



FIRST THINGS FIRST

Ready for School. Set for Life.

AGENDA ITEM: Meeting Minutes

BACKGROUND: Meeting minutes of the October 17, 2014 Regular Meeting are included for review and possible approval.

RECOMMENDATION: The Regional Director recommends review and approval of the October 17, 2014 Regular Meeting minutes.



**Arizona Early Childhood Development & Health Board
Gila Regional Partnership Council
Regular Meeting Minutes of October 17, 2014**

Call to Order, Welcome and Roll Call

The Gila Regional Partnership Council Regular Meeting was held on Friday, October 17, 2014 at the Cobre Valley Regional Medical Center Medical Office Building Room B 5880 S. Hospital Drive, Globe, Arizona 85501.

Regional Council Member Shipley called the meeting to order at approximately 10:04 a.m.

Regional Council Members in attendance:

Ann Tolman, Audrey Opitz, Carol Welsh, Debby Bunney, Diane Bricker, Fernando Shipley, Mike Clark and Tashina Smith

Regional Council Members not in attendance:

Charles Proudfoot and Sherry Dorathy

Meeting Minutes

Member Shipley presented the minutes of the September 19, 2014 – Regular Meeting.

A motion was made by Member Clark to approve the meeting minutes as presented, seconded by Member Opitz. Motion carried 7-0.

Call to the Public

Member Shipley announced the Call to the Public, there were 3 requests. Jessica O’Neal informed the Regional Council of her participation in the TOPS parenting classes 3 years ago. Ms. O’Neal felt that the classes were very beneficial to not only her, but to her husband who was deployed during her pregnancy. Bradley Medina addressed the Regional Council about her current experience in the TOPS program. Ms. Medina noted that the other participants and Charlene Becker have become the main support group for her and her husband. Sarah Gomez informed the Regional Council of her experience with the TOPS program. Ms. Gomez completed the pregnancy portion and is anxiously awaiting the November 1 start of the parenting group for her and her 8 month old son.

Member Bunney joined the meeting at 10:15 a.m. via telephone.

Declarations of Conflict of Interest

Members Opitz and Tolman declared a conflict of interest with agenda item #7 – FY2015 Quality First Full Participation and Rating Only. They recused themselves from any discussion and vote related to this item.

FY2015 Quality First Full Participation and Rating Only

Chair Shipley requested Hazel Chandler, Regional Director discuss this agenda item. Ms. Chandler informed that 1 Quality First center has removed themselves from the program and that the 6 rating only slots funded in FY2015 are no longer a one-time offering as believed when funded. If Quality First continued funding at the current level of 6 centers, 3 homes and 6 rating only slots, 94% of FY2016 regional funding would go towards Quality First. Ms. Chandler recommended the Regional Council fund 5 centers, 3 homes and no rating only slots. This option would still create a deficit of \$244,886 and other areas of funding would need to be reviewed.

A motion was made by Member Clark that the Regional Council decrease Quality First to 5 centers, 3 homes and no rating only slots, seconded by Member Smith. Motion carried 6-0.

San Carlos Apache Regional Partnership Council

Chair Shipley introduced LaToya Beatty, San Carlos Apache Regional Director to present the San Carlos Apache region’s strategies. Ms. Beatty informed the Regional Council of the San Carlos Apache Regional Council’s planning process that is mindful of social, physical, mental and spiritual aspects. For SFY2015, the San Carlos Apache Regional Council is funding a community outreach staff

member that will spend a small portion of their time in the Globe/Miami area of the Gila region. The posting for this position will be advertised next week.

SFY2016 – 2018 Regional Funding

Chair Shipley informed the Regional Council that the SFY2016 allocation is \$697,469. After the Quality First full participation and rating only decision made in the earlier agenda item, the Regional Council will have a deficit of about \$244,000 if all other strategies continue their current funding. Ms. Chandler gave a brief background of the funding reset set by the First Things First State Board and informed the Regional Council that most regions are facing a 30-40% decrease in funding from current levels.

SFY2016 – 2018 Funding Plan Strategic Planning

Chair Shipley requested that the Regional Council review and prioritize the SFY2016 needs and roles. Member Bricker suggested the elimination of Quality First Scholarships to help balance the budget. Ms. Chandler informed the Regional Council that eliminating the scholarships could cause providers to become unsustainable. Ms. Chandler reviewed the information provided by the grantees on how much funding could be cut and still provide their programs. The Regional Council talked about the needs, priority roles. It was agreed that the priority needs and roles that were set from the previous meeting were an accurate reflection of the region. The Regional Council felt that putting those needs and roles in priority order would not further the process of developing clarity towards setting program priorities and funding levels. After much discussion the Regional Council came to consensus that the follow strategies should be funded and the proposed levels of funding. Ms. Chandler was instructed to begin drafting the funding plan and bring that draft by to the Regional Council for review, discussion and potential adoption at the November Meeting.

Allocations	2015	2016
Total Regional Council Funds Available	\$1,270,123	\$697,469.00
Strategies	Allotted	Proposed
CBT – TOPS	\$115,000	\$115,000
Rural Schools – Hayden/Winkelman	\$12,000	\$12,000
Rural Schools – Tonto Basin	\$12,000	\$12,000
Rural Schools – Young	\$12,000	\$12,000
Rural Schools – Pine Strawberry - Funding not used FY2015	\$10,000	\$0
Parent Outreach and Awareness – Dolly Parton	\$85,000	\$65,000
Care Coordination/Medical Home – Healthy Steps	\$190,000	\$170,000
Quality First Coaching & Incentives	\$115,064	\$83,529
Quality First Academy	\$14,100	\$7,520
Quality First Specialized Technical Assistance	\$4,941	\$4,400
Quality First Scholarships	\$325,611	\$158,916
Child Care Health Consultation	\$22,230	\$19,760
Community Awareness	\$13,000	\$0
Expansion – Globe	\$35,000	\$0
Expansion – Miami	\$40,000	\$0
Media (Unfunded)	\$0	\$0
Statewide Evaluation	\$48,858	\$37,344
Total	\$1,054,804	\$697,469
Total Unallotted	\$215,319	\$0

Ms. Chandler also reviewed current and possible unfunded approaches to include in the funding plan. Chair Shipley requested that each of the Regional Council Members take an active role in one of the unfunded approaches or a community group. The Regional Council felt that the draft of unfunded strategies accurately reflected the Regional Strategic System Building work and should be include within the draft funding plan.

Regional Partnership Council Member Update

Chair Shipley opened the floor for updates. Vice Chair Tolman announced that Head Start is expanding the Payson program to add an afternoon class, allowing the program to serve additional children. The Head Strat programs are also starting a Little Lending Library program.

Regional Director's Report

Ms. Chandler reviewed attachment 05. The Regional Council was reminded that the Parent Seat is vacant and any help finding applicants would be appreciated.

Recommended Future Agenda Items

No recommendations were received from the Regional Council.

Next Regional Partnership Council Meeting

The next Regional Council meeting will be held Friday, November 21, 2014 from 10:00a.m. to 1:00 p.m. at a location to be determined.

Adjournment

Chair Shipley adjourned the meeting at 12:41 p.m.

Gila Regional Partnership Council

Gila Regional Partnership Council

Fernando Shipley, Chair
Dated this 21st day of November 2014

Hazel Chandler, Regional Director
Dated this 21st day of November 2014



FIRST THINGS FIRST

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AGENDA ITEM: SFY2016-2018 Strategic Impact

BACKGROUND: During the October 17, 2014 Regular Meeting, the Regional Council reviewed priority needs and roles. They discussed and agreed upon the strategic priorities for SFY2016-2018, set funding levels and instructed the Regional Director to begin preparation of the funding plan.

RECOMMENDATION: The Regional Director would like the Regional Council to review the priorities from the October 17, 2014 Regular Meeting and discuss the potential impacts the decisions would have on the early childhood system in the Gila region. Summaries are provided of all funded programs to assist in the discussions.

