeting of the Regional Partnership Council is scheduled for November 12, 2014 at 9:00 a.m. in Prescott.

Adjournment

There being no further business, Council Member Angela Bradshaw Napper moved to adjourn the meeting. The motion was seconded by Council Member Juanita Setzer and passed unanimously. Chair Sherry Birch adjourned the meeting at approximately 12:00 p.m.



Lisa Blyth, Yavapai Regional Director

Approved:

Sherry Birch, Chair

November 12, 2014

Attachment 2
Head Start and Early Headstart in Yavapai Region

Location	Base	Vacancy
Sedona	Head Start	8 vacancies
	Early Head Start	No
	Home Base	No (17 on waiting list)
Beaver Creek Head Start	Head Start	Full (at capacity)
	Early Head Start	N/A*
	Home Base	N/A*
Camp Verde	Head Start	5 Vacancies
	Early Head Start	Full (at capacity)
	Home Base	3 vacancies
Cottonwood	Head Start	17 vacancies
	Early Head Start	N/A*
	Home Base	N/A*
Yavapai Head Start	Head Start	Full (at capacity)
	Early Head Start	Full (at capacity)
	Home Base	Full (at capacity)
Prescott Valley Early Head Start	Early Head Start	1 vacancy (infant toddler is full)
	Home Base (3 preschool)	1 vacancy
Prescott Valley Head Start	Head Start	Full (at capacity)
	Early Head Start	N/A*
	Home Base	N/A*
Prescott Head Start	Head Start	3 vacancies
	Early Head Start	2 vacancies
	Home Base Yarnell/Peeples Valley	7 vacancies
Chino Valley Head Start	Head Start	3 vacancies
	Early Head Start	Full (at capacity)
	Home Base	2 vacancies (3-5 yr. program)
Ash Fork	Head Start	Full (at capacity)
	Early Head Start	Full (at capacity)
	Home Base	Full (at capacity)

N/A* Program is not available at this site

Attachment 3 SFY15 and SFY16 Allotment Comparisons

Strategy	2015 Allocation	2015 TSU	2016 Proposed Allotment	2016 proposed TSU	Change
Quality First	\$529,099	33 centers 4 homes	\$528,559	33 centers 4 homes	No change, recommending funding according to progression model
QF Scholarships	\$1,735,048	@220	\$1,547,914	@184	Recommending funding according to progression model and add funding for 14, 2 star scholarships
CCHC	\$169,290	@57 sites	\$96,890	@37 sites	Historically, council has funded Non-QF sites to receive CCHC. Beginning in FY2016, the council will fund only those sites enrolled in QF for CCHC + a travel cost adjustment for 11 areas in the region.
MHC	\$307,500	18 sites	\$185,585	15 sites	The cost model changed. In FY2015 cost was calculated per FTE, in FY2016 cost is calculated per center. To fund equivalent TSU's in FY2016 according to the new cost model would be \$220,302. The proposed allotment for FY16 is a 16% cut in funding (w/adjustments made for new cost model).
Court Teams	\$66,500	100 children 400 trng participants	\$50,000	100 children 400 trng participants	25% decrease in funding
Home Visitation	\$800,000	200	\$270,000	70	66% decrease in funding, other HV programs in region
Parent Ed	\$197,500	735	\$147,500	375	25% overall decrease in funding; 33% decrease to funding outside of RAR which is already committed for FY15-17
REWARD\$	\$27,000	20	\$0	NA	No funding allotted in FY2016
FFN	\$30,000	20	\$0	NA	No funding allotted in FY2016
Prof. Dev	\$4,500	1 conference 1 Director Bootcamp	\$2000	1 conference	No longer conducting Director Bootcamp
Community Awareness	\$6,000	NA	\$3000	NA	50% decrease in funding, fewer ERI's and sponsorships
Community Outreach	\$80,000	Community Outreach	\$80,000	Community Outreach	No change
Media	\$50,000	TV, Radio, Movie, Internet Ads	\$50,000	TV, Radio, Movie, Internet Ads	No change
Statewide Evaluation	\$219,344	NA	\$167,529	NA	Decrease commensurate with decrease in regional allocations according to new fiscal policy

Attachment 4

SFY14 Regional Strategy Actual Expenses and TSU's

Strategy	Awarded	YTD Expense	% of Award Expended	Contracted Service Units	Actual Service Units YTD	% of CSU Completed	Service Unit
QUALITY FIRST	\$565,271	\$532,050	84%	38	36	95%	# of sites
QUALITY FIRST SCHOLARSHIPS	\$1,282,067	\$1,099,987	85.8%	254	197.5	78%	# of slots filled
CHILD CARE HEALTH CONS.	\$140,768	\$116,333	82.6%	57	24	42%	# of sites
COURT TEAMS	\$66,500	\$66,500	100.0%	140	203	145%	children served
HOME VISITATION	\$781,144	\$746,300	95.3%	200	248	127%	families served
PARENT EDUCATION	\$197,500	\$195,286	97.8%	735	2511	345%	number of participating adults
MENTAL HEALTH CONSULTATION	\$307,500	\$277,033	90%	13	24	185%	Number of home based providers served



Yavapai Regional Partnership Council
 SFY2016-2018
 Funding Planning - **DRAFT**
 Council Final 10.22.14

