



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

## Arizona Early Child Development and Health Board Yavapai Regional Partnership Council

### **DRAFT** Minutes

#### **Call to Order**

A Regular Meeting of the First Things First – Yavapai Regional Partnership Council was held on October 24, 2012 at the Yavapai County Cottonwood Annex, Board of Supervisors Room, 10 S. 6th Street, Cottonwood, Arizona, 86326.

Kathy Watson, Chair, called the meeting to order at 9:05 a.m.

Members Present: Kathy Watson, Sherry Birch, Sara Lienau, Anne Babinsky Rawlings, Dan Brown, Ophelia Tewawina, Juanita Setzer and Julie Hall Allison. Angela Bradshaw Napper attended telephonically.

Members Absent: No members were absent.

Cindy Marshall Pemberton conducted roll call. Chair Kathy Watson welcomed First Things First staff Ellen Felty to the Yavapai Regional Partnership Council. Chair Kathy Watson discussed due to time constraints a call to the public will not be addressed during regular session.

#### **Council Member Conflict of Interest Disclosure**

Vice Chair Sherry Birch declared a conflict of interest with regard to deliberations concerning any agenda item pertaining to Quality First, TEACH scholarships, Child Care scholarships, Child Care Health Consultation, Mental Health Consultation and Raising a Reader because she, her staff or center are recipients of these services.

Council Member Sara Lienau declared a conflict of interest with regard to deliberations concerning any agenda items pertaining to Quality First, TEACH scholarships and Raising a Reader because she works for an organization that is a potential recipient of Quality First, and her organization may be recipients of these services.

#### **Approve RPC Meeting Minutes**

Council Member Anne Babinsky Rawlings made a motion to approve the minutes of the September 26, 2012 Regular Meeting of the Yavapai Regional Partnership Council, as presented. The motion was seconded by Vice Chair Sherry Birch and passed unanimously.

Council Member Anne Babinsky Rawlings made a motion to approve the minutes of the September 26, 2012 Workgroup Meeting of the Yavapai Regional Partnership Council, as presented. The motion was seconded by Council Member Dan Brown and passed unanimously.

**Community Outreach Coordinator's Report**

Community Outreach Coordinator Claire Louge reported on a number of updates regarding the Community Outreach Plan and benchmarks including: the benchmark for presentations and outreach events are five per month and Yavapai conducted 18 with 482 people in attendance; Community Outreach included the Verde Valley Education Fair; success stories for the month of September included the Cottonwood Fire Department educating young children about fire safety, conference draws 120 child care professional, being the super parent you want to be, mental health program addresses behavioral problems in young children, Parents and Teachers partners with Raising a Reader, and Black Canyon City partners with Raising a Reader; media benchmark is two per month and Yavapai had seven; Regional Partnership recruitment, October Child Care Coalition event and the November 8, 2012 Site Visit at the Prescott Library were also discussed.

**Review and Discuss SFY2013 Financial Report**

Regional Director Lori Deutsch provided updates pertaining to the 2013 Contract Detail Report including financial highlights; this report will be reviewed on a monthly basis.

**Quality First Discussion**

Regional Director Lori Deutsch provided information pertaining to the Quality First Future Model Changes which defined scholarships associated with quality star ratings. It was determined that star ratings would become available in the spring of 2013. Converting Quality First home slots to center slots was also discussed. Council Member Anne Babinsky Rawlings made a motion that the Yavapai Regional Partnership Council convert two Quality First home slots to one Quality First center slot for SFY2013. The motion was seconded by Council Member Ophelia Tewawina and passed unanimously.

**Discussion and Possible Approval of the Home Visitation Grant through the Arizona Department of Health Services in Partnership with the Yavapai Regional Partnership Council**

Regional Director Lori Deutsch provided information in regard to the Maternal, Infant and Early Childhood Home Visiting Program Project Outline. Through a community forum, it was established there is a need for home visitation services in specified zip code locations in the Yavapai Northeast area. Vice Chair Sherry Birch made a motion that the Yavapai Regional Partnership Council approve entering into a collaborative partnership with Arizona Department of Health Services for the federal home visiting grant, specifically to provide home visiting services in the Yavapai Northeast Community Health Analysis Area in the amount not to exceed \$275,000.00. The motion was seconded by Council Member Sara Lienau and passed unanimously.

**Review and Discuss SFY2013 Funding Plan**

Regional Director Lori Deutsch provided information in regard to the Home Visitation Strategy. Concerning the Yavapai Regional Medical Center grant, it was noted that due to less staff members and low birth rates, there is a request for the Council to consider a budget modification. Council Member Julie Hall Allison made a motion that the Yavapai Regional Partnership Council amend the Yavapai Regional Medical Center Home Visitation award from \$345,581.00 to \$292,629.00 with a corresponding reduction in the target service unit from 84 families to 70 families. The motion was seconded by Council Member Anne Babinsky Rawlings and passed unanimously.

**Review and Discussion of SFY2014 Strategies and Funding Plan**

Community Outreach Coordinator Claire Louge provided a brief review of the Yavapai Region Early Childhood Data Report and regional needs of 2012. Regional Director Lori Deutsch provided a summary review of the 2013-2015 overview and discussed the funding plan summary for each strategy. Regional Director Lori Deutsch discussed SFY2013 strategies. Vice Chair Sherry Birch made a motion that the Yavapai Regional Partnership Council allot \$165,000 to the SFY2013 Expansion Increase slots and/or capital expansion strategy for the purpose of entering into government to government agreements for one capital expansion project to not exceed \$100,000.00 and one classroom expansion not to exceed \$65,000.00. The motion was seconded by Council Member Juanita Setzer and passed unanimously. Council Member Anne Babinsky Rawlings made a motion that the Yavapai Regional Partnership Council increase the SFY2013 REWARD\$ strategy allotment from \$6,7500.00 to \$10,125.00. The motion was seconded by Council Member Angela Bradshaw Napper and passed with a majority of votes. Council Member Sherry Birch and Council Member Sara Lienau abstained.

SFY2014 strategies, target service units and associated funding amounts were reviewed. Due to time constraints no action was taken at this time in regard to the SFY2014 Funding Plan.

**School Readiness Indicator Discussion and Council Member Updates**

Due to time constraints, Council Member Anne Babinsky Rawlings made a motion that the Yavapai Regional Partnership Council table the School Readiness Indicator Discussion, the Council Member Report and the SFY2014 Funding Plan. The motion was seconded by Vice Chair Sherry Birch and passed unanimously.

**Next Meeting**

Vice Chair Sherry Birch made a motion that the Yavapai Regional Partnership Council conduct a Special Meeting on November 14, 2012 from 9:00 a.m. to 11:00 a.m in Prescott. The motion was seconded by Council Member Sara Lienau and passed unanimously. The next Regular meeting of the Regional Partnership Council is scheduled for December 5, 2012 at 9:00 a.m. in Prescott.

**Adjournment**

There being no further business, Vice Chair Sherry Birch moved to adjourn the meeting. The motion was seconded by Council Member Sara Lienau and passed unanimously. Chair Kathy Watson adjourned the meeting at approximately 12:05 p.m.



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Lori Deutsch, Yavapai Regional Director

Approved:

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Kathy Watson, Chair

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November 14, 2012