SFY2016-2018 Strategic Impact

Strategies	2015 Allotted	2016 Agreed Upon Oct. Meeting	2016 Proposed Another Option
<p>Parenting Education Community Based Training-TOPS</p> <p>Program Overview Community based parent education that supports pregnant and parenting teens and young adults in their ability to promote their children’s optimal development and health. Coordinated care, home visits, access to information, resources and high-quality social supports are included in this program. The program is using a pre-natal curriculum that is currently under research review by SAMHSA as a research based curriculum. The parenting component is now using Nurturing Parents a research based program model.</p> <p>Funding Cycle The program is in its 4th year of providing services in the region. For FY2015 TOPS was the successful RFGA recipient. This can be renewed for up to three more years carrying the program through the SFY2016-2018 funding cycle.</p> <p>Summary of Performance This grantee has consistently met the target service units required. Pre and post test data and pregnancy outcome data indicate positive impact on the population served.</p> <p>Potential Impact of Funding Decisions The program has indicated that they could find funding to replace a \$5,000 decrease in funding without impacting the overall services provided.</p>	<p>\$115,000</p> <p>Unduplicated teens receiving service – 75</p>	<p>\$115,000</p> <p>Unduplicated teens/young adults receiving service – 75</p> <p>Teens/young adults completing a series – 100</p>	<p>\$110,000</p> <p>Unduplicated teens/young adults receiving service – 75</p> <p>Teens/young adults completing a series – 100</p>

Strategies	2015 Allotted	2016 Agreed Upon Oct. Meeting	2016 Proposed Another Option
<p>Parenting Education Community Based Training Rural Schools – Hayden/Winkelman – Ready Set Go!</p> <p>Program Overview School based parent child program that provides classes on parenting, child development and problem solving skills. This strategy strengthens families with young children, grandparents raising grandchildren and other caregivers, by providing voluntary classes that combine parent education with classroom activities that support the parent as the child’s first Teacher. The program uses Nurturing Parents a Research Based Parent Education Program.</p> <p>Summary of Performance FY2015 is the first year for this program. The contract was effective August 1, but the program has already completed the first eight week – 16 session series of classes and has begun the second series. The program is awaiting training on data entry so no official data is available, but the program has verbally reported that twelve parents and sixteen children are participating.</p> <p>Funding Cycle SFY2015 is the first year of a government to government agreement with two additional renewals possible.</p> <p>Potential Impact of Funding Decisions This program had some start-up costs of training and curriculum purchases that will not be needed for the next fiscal years. It is anticipated that the program could operate with a revised budget of \$10,000.</p>	<p>\$12,000</p> <p>Number of Adults completing a series – 15</p> <p>Number of Unduplicated Adults – 15</p>	<p>\$12,000</p> <p>Number of Adults completing a series – 15</p> <p>Number of Unduplicated Adults – 15</p>	<p>\$10,000</p> <p>Number of Adults completing a series – 15</p> <p>Number of Unduplicated Adults – 12</p>

Strategies	2015 Allotted	2016 Agreed Upon Oct. Meeting	2016 Proposed Another Option
<p>Parenting Education Community Based Training Rural Schools – Tonto Basin</p> <p>Program Overview School based parent child program that provides classes on parenting, child development and problem solving skills. This strategy strengthens families with young children, grandparents raising grandchildren and other caregivers, by providing voluntary classes that combine parent education with classroom activities that support the parent as the child’s first Teacher. The program proposed using Love and Logic as the parenting education program, but is currently looking into changing to Nurturing Parents which is a Research Based Parent Education Program. Costs of changing the program model can be absorbed within the budget for FY2015.</p> <p>Summary of Performance SFY2015 is the first year of operation for this program. Enrollment in the program has been slow with approximately two mothers and their children participating. The initial program was designed to be for parents of two year olds only. The numbers of children in Tonto Basin does not support this limited age group focus. The program has been expanded to serve parents with children birth to five which will impact enrollment for the next quarter. The staff person is new to the Love and Logic model and feels that the community might be more responsive to another program model. They are currently looking at the Nurturing Parents model. An extensive community outreach campaign has been implemented to get the word out on the program.</p> <p>Funding Cycle SFY2015 is the first year of a government to government agreement with two additional renewals possible.</p> <p>Potential Impact of Funding Decisions This program had some start-up costs of training and curriculum purchases that will not be needed for the next fiscal years. It is anticipated that the program could operate with a revised budget of \$10,000.</p>	<p>\$12,000</p> <p>Number of Adults completing a series – 10</p> <p>Number of Unduplicated Adults – 10</p>	<p>\$12,000</p> <p>Number of Adults completing a series – 10</p> <p>Number of Unduplicated Adults – 10</p>	<p>\$10,000</p> <p>Number of Adults completing a series – 10</p> <p>Number of Unduplicated Adults – 10</p>

Strategies	2015 Allotted	2016 Agreed Upon Oct. Meeting	2016 Proposed Another Option
<p>Parenting Education Community Based Training Rural Schools – Young – Early Bird Program</p> <p>Program Overview School based parent child program that provides classes on parenting, child development and problem solving skills. This strategy strengthens families with young children, grandparents raising grandchildren and other caregivers, by providing voluntary classes that combine parent education with classroom activities that support the parent as the child’s first teacher. The program has successfully used Love and Logic as well as Creative Curriculum for the parenting education program. With the First Things First Scope of Work changes, this program is looking at changing to a Research Based Parent Education model. It is anticipated that the costs of changing the program model can be absorbed within the budget for FY2015.</p> <p>Summary of Performance SFY2015 is the third year for this program. Enrollment in the program is lower this fall due to drops in the Young population. The Forest Service has left the community which has greatly impacted the number of children living in the area. In spite of the changes the program has continued to offer a quality program. Children who have participated in the program are now entering kindergarten and the kindergarten teachers report strong readiness skills as well as the social emotional development necessary to succeed in school.</p> <p>Funding Cycle SFY2015 is the third year of a government to government agreement. A new government to government agreement would be required for SFY 2016-2018.</p> <p>Potential Impact of Funding Decisions This program has generously offered to reduce their funding to the level needed to support staffing of the program. It is anticipated that the program could operate with a budget of \$6,000 for the next year or possibly two years. All of the funding would go to staffing costs. The program would be able to use existing materials for at least the first year, but would need to find funding for materials and supplies previously covered.</p>	<p>\$12,000</p> <p>Number of Adults completing a series – 5</p> <p>Number of Unduplicated Adults – 5</p>	<p>\$12,000</p> <p>Number of Adults completing a series – 5</p> <p>Number of Unduplicated Adults – 5</p>	<p>\$6,000</p> <p>Number of Adults completing a series – 5</p> <p>Number of Unduplicated Adults – 5</p>

Strategies	2015 Allotted	2016 Agreed Upon Oct. Meeting	2016 Proposed Another Option
<p>Parent Outreach and Awareness – Dolly Parton</p> <p>Program Overview Provides education and training for families on language and literacy development of their young children. Helps parents support their young child’s love of words and books by providing free monthly books by mail for children birth through four, in partnership with the Dolly Parton Imagination Library.</p> <p>Summary of Performance The unofficial/unverified numbers for the first quarter 2015 is that 5,033 books were distributed. According to the narrative report enrollment in the program at the end of September was 1,734 children. 204 new children were enrolled in the program during the quarter. An additional 116 graduates of the Dolly Parton program were provided with a subscription to the Lady Bug Magazine. The program has exceed the year TSUs for workshops held.</p> <p>Potential Impact of Funding Decisions The funding levels proposed will allow the program to continue to serve a target of 1,800 children per month and a total of 21, 600 books. The \$20,000 decrease will not allow continuation of the Lady Bug program for five year olds. Alternative funding sources are being explored to continue this part of the program. This budget will not allow the community outreach staff that helped with enrollment in the program. Read On partners and First Things First grantees are working on collaborative efforts to do that outreach and enrollment.</p>	<p>\$85,000</p> <p>TSU Number of books distributed 21,600</p> <p>Number of Workshops held - 20</p>	<p>\$65,000</p> <p>TSU Number of books distributed 21,600</p> <p>Number of Workshops held - 20</p>	<p>\$65,000</p> <p>TSU Number of books distributed 21,600</p> <p>Number of Workshops held – 20</p>

Strategies	2015 Allotted	2016 Agreed Upon Oct. Meeting	2016 Proposed Another Option
<p>Care Coordination/Medical Home – Healthy Steps</p> <p>Program Overview Healthy Steps Specialists monitor child health and development, promote good health practices and respond to mothers’ and fathers’ concerns about their developing infants and toddlers. Healthy Steps services include enhanced well child care, home visits, developmental screening, informational materials that emphasize prevention, parent group and links to community resources. In the Gila Region the program serves as the administrative home for the on-line developmental screening program. The cost of the Healthy Steps program in various areas of the country range for around \$400-500 per year per child served for programs embedded in clinics or physicians practices. The cost for community based approaches similar to our current Healthy Steps model range from \$600-\$1,000 a year per child served. This community based approach works with multiple clinics, physician’s offices and in the community as well. Our model which includes the implementation of the on-line developmental screening has an added cost of approximately \$3,000 a year for the maintenance of the systems as well as staff time to coordinate the screening activities conducted by the community partners.</p> <p>Summary of Performance – In looking at the unofficial data for the first quarter of SFY2015 this program enrolled 30 new children and conducted 63 developmental, hearing and vision screenings. The number of care plans updates, in an average month, was approximately 80 indicating estimated active case load of approximately 80 children. During SFY2014 the program enrolled 70 new children with 75 children receiving developmental screening. While these results are significantly less than the Targeted Service Units (TSU’s) the SFY2015 1st quarter indicates new intakes are almost double the average quarter during last SFY putting them on track to serve approximately 120 new children. This combined with families carrying forward from last fiscal year will bring the program much closer to the targeted numbers. The first quarter SFY2015 reflected a significant increase in developmental screening with almost as many getting screened in the first quarter as during the last SFY.</p> <p>Funding Cycle – SFY2015 is the third year of the grant cycle. This strategy will need to have a new RFGA or Government to Government Agreement for FY2016-2018.</p>	<p>\$190,000</p> <p>TSU Number of Children Served-200</p> <p>Developmental Screening - 200</p>	<p>\$170,000</p> <p>TSU Number of Children Served-200</p> <p>Developmental Screening - 200</p>	<p>\$100,000</p> <p>TSU Number of Children Served-100</p> <p>Developmental Screening - 100</p>

Strategies	2015 Allotted	2016 Agreed Upon Oct. Meeting	2016 Proposed Another Option
<p>Potential Impact of Funding Decisions The current grantee feels they could operate the program with the funding that was suggested at the October 2014 meeting.</p> <p>This program will require a new RFGA or Contract. With the Affordable Care Act in place some opportunities exist to put a system in place to bill for some care coordination and developmental screening services through the clinics and physician practices. Care Coordination is being looked at throughout the health care system as a promising practice to cut overall health care costs.</p> <p>Arizona Department of Health Services has traditionally funded a program called Health Start in Gila County through Gila County Health Department which serves similar target population to Healthy Steps. Approximately 2-3 years ago Gila County Health Department declined funding for the Health Start program. North Country Health Center in Payson has a new contract to provide Health Start in their clinic with funding provided by Arizona Department of Health. They have hired staff for this program and have begun to provide services. North Country Health Center in Holbrook has successfully implemented a combination of Health Start and Healthy Steps for children in their clinic. (See the Summary of Holbrook’s programs listed below) Opportunities may exist to look at opportunities to blend and braid funding from FTF with Health Start funding, private clinic billing and other private public partnerships to assist with funding the Healthy Steps and Developmental Screening program. One option would be reduce the funding levels and require that potential grantees explore opportunities for billing for care coordination/developmental screening services and possibly embed the program into clinic and/physician office settings in conjunction with a Health Start program.</p>			

Strategies	2015 Allotted	2016 Agreed Upon Oct. Meeting	2016 Proposed Another Option
<p>Quality First (Includes Rating, Assessment, Quality First Academy, Coaching and Incentives, Specialized Technical Assistance and Child Care Health Consultation)</p> <p>Program Overview Quality First – a signature program of First Things First – partners with child care and preschool providers to improve the quality of early learning across Arizona. Quality First funds quality improvements that research proves help children thrive. And through this website, Quality First offers parents information about the importance of quality early care and education and what to look for in child care and preschool settings that promote learning.</p> <p>Summary of Performance Currently we have five Centers and 3 homes participating in the Quality First. All programs are making good process to improve quality.</p> <p>Potential Impact of Funding Decisions The Regional Council cannot change funding for FY2016-2018 for this strategy.</p>	<p>\$156,335</p> <p>6 Centers, 3 Homes, 6 Rating Only</p> <p>Note: The Regional Council Reduced the number of centers by 1 and decided not to fill the rating only for FY2015 at the October 2014 meeting</p>	<p>\$115,209</p> <p>5 Centers, 3 Homes</p> <p>These amounts are fixed and cannot be changed by the Regional Council</p>	<p>\$115,209</p> <p>5 Centers, 3 Homes</p> <p>These amounts are fixed and cannot be changed by the Regional Council</p>

Strategies	2015 Allotted	2016 Agreed Upon Oct. Meeting	2016 Proposed Another Option
<p>Quality First Scholarships</p> <p>Program Overview Provides Scholarships to allow children to attend Quality early Care and Education programs. Helps low income families afford a better educational beginning for their children.</p> <p>Summary of Performance The scholarships are an important piece of the Early Childhood System and have allowed families to have Quality Child Care for those who would not have been able to afford those services. Currently 42 scholarships have been awarded and at least 40 were filled at the end of September. The two remaining unfilled in September were from a program that just started offering scholarships and they have since been filled.</p> <p>Potential Impact of Funding Decisions The funding levels for this strategy proposed at the October 2014 meeting will cut the number of scholarships from 42 to 22. A key component in our centers/homes ability to improve the quality of their program is the ability of the parents to pay for the cost of the care provided. Access and affordable to this higher quality of care in our region has been possible with the support of the scholarship programs. The scholarships have not only allowed low income children to have access to quality care, but have also impacted the overall care that all of the children enrolled in the program receive. The Regional Council has set an aggressive benchmark for the number of children in Quality programs. Without the support system of the scholarships, programs may struggle to continue offering quality care. One option would be to increase the allocation for Scholarship by about \$85,000 which would allow approximately 34 scholarships. This would allow a scholarship level similar to the current allocation for programs that have reached Quality levels (3-5 stars). According to the scholarship model centers/homes that have not reached quality (at least 3 stars) are ineligible for scholarships in FY2016-2018. Exceptions can be made if all quality programs have been funded according to the recommended model.</p>	<p>\$325,611</p> <p>TSU - 42</p>	<p>\$158,916</p> <p>TSU - 22</p>	<p>\$243,916</p> <p>TSU – 34</p>
<p>Statewide Evaluation – Amount Set by State Board</p>	<p>\$48,858</p>	<p>\$37,344</p>	<p>\$37,344</p>

Summary of Health Start and Healthy Steps Programs implemented by North Country Medical Center in Holbrook

The Health Start Program is a **FREE** neighborhood outreach program that works with pregnant women, new mothers, and their families. The goal of the Health Start Program is to give your child and family the best chance of success through education and referrals to community resources. Families receive home visits and case management with oversight by nurses and social workers through the enrolled child's second year of life.



Health Start will help you:

- * Determine pregnancy and refer you to a physician
- * Answer prenatal questions and concerns
- * Refer and assist with AHCCCS, WIC, and other family services
- * Prepare for labor, delivery, and infant/child care
- * Family development education

The Health Start Program goals:

- * To prevent low birth weight in infants
- * To increase care for high-risk pregnant women
- * To ensure that every program child is appropriately immunized and has a medical home
- * To provide health education to pregnant/postpartum women and their families on topics ranging from prenatal care, parenting, breastfeeding, well child checkups, safety, childcare and more.
- * To screen for early identification of developmental delays and make appropriate referrals for treatment

What is a Community Health Worker?

The Community Health Worker represents the Health Start Program. Community Health Workers live in the community and visit enrolled families, providing education, physical/emotional support, and advocacy for you and your child.

Your Community Health Worker is not a medical professional, but is specially trained in:

- * Prenatal growth/development
- * Breastfeeding
- * Labor and delivery
- * Premature warning signs & infant care

- * Nutrition during pregnancy
- * Parenting
- * Child growth and development
- * Benefits of preventive healthcare (immunizations and well child checks)
- * Car seats
- * Safety in the home

When will my Community Health Worker visit me?

- * At least once a month while you are pregnant
- * Before your baby is two weeks old
- * When your baby is 2, 4, 6, 8, 12, 18, and 24 months
- * There can always be more visits if you want them

Your Community Health Worker is here to help you and will continue to support you and your family for as long as you are in the program, or until your baby is two years of age.

What is the intent form?

The Health Start Intent Form is your permission for the Community Health Worker to visit your home and to help you and your family. It must be signed before services are provided. It gives information about:

- * The “basics” of the program
- * Activities and information (to be provided by the Community Health Worker)
- * Client’s right to look at their own record
- * The number of expected home visits
- * The right of the client to terminate enrollment in the program at any time
- * Forms shared with the Arizona Dept. of Health Services

Is what I say kept secret?

Yes!! What you decide to tell your Community Health Worker will be kept confidential. Confidential means that any personal information you tell your Community Health Worker will not be talked about with anyone without your permission.

How do I join the Health Start Program?

You may enroll in the Health Start Program if:

- * You live in the community served by the Health Start Program
- * You are pregnant
- * You just had a baby or have a baby less than 2 years old

For more information call 928.522.9430 or visit <http://www.azdhs.gov/phs/owch/healthstart.htm>

For more information about Health Start in Navajo County call 928.526.7758

After you join, you can meet with your Community Health Worker at the times that are best for you. Please make an appointment to see us, and we look forward to visiting with you!



Healthy Steps for Young ChildrenSM

Mothers and fathers want more information and support on common child-rearing issues – sleeping, crying, toilet training, discipline and ways to encourage their young children to learn, which is exactly what Healthy Steps provides.

Designed for *all* families, Healthy Steps expands services beyond those concerned solely with the physical health and development of young children. It moves to a more comprehensive model of healthcare that also supports mothers and fathers in their role as nurturers of the emotional, behavioral and intellectual growth of their children.

Focusing on children from birth to age five, Healthy Steps offers the support that helps parents anticipate developmental stages and possible problems – those teachable moments – to guide them in their roles as parents. Healthy Steps uses a *team approach* to primary healthcare for young children. A professional staff member called a Healthy Steps Specialist, whose background in child development, nursing or social work is complemented by Healthy Steps training, is the member of the healthcare team who provides an effective link between the family and the pediatric and family practice.

Healthy Steps Services:

- Enhanced well child care, including promoting early literacy
- Home visits by Healthy Steps Specialists
- Child development telephone information line
- Child development screenings
- Parent groups
- Linkage to community resources

The Healthy Steps Program is a First Things First funded strategy in several regions. North Country HealthCare engages in a practice-based model where child development specialists are based in the primary care clinic to provide child development **screening, education and support** along with linkages to resources for families at their medical home.

For more information call 928.522.9430



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AGENDA ITEM: SFY2016 - 2018 Strategic Planning and Funding Plan

BACKGROUND: During the October 17, 2014 Regular Meeting, the Regional Council reviewed priority needs and roles. They discussed and agreed upon the strategic priorities for SFY2016-2018, set funding levels and instructed the Regional Director to begin preparation of the funding plan.

RECOMMENDATION: The Regional Council will review and discuss this draft funding plan. The Regional Council needs to finalize the needs, priority roles, allocations, strategies, funded and unfunded at this meeting. Staff can be directed to incorporate any changes to this draft into the final funding plan. It is recommended that the Regional Council approves the funding plan at this meeting.



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SFY 2016 Regional Funding Plan

Gila Regional Partnership Council

Presented to the First Things First Board January
22-23, 2015

**Section III. A.
Strategic Plan
SFY 2016 - 2018**

Regional Priorities, Selected FTF Indicators and Priority Roles, and Approaches to Achieve Outcomes

Regional Priority Need(s) to be addressed	School Readiness Indicators and Regional Benchmark Aligned with the needs and priority roles	FTF Priority Roles in the Early Childhood System	SFY 2016 – 2018 Approaches	
			Unfunded Approaches	Funded Approaches
<p>Children arriving at school with significant undiagnosed delays</p> <ol style="list-style-type: none"> Children in the region are living in poverty <p>Children arriving at school with the skills necessary to succeed in school and life.</p> <ol style="list-style-type: none"> Language and Literacy Skills Social Emotional Development Physical and Motor skills <p>Children raised by parents that lack the skills needed to raise successful children.</p> <p>Priority Groups</p> <ul style="list-style-type: none"> Single/first time parents 	<p>Kindergarten Readiness NOTE: The baseline and benchmark data for this indicator is not yet available. Benchmark related to developmental domains of social-emotional, Language, literacy, cognitive, and motor and physical to be recommended in FY15 based on baseline data from Arizona kindergarten developmental inventory.</p> <p>Quality Early Education <i>% of Arizona children enrolled in an early care and education program with a Quality First rating of 3-5 stars</i></p> <p>Quality Early Education Indicator Benchmark A: 90% of children enrolled in an early care and education program with a Quality First rating of 3-5 stars by 2020.</p>	<p>Early Care and Education System Development and Implementation – Convene partners and provide leadership in the development and implementation of a comprehensive early care and education system that is aligned both across the spectrum of settings and with the full continuum of the education system.</p> <p>Quality Early Care and Education Standards, Curriculum and Assessment – Convene partners, provide leadership, and provide funding for the development and implementation of quality standards for early childhood care and education programs and related curricula and assessments.</p> <p>Quality, Access, and Affordability of Regulated Early Care and Education Settings – Convene</p>	<p>Context <i>Changing the political environment that surrounds the system and affects its success</i></p> <ul style="list-style-type: none"> Early Literacy – Read On Advocate to expand Home Visitation program funding in the region. <p>Components <i>Establishing high-performing and quality programs and services</i></p> <ul style="list-style-type: none"> Early Learning – Expansion of Affordable Child Care Develop infrastructure to allow a Home Visitation program to come into the region if funding is available. <p>Connections <i>Creating strong and effective linkage across the system</i></p> <ul style="list-style-type: none"> Comprehensive Online Developmental Screening 	<p>Parenting Education</p> <p>Parenting Outreach and Awareness</p> <p>Care Coordination/Medical Home</p> <p>Quality First (including Coaching and Assessment, CCHC, CC Scholarships, TEACH)</p> <p>Statewide Evaluation</p>