Allocations and Funding Sources	2015	2016	2017	2018
FY Allocation	\$3,209,133	\$1,782,459	\$3,128,940	\$3,128,940
Population Based Allocation	\$1,839,564	\$996,350	\$2,018,450	\$2,018,450
Discretionary Allocation	\$1,050,526	\$786,109	\$1,110,490	\$1,110,490
Other (FTF Fund balance addition)	\$319,043			
Carry Forward From Previous Year	\$1,318,988	\$1,346,481	\$1,963	\$72,723
FY14 Supplemental Carry Forward	\$419,025			
Total Regional Council Funds Available	\$4,947,146	3,128,940	3,130,903	3,201,663

Strategies	Proposed Allotment			
Quality First	\$529,099	\$528,559	\$659,916	\$645,251
Quality First Scholarships	\$1,735,048	\$1,547,914	\$1,300,000	\$1,300,000
Child Care Health Consultation	\$169,290	\$96,890	\$116,650	\$116,650
Mental Health Consultation	\$307,500	\$183,585	\$183,585	\$183,585
Court Teams	\$66,500	\$50,000	\$50,000	\$50,000
Home Visitation	\$800,000	\$270,000	\$270,000	\$270,000
Parent Education Community-Based Training	\$197,500	\$147,500	\$147,500	\$100,000
FTF Professional REWARD\$	\$27,000		\$27,000	\$27,000
Family, Friend, and Neighbors Education	\$30,000			
Pro Dev Early Care & Education Professionals	\$4,500	\$2,000		
Community Awareness (ERI's & Sponsorships)	\$6,000	\$3,000	\$6,000	\$6,000
Community Outreach	\$80,000	\$80,000	\$80,000	\$80,000
Media	\$50,000	\$50,000	\$50,000	\$50,000
Needs and Assets		\$0	—	
Statewide Evaluation	\$219,344	\$167,529	\$167,529	\$167,529
Total	\$4,221,781	\$3,126,977	\$3,058,180	\$2,996,015
Total Unallotted/Unawarded/Unexpended:	\$725,365	\$1,963	\$72,723	\$205,648

Yavapai Regional Partnership Council
Director's Report: November 2014

UPDATES

- Yavapai Apache Nation Relationship Building
 - Phone call with Candida, Ophelia and Virginia
 - Planning meeting with Tribal Chair and Vice-Chair, attendance at Tribal Council meeting and site visits
- PIECE/Early Childhood Development Board
 - Round Table on October 27 to identify Professional Development Opportunities in Yavapai Region for Early Childhood Educators
- CCHC and Smart Support Collaboration Meeting
 - Discussed possible Yavapai Quality First Public Forum
- Early Childhood Learning Community
 - Meeting November 8 at YCESA
 - Reviewing Early Learning Standards with Lauren Zbyszinski from Arizona Department of Education
- Governance Policy Revision
 - The policy has been reviewed by our new attorney and revisions have been made in several sections: Attendance, Conflict of Interest, Lobbying and Campaigning.
 - Yavapai RPC will review in early 2015
- Yavapai County Community Health Services Community Health Improvement Plan
 - Early Childhood Goal is now included in the plan: 3.7 Improve awareness of the importance of early childhood health and wellness.

ADDITIONAL INFORMATION

This section will provide updated information about events or topics taking place between the posting of the meeting notice and the Regional Partnership Council meeting.

YAVAPAI REGIONAL PARTNERSHIP COUNCIL

2015 MEETING SCHEDULE

CALENDAR A

The Yavapai Regional Partnership Council will hold regular meetings from 9:00 a.m. to 11:00 a.m., with the exception of September and October meeting times, which will be 9:00 a.m. – 12:00 p.m. Most regular meetings will be held the 4th Wednesday of the month. The October meeting will be held on the 3rd Wednesday of the month; the November meeting will be held on the 1st Wednesday of the month; the December meeting will be held on the 2nd Wednesday of the month. The regular meetings for January, April, July and October will be held in a Verde Valley location.

DATE	LOCATION
Wednesday, January 28, 2015	East Yavapai
Wednesday, February 25, 2015	Retreat
Wednesday, March 25, 2015	West Yavapai
Wednesday, April 22, 2015	East Yavapai
Wednesday, May 27, 2015	West Yavapai
Wednesday, June 24, 2015	West Yavapai
Wednesday, July 22, 2014	East Yavapai
August 24 & 25, 2014	No Meeting - SUMMIT
Wednesday, September 23, 2014	West Yavapai
Wednesday, October 21, 2014	East Yavapai
Wednesday, November 4, 2014	West Yavapai
Wednesday, December 9, 2014	West Yavapai

YAVAPAI REGIONAL PARTNERSHIP COUNCIL

2015 MEETING SCHEDULE

CALENDAR B

The Yavapai Regional Partnership Council will hold regular meetings from 9:00 a.m. to 11:00 a.m., with the exception of September and October meeting times, which will be 9:00 a.m. – 12:00 p.m. Most regular meetings will be held the 4th Wednesday of the month. The October meeting will be held on the 3rd Wednesday of the month; the November meeting will be held on the 2nd Tuesday of the month; the December meeting will be held on the 2nd Wednesday of the month. The regular meetings for January, April, July and October will be held in a Verde Valley location.

DATE	LOCATION
Wednesday, January 28, 2015	East Yavapai
Wednesday, February 25, 2015	Retreat
Wednesday, March 25, 2015	West Yavapai
Wednesday, April 22, 2015	East Yavapai
Wednesday, May 27, 2015	West Yavapai
Wednesday, June 24, 2015	West Yavapai
Wednesday, July 22, 2014	East Yavapai
August 24 & 25, 2014	No Meeting - SUMMIT
Wednesday, September 23, 2014	West Yavapai
Wednesday, October 21, 2014	East Yavapai
Wednesday, November 10, 2014	West Yavapai
Wednesday, December 9, 2014	West Yavapai