Regional Priority Need(s) to be addressed	School Readiness Indicators and Regional Benchmark Aligned with the needs and priority roles	FTF Priority Roles in the Early Childhood System	SFY 2016 – 2018 Approaches	
			Unfunded Approaches	Funded Approaches
<ul style="list-style-type: none"> • Teen Parents • Grandparents raising Grandchildren • Incarcerated Parents • Parents with Substance Abuse Issues. <p>Specific Issues</p> <ul style="list-style-type: none"> • Limited access to parent education and information. • Limited knowledge and information about the importance of early childhood development. • Lack of awareness of services available. • Smoking/Drug Abuse during pregnancy • Lack of comprehensive support to families with mental health 	<p>Quality Early Education Indicator Benchmark B: 16.3% of children enrolled in an early care and education program with a Quality First rating of 3-5 stars by 2020</p> <p>Healthy Weight % of Arizona children age 2-4 with body mass index (BMI) in healthy weight range</p> <p>75% of 2-4 year olds in Gila Council Area at a healthy weight by 2020.</p> <p>Well-Child Visits NOTE: The baseline and benchmark data for this indicator is not yet available. FTF has been working with AHCCCS to access this data at the county level. We are continuing our efforts to get the data in FY 15.</p> <p>Confident Families % of families who report they are competent and confident about their ability to support their child's safety, health</p>	<p>partners, provide leadership, and provide funding for increased availability of and access to high quality, regulated, culturally responsive and affordable early care and education programs.</p> <p>Supports and Services for Families - Convene partners, provide leadership, provide funding, and advocate for development, enhancement, and sustainability of a variety of high quality, culturally responsive, and affordable services, supports, and community resources for young children and their families.</p>	<ul style="list-style-type: none"> • Read On Literacy Collaborative <p>Infrastructure <i>Developing the supports the system needs to function effectively and with quality</i></p> <ul style="list-style-type: none"> • Home Visitation Collaborative – Expand ADHS supported home visiting <p>Scale <i>Ensuring the system is comprehensive and works for all children</i></p> <ul style="list-style-type: none"> • Work with the Read On Community Partners to establish a system to allow families to have books and magazine mailed to their children each month from zero to six, with possible outside partners providing this service until a child turns 8. 	

Regional Priority Need(s) to be addressed	School Readiness Indicators and Regional Benchmark Aligned with the needs and priority roles	FTF Priority Roles in the Early Childhood System	SFY 2016 – 2018 Approaches	
			Unfunded Approaches	Funded Approaches
<p>issues.</p> <p>Children have limited access to quality, affordable early care and education</p>	<p><i>and well being</i></p> <p>48% Families Competent and Confident about Their Ability to Support Their Child’s Safety, Health and Well-Being by 2020</p>			

**Section III. B.
Unfunded Approaches
SFY 2016 – 2018**

A Regional Partnership Council may identify unfunded approaches to carry out in addition to funded approaches. Unfunded approach(es) to demonstrate how the Regional Council is advancing the early childhood system in the region.

SFY 2016 – 2018 Unfunded Approaches					
Regional Priority Need	System Building Approach	Outcome to Achieve	Role of Regional Council	Current and Potential System Partners to Engage	Timeline
<p>Children arriving at school with the skills necessary to succeed in school and life.</p> <p>1. Language and Literacy Skills</p>	<p>Connections <i>Creating strong effective linkages across the system.</i></p> <p>Enhance Early Literacy Opportunities</p>	<p>Establish Read On Communities across the Region- and support the work of the Read On Communities to raise awareness of the importance of Early Literacy</p> <p>Develop a clear system and coordinated approach for families accessing literacy services</p> <p>Develop a series of newspaper articles regarding the importance of early literacy</p> <p>Collaborate with Community Partners for Read On events.</p>	<p>Organizing Partner - – Council co-convenes and facilitates with identified system partner(s) to implement the approach.</p>	<p>Read On Globe/Miami almost 60 collaborative partners and Read on Northern Gila almost 50. Collaborative Partners are being finalized for Read On Copper Cooridor, but current over 20 partners are participating.</p> <p>Partners include schools/school districts, child care center, pre-kindergartens, Libraries, churches, business, behavioral health programs, hospitals, clinics, physicians, etc.</p>	<p>Read On Globe Miami established 3/2014 and Read On Northern Arizona 5/2014</p> <p>Read On Copper Cooridor is anticipated to be established in November 2014</p> <p>Activities will be ongoing</p>
<p>Children arriving at school with significant</p>	<p>Connections <i>Creating strong and effective</i></p>	<p>Connections Expand the programs participating in the online</p>	<p>Partner – Council co-convenes and facilitates with identified system partner(s) to</p>	<p>Healthy Steps Program co-facilitates with Regional Council to implement this</p>	<p>This process is ongoing.</p>

SFY 2016 – 2018 Unfunded Approaches					
Regional Priority Need	System Building Approach	Outcome to Achieve	Role of Regional Council	Current and Potential System Partners to Engage	Timeline
<p>undiagnosed delays</p> <p>Children arriving at school with the skills necessary to succeed in school and life.</p> <ol style="list-style-type: none"> 1. Language and Literacy Skills 2. Social Emotional Development 3. Physical and Motor skills 	<p><i>linkage across the system</i></p> <p>Online Developmental Screening</p> <p>Expand the Online Developmental Screening System to include all programs that provide services for children birth to five.</p>	<p>screening program to include all system partners that work with children birth to five.</p> <p>Develop policies and procedures for information sharing to allow access to screening history on children as they move through the Early Childhood System.</p> <p>Work with Collaborative partners to expand the Developmental and Emotional Screening to insure screens are completed every six months with appropriate follow-up to insure children receive the services they need.</p> <p>Work with FTF Statewide to investigate use of the Hub system to further evaluate data.</p> <p>Educate families regarding the importance of periodic developmental/Social Emotional Screening for all children to insure school</p>	<p>implement the approach.</p>	<p>strategy</p> <p>Schools – Pre-kindergarten Schools- PECB – Rural Schools Parent Education Programs WIC Head Start Physicians Offices Health Clinic Behavioral Health Centers Quality First Centers</p>	

SFY 2016 – 2018 Unfunded Approaches					
Regional Priority Need	System Building Approach	Outcome to Achieve	Role of Regional Council	Current and Potential System Partners to Engage	Timeline
		success.			
Children Limited access to quality, affordable early care and education	<p>Infrastructure <i>Developing the support the system needs to function effectively and with quality</i></p> <p>Context <i>Changing the political environment that surrounds the system and affects it success.</i></p> <p>Early Learning – Access to Affordable High Quality Child Care</p>	Reconvene with communities partners workgroup to explore opportunities to expand accessibility and affordability of Quality Child Care – especially for infants and toddlers.	Leader – Council is responsible for bringing community members together to implement approach.	Partners include school districts, child care community, community stakeholders, cities, county, Boys and Girls Club and other civic partners.	Workgroup will be reconvene in July of 2015.
Children raised by parents that lack the skills needed to raise successful children.	<p>Connections <i>Creating strong and effective linkage across the system</i></p> <p>Home Visitation – Expand Infrastructure and funding for Home Visitation in Gila County.</p> <p>Develop the infrastructure and financial resources to bring a</p>	<p>Participate in the MICVEE Home Visitation workgroup to explore opportunities to expand ADHS Home Visitation in the region.</p> <p>Explore infrastructure capacity and challenges to bring Home Visitation into the Region.</p> <p>Explore funding opportunities</p>	Participant – Council is one of many community members involved in a community-based initiative.	The Regional Council members will participate in the Home Visitation Workgroups that is led by the Home Visitation Coordinator (ADHS Funded)	Community Workgroup will begin meeting on a monthly basis in November 2014

SFY 2016 – 2018 Unfunded Approaches					
Regional Priority Need	System Building Approach	Outcome to Achieve	Role of Regional Council	Current and Potential System Partners to Engage	Timeline
	comprehensive home visitation program to the Region such as Arizona Department of Health Service MICVEE Program.	including private/public partnerships to bring a comprehensive home visitation into the region.			
????Do we have a need identified to address this unfunded strategy. This addresses a benchmark, but really was not identified in the list of needs. Should we add a need to cover this benchmark.	<p>Connections <i>Creating strong and effective linkage across the system</i></p> <p>Healthy Weight – Nutrition Fitness Develop collaboration and connections between grantee, community stateholders and elected officials to work together to insure that every child has the opportunity to be healthy and fit.</p>	<p>Include a statement in appropriate strategies scope of work to address healthy weight, nutrition and fitness as part of the funded program strategies.</p> <p>Establish Health and Fitness collaborative efforts in communities across the Region.</p> <p>Combine children fitness events with existing community activities such as Health and Fitness Fairs.</p>			
Children have limited access to quality, affordable early care and education.	<p>Connections <i>Creating strong and effective linkage across the system</i></p> <p>Early Childhood Investments</p>	<p>Leverage dollars to expand services for children in the region.</p> <p>Advocate for additional funding for programs in the region.</p> <p>Outreach to insure that the</p>	Partner – Council co-convenes and facilitates with identified system partners (s) to implement the approach	Partners include cities, county, schools, child care centers, health care and social service partners.	

SFY 2016 – 2018 Unfunded Approaches					
Regional Priority Need	System Building Approach	Outcome to Achieve	Role of Regional Council	Current and Potential System Partners to Engage	Timeline
		communities are aware of early childhood programs and services.			
Children raised by parents that lack the skills needed to raise successful children.	<p>Connections <i>Creating strong and effective linkage across the system</i></p> <p>Educated Parents and Future Parents regarding parenting skills</p>	Collaborate with Head Start, Schools and other agencies to expand the opportunities for parent education through partnerships with existing activities	Partner – Council co-convenes and facilitates with identified system partner(s) to implement this approach.	Potential Partners – Schools, Gila County, Youth Partnerships, Head Start Programs	Spring of 2015
Children arriving at school with the skills necessary to succeed in school and life.	<p>Connections <i>Creating strong and effective linkage across the system</i></p>	<p>Encourage STEM or STEAM activities in the pre-k, Head Start and early learning settings.</p> <p>Participate in local STEM activities, raising awareness that a love of STEM subjects starts long before school.</p> <p>Develop a series of media articles on the importance of STEM in early childhood.</p>	Participant – Council is one of many community members involved in a community based initiative.	Current Patners – Schools, County School District, Businesses, governmental agencies, community organizations and community volunteers.	Ongoing (Have been participating since 2011)

**Section III. C.
 Opportunities for Public Private Partnerships
 SFY 2016-2018**

Regional Opportunities for Public Private Partnership

Regional Priority Need	Approaches (Funded and Unfunded)	Type of Partnership
<p>Children arriving at school with the skills necessary to succeed in school and life.</p> <ol style="list-style-type: none"> 1. Language and Literacy Skills 2. Social Emotional Development 3. Physical and Motor skills 	<p>Description: Gila Region has been instrumental in forming three Read On Communities – Read On Northern Arizona, Read On Globe/Miami and Read On Copper Corridor. The Read On collaboratives have received donations of books, buttons, stickers, book marks and other materials to support Read On events in the community. This Public Private Partnerships has set a number of strategic goals that include funded, non-funded, blended and braided funding.</p> <p>An application is pending to a local mining company to fund the Lady Bug portion of the Gila Parent Outreach and Awareness strategy that will allow this component of the program to continue in SFY2016 without Regional Council Funding. This will build on commitment to continuing providing reading materials to children through the United States mail service as the children enter into Kindergarten. This applications will be submitted by Gila County Library District our First Things First Grantee. The Read On Collaborative currently received a verbal commitment to cover the cost of sending the Lady Bug magazine. After numerous discussions about lead agencies to apply for these funds, the group designated the our current Dolly Parton Grantee to take the lead.</p>	<p>Arizona Businesses, Individuals, and Private Sector Philanthropy</p> <p>Goal 4: Develop relationships with Arizona businesses, individuals, and private sector foundations to secure philanthropic investments and partnerships to enhance and sustain the early childhood system.</p>

<p>Children arriving at school with significant undiagnosed delays</p> <ol style="list-style-type: none"> 1. Children in the region are living in poverty <p>Children arriving at school with the skills necessary to succeed in school and life.</p> <ol style="list-style-type: none"> 1. Language and Literacy Skills 2. Social Emotional Development 3. Physical and Motor skills <p>Children raised by parents that lack the skills needed to raise successful children.</p>	<p>Gila Regional Council in collaboration with the Inspiration Workgroups has been instrumental in bringing a collaborative partnership between A Stepping Stone and Miami School District – Little Vandals Pre-School to form a parent child education program for at risk children. This program is funded for three years by the Marley Foundation and this funding is blended and braided with First Things First expansion and Quality First to offer the parent component and GED assistance to allow family enrolled in the Quality First Center to improve their parenting skills and obtain the skills necessary to be successful in life. Funding total over the three years is \$275,000.</p>	<p>Arizona Businesses, Individuals, and Private Sector Philanthropy</p> <p>Goal 4: Develop relationships with Arizona businesses, individuals, and private sector foundations to secure philanthropic investments and partnerships to enhance and sustain the early childhood system.</p>
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Section III.D.

Changes in Funded Strategies from SFY 2015 to SFY 2016

Strategies Not Continuing in SFY 2016 – 2018				
Strategy Name	SFY 2015 Allotment/ Cummulative Allotment SFY 2013 - 2015		SFY 2015 Target Service Units	Explanation Rationale for Discontinuation
Expansion	\$75,000	\$75,000	2 Centers 40 Slot for Participating Children	This strategy was funded for FY2015 only as a one time expenditure.

Strategies Continuing in SFY 2016 – 2018 at Reduced Levels					
Strategy Name	SFY 2015 Allotment	SFY 2016 Allotment	Target Service Units		Explanation Rationale for Reduction
			SFY 2015	SFY 2016	
<p><i>SFY 15 Parent Outreach and Awareness (SFY 16 Parenting Outreach and Awareness)</i></p> <p>Community Based Literacy and Dolly Parton Imagination Library</p>	\$85,000	\$65,000	<p><i>Number of Workshop held: 20</i></p> <p><i>Number of Books Distributed: 21,600</i></p>	<p><i>Number of Workshop held: 20</i></p> <p><i>Number of Books Distributed: 21,600</i></p>	<p>This program has been highly successful in the region and is currently fully enrolled. Many of the children carry forward from year to year. For FY2016 the funding for outreach has been cut as well as the funding for the Lady Bug Magazines for five year olds. With the addition of Read On Communities and Read On activities enrollment outreach will use volunteers, grantees and the Read On Stakeholder network to enroll children. The Gila County Library District will be submitting a private grant application to cover the costs of the Lady Bug magazine for five year olds.</p>

<i>Parent Education – Community Based Training (FY2016 Parenting Education)</i>	\$161,000	\$151,000			The Pine Strawberry Rural Schools program did not renew their contract for SFY 2015. Therefore \$10,000 of this strategy was not used in SFY2015. The amount for SFY 2016 has been adjusted accordingly.
<i>SFY 15 Care Coordination Medical Home (SFY 16 Same)</i> <i>Healthy Steps (Parenting Education)</i>	\$190,000	\$170,000	<i>Number of Children Served: 200</i> <i>Number of developmental screenings conducted: 200</i>	<i>Number of Children Served: 200</i> <i>Number of developmental screenings conducted: 200</i>	After discussion and analysis of the budget required to implement this strategy, it was determined that the program will be able to meet the same target populations with a \$20,000 cut to the allocation. In FY2014 the program only spent approximately \$150,000.
Quality First (Includes Quality First Coaching & Incentives, Quality First Academy, Quality First Specialized Technical Assistance)	\$134,105	\$95,449	6 Centers, 3 Homes and 6 Rating only	5 Centers, 3 Homes	During the FY2015 year one center and 6 rating only slots are unfilled with no applications to fill those slots on the waiting list. The Regional Council (with permission of management) determined that they would discontinue the additional Center slot as well as the rating only slots to minimize the impact of the new budget allocation on the rest of the early childhood system.
Quality First Scholarships	\$325,611	\$158,611	Number of Scholarship Slots for Children 0-5 46	Number of Scholarship Slots for Children 0-5 20	After careful consideration of the regional needs, assets and overall regional priorities it was determined that the regional scholarships was the area that would have the greatest funding cuts. Although the Regional Council remains firmly committed to Quality First, they felt that retaining other programs was a higher priority than scholarships. The Regional Council determined that if additional monies came available or other strategies could not be implemented fully that those funds should be reallocated to scholarships.
SFY 15 and SFY 16 Child Care Health Consultation	\$22,230	\$19,760	6 Centers, 3 Homes	5 Centers, 3 Homes	Reflects the change in the number of funded Centers and Homes.

SFY 2016 – 2018 New Strategies	
Strategy Name	SFY 2016 Allotment
None at this time.	

Section III.D.

Proposed Target Service Units – Funded Strategies SFY 2016 – 2018

		2016	2017	2018
Strategy	Service Units	Target	Target	Target
Parenting Education	Number of adults completing a series	120	120	120
Parenting Outreach and Awareness Strategy	Number of books distributed	21,600	21,600	21,600
	Number of events held	0	0	0
	Number of participating practices	0	0	0
	Number of resource guides distributed	0	0	0
	Number of workshops held	20	20	20
Care Coordination/Medical Home Strategy	Number of children receiving screening	200	200	200
	Number of children served	200	200	200
	Number of developmental screenings conducted	200	200	200
	Number of families served (HIE Assistance)	0	0	0
	Number of hearing screenings conducted	200	200	200
	Number of vision screenings conducted	200	200	200
Quality First Coaching & Incentives	Number of Centers	5	5	5
	Number of Homes	3	3	3
	Number of Rating Only Centers	0	0	0
Child Care Health Consultation	Number of center based providers served	5	5	5
	Number of home based providers served	3	3	3
	Number of Non-QF Centers	0	0	0
	Number of Non-QF Homes	0	0	0
Quality First Scholarships Strategy	Number of scholarship slots for children 0-5 years	20	20	20

Notes For FY2016-2018 Units of Service

Parenting Education – Formerly Parent Education – Community Based Training: This target service units include the programs for Pregnant and Parenting teens and young adults as well as the Parenting Education programs for Rural Schools. Target Service number have changed from an unduplicated number to the number of adults completing the series.

Parent Outreach and Awareness

The model adopted by the Regional Council does not include events or distribution of resource guides. The target service units used to measure this strategy is workshops held and number of books distributed.

Care Coordination/Medical Home Strategy

The Scope of Work for SFY 2013-2015 did not include Health Insurance Enrollment, vision or hearing screening. For FY 2015, the Care Coordination/Medical home strategy has a required secondary strategy for developmental screening. For SFY 2016-2018 the Regional Council will add vision and hearing screening to the scope of work. Health Insurance Enrollment has not been included in the Scope of Work, therefore is reflect as zeros.

Quality First Service Numbers

For SFY 15 the original Target Service Units were 6 Centers, 3 Homes and 6 Rating Only. At the October 17, 2014 meeting the Regional Council voted to reduce the number of centers to 5 and discontinue the Rating Only. For FY2016-2018 the Regional Council will continue to fund 5 centers and 3 homes for Quality First. Therefore the Target Service Units for SFY 16-18 for Quality First Rating only reflects zero as it is not funded by the Regional Council.

Quality First Scholarship Service Numbers:

TSU changes are due to the SFY 15 QF model changes approved by the Board. TSU changed from 45 SFY 14 to 46 SFY 15 due to program model changes which impacted the eligibility of programs to receive scholarships based upon star ratings, participant size.

Child Care Health Consultation Service Units

The Gila region does not fund Child Care Health Consultation outside of the Quality First bundle, thus there are no targeted or contracted Non-Quality First centers/homes service numbers.

As stated before the number of centers and homes have been reduced to 5 centers and 3 homes that area served by the Child Care Health Consultation Strategy.

Section III.E.

Proposed Funding Plan Summary SFY 2016 – 2018

Allocations and Funding Sources	2016	2017	2018
FY Allocation	\$258,405	\$697,469	\$697,469
Population Based Allocation	\$222,432	\$450,614	\$450,614
Discretionary Allocation	\$35,972	\$246,855	\$246,855
Other (FTF Fund balance addition)			
Carry Forward From Previous Year	\$439,064	(\$0)	(\$0)
Total Regional Council Funds Available	\$697,469	\$697,469	\$697,469
Strategies	Proposed Allotment	Proposed Allotment	Proposed Allotment
Parenting Education	\$151,000	\$151,000	\$151,000
Parenting Outreach and Awareness	\$65,000	\$65,000	\$65,000
Care Coordination/Medical Home	\$170,000	\$170,000	\$170,000
Quality First Coaching & Incentives	\$83,529	\$80,912	\$79,368
Child Care Health Consultation	\$19,760	\$19,760	\$19,760
Quality First Academy	\$7,520	\$7,520	\$7,520
Specialized Technical Assistance	\$4,400	\$4,400	\$4,400
Quality First Scholarships	\$158,916	\$161,533	\$163,077
Statewide Evaluation	\$37,344	\$37,344	\$37,344
Total	\$697,469	\$697,469	\$697,469
Total Unallotted	(\$0)	(\$0)	(\$0)



FIRST THINGS FIRST

Ready for School. Set for Life.

- AGENDA ITEM: Governance Policy
- BACKGROUND: The Regional Council has operated under a Governance Policy since the inception. From time to time the Governance Policy has been review and revised. The Governance Policy template was revised by First Things First legal counsel. The Regional Governance Policy has been updated to reflect these changes.
- RECOMMENDATION: This is the first read of this policy. The Regional Council will be asked consider approval of the revised policy at the January 2015 meeting.

First Things First
Gila Regional Partnership Council

Governance Policy Manual

PREFACE

This document, initially adopted by the Gila Regional Partnership Council on May 13, 2008 and updated periodically thereafter, constitutes the complete and official body of policies for the governance and operation of the Gila Regional Partnership Council.

DISCLAIMER

All policies found in this Governance Policy Manual are subject to change from time to time as approved by the Regional Partnership Council. Copies of the Manual are available from the First Things First regional office and online at <http://www.azftf.gov>. Prior to acting in reliance upon a specific policy as it appears in any copy of the Manual, please check to make sure that the Council has not recently approved any additions or revisions to that specific policy.

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Table of Contents

- 1-101 Organization, Authority and Location
- 1-102 Council Officers and Their Duties
- 1-103 Meetings of the Council
- 1-104 Meeting Procedures
- 1-105 Call to the Public Procedures
- 1-106 Meeting Minutes
- 1-107 Committees and Subcommittees
- 1-108 Conflicts of Interest
- 1-109 Communications from the Council
- 1-110 Lobbying & Campaigning
- 1-111 Attendance
- 1-112 Code of Conduct
- 1-113 Departure from Council Policy
- 1-114 Amendments

1-101 Organization, Authority and Location

In November 2006, Arizona voters passed Proposition 203, a ballot initiative that established A.R.S. Title 8, Chapter 13 and created First Things First. Subsequently, the First Things First Arizona Early Childhood Development and Health Board (“the Board”) designated the Gila region and created the Gila Regional Partnership Council (“the Council”) effective July 1, 2008 pursuant to A.R.S. Title 8, Chapter 13, Article 2. The Council’s purpose, authority, powers and duties are included in A.R.S. Title 8, Chapter 13 as well as in other statutes and laws of the State of Arizona. The Council members are appointed by the Board and assisted in the performance of their duties by First Things First staff. The Gila Regional Office is located in 2250 Highway 60, Suite K, Miami, Arizona 85539 and is maintained by First Things First regional staff.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-102 Council Officers and Their Duties

In the last quarter of each fiscal year, the Council shall elect a Chairperson and Vice-Chairperson from among the appointed members to serve for the ensuing fiscal year beginning July 1, who shall hold office for twelve months and until successors are duly elected.

The Council may nominate any appointed member for its Chairperson and Vice-Chairperson. A majority vote of the appointed members of the Council shall be required to elect.

It shall be the duty of the Chairperson to preside over the meetings of the Council, to call meetings as herein provided and to perform such other duties as are set forth in these policies or as shall be vested in the Chairperson. It shall be the duty of the Vice-Chairperson to assume the duties of the Chairperson in the absence of the Chairperson.

The Chairperson or the Vice Chairperson may be removed from office by a majority vote of the appointed members of the Council upon motion by a Council member alleging the violation of a specific provision of this Governance Policy Manual or alleging specific actions which bring into public disrepute the Council, the Board or First Things First as an organization. If a Chairperson or Vice Chairperson is removed, a replacement shall be elected as soon as is practicable.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-103 Meetings of the Council

The Council shall adopt a calendar of regular meetings of the Council prior to the beginning of each calendar year. The Chairperson or any four members of the Council may call a special meeting of the Council at any time.

Six members of the Council shall constitute a quorum for the transaction of business at any Council meeting. It is the policy of First Things First to adjourn a meeting when quorum is lost. Council members may participate at any meeting in person, by teleconference and/or by videoconference provided that all members may hear one another and the public can attend and listen to all members.

Written notice of any regular meeting of the Council, plus the agenda and all material relating to agenda items, shall be transmitted to each Council member at least five calendar days prior to the date of such meeting. Amendments to the agenda and additional supporting materials, not previously available, shall be transmitted at least 24 hours prior to the scheduled meeting. All notices, agendas and other materials may be transmitted to Council members by email or by any other quick and reliable method to each member's last known place of residence or other designated address. A Council member may request in writing at least 10 days prior to a meeting to receive a copy of the documents by mail instead of email. Except with the approval of three-fourths of the Council members in attendance at a meeting, and if permitted by law, no action shall be taken by the Council on any matter where the supporting materials were not timely transmitted in accordance with this policy.

Special meetings may be held upon such notice to Council members and the public as is required by law. All material relating to special meeting agenda items shall be transmitted to each Council member as far in advance of the meeting as possible.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-104 Meeting Procedures

Council meetings shall be conducted by the Chairperson, the Vice Chairperson or designee acting as Chairperson of the Council. The Chairperson is responsible for maintaining order in each Council meeting and giving each Council member a fair opportunity to participate in the discussion and resolution of issues that come before the Council. The Chairperson is also responsible for determining the manner of any public participation and for maintaining order during public participation in any Council meetings. All motions shall be directed to the Chairperson.

All Council committee meetings shall be conducted by the chairperson of the committee or the committee chairperson's designee. The chairperson of each committee has the same responsibilities for each committee meeting that the Chairperson has for Council meetings.

In determining what procedures to use to conduct meetings and resolve issues, the Council Chairperson and committee chairpersons may refer to Robert's Rules of Order (available online at <http://www.rulesonline.com>) for guidance.

The agenda for any regular meeting of the Council shall provide at least for the following:

1. Call to order
2. Call to the public
3. Approval of minutes of prior regular or special meetings, if not included on the consent agenda
4. Adoption of all consent agenda items
5. Matters of Council business for discussion and approval
6. Reports, if any, from committees appointed by the Council
7. Matters presented by the First Things First Regional Director
8. Announcements and adjournment

Routine matters may be grouped together and decided by the Council without discussion or debate. Such matters shall be designated as "Consent Agenda Items." Any member of the Council may request discussion or debate on any individual item listed as a Consent Agenda Item, and the matter shall be considered and decided separately at such time in the meeting as may be directed by the Chairperson.

The Chairperson may delegate to the chair of each respective committee the responsibility for chairing discussion of items presented to the Council by that chairperson. Whenever a matter before the Council is deferred for further discussion, the Chairperson may assign the matter to an appropriate committee, schedule the matter for further consideration at a future meeting of the Council, direct regional staff with respect to the matter or take other appropriate action.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-105 Call to the Public Procedures

During each regular Council meeting, the Council conducts a “Call to the Public” when members of the public may address the Council. The Council may conduct a “Call to the Public” at special meetings as well. Speakers who wish to address the Council:

- A. Should turn in a signed request (using the form provided at the Council meeting) to the Regional Director along with any written materials for the Council.
- B. May have five minutes to make their remarks.

The Chairperson may allow speakers who have not turned in a request form, and the Council may change, in accordance with Governance Policy 1-113, the amount of time allowed for speakers at a particular meeting.

The following priority may be given to speakers during the “Call to the Public” when the Council may not have enough time to hear from all who wish to speak:

- A. People who have submitted signed request to speak forms.
- B. Matters scheduled on the same meeting’s agenda.
- C. Off-agenda matters: presenters who haven’t addressed the Council in the previous two months.
- D. Off-agenda matters: presenters who have addressed the Council in the previous two months.

The Council retains its prerogative to:

- A. Refuse to hear comments on a specific issue if a public comment session has been held on the issue.
- B. Limit the time or the number of speakers on the same issue.
- C. Refuse to have letters read *on behalf of other individuals*.

If speakers have comments that are too long for the time allowed or if members of the public would like materials distributed to the Council, written materials may be provided to the Regional Director or Administrative Assistant. Regional staff shall distribute those written materials to the Council members.

Council members may not discuss or take action on matters raised during the Call to the Public that are not on the agenda. For such non-agenda matters, the Council may respond to criticism, ask staff to review the matter or ask for the matter to be placed on a future agenda. Staff shall later inform the Council of staff efforts to respond to a speaker’s concerns.

1-106 Meeting Minutes

Minutes of all Council meetings shall be created and maintained in accordance with the requirements of law. The Council may incorporate by reference into its minutes lists of staff changes, reports, lists of budget information, formal written resolutions and other material of similar import, and such material shall be maintained in a permanent file to be designated as the "Gila Regional Partnership Council's Documents File," which shall be kept in the custody of First Things First staff and available for ready reference.

Each Council member shall be furnished with copies of the minutes of the open session portion of each Council meeting. Council members without a conflict of interest shall be furnished with copies of the minutes of the executive session portion of any meeting of the Council for the purpose of approving those minutes, after which all copies shall be returned to the Regional Director.

All minutes of the open session portion of any Council meeting shall be open to public inspection at the First Things First Regional Office located in Miami, AZ. Minutes of executive sessions shall be kept confidential except from members of the Council or as otherwise allowed by law. Copies of minutes or excerpts from any minutes of the open session portion of any Council meeting or from any executive session if the law permits such disclosure may be furnished by the Regional Director. If such minutes have not yet been approved by the Council, they shall be marked "Draft."

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-107 Committees and Subcommittees

The Council may establish and maintain committees composed of members of the Council and/or other individuals appointed by the Chairperson. The Chairperson may designate that the Chairperson of the Council shall serve as an ex officio member of a committee.

The Chairperson of the Council shall designate the matters to be considered by the committees. All committees shall act as advisory bodies to the Council and report their recommendations to the Council. Unless one is designated by the Chairperson of the Council, a committee chairperson shall be elected by the committee members.

Committees may establish and maintain their own subcommittees. The relationship between a committee and its subcommittee shall be the same as the relationship described in this policy between the Council and a committee.

Committees and subcommittees shall comply with the Open Meeting Law. *See* A.R.S. § 38-431(1),(6).

1-108 Conflicts of Interest

Council members shall comply with the conflict of interest provisions of A.R.S. Title 38, Chapter 3, Article 8. These statutes set the minimum standards expected of public officers and employees who, in their official capacities, are faced with a decision or contract that might affect their direct or indirect pecuniary or proprietary interests or those of a relative. Section 38-503 provides in part:

Any public officer or employee of a public agency who has, or whose relative has, a substantial interest in any contract, sale, purchase or service to such public agency shall make known that interest in the official records of such public agency and shall refrain from voting upon or otherwise participating in any manner as an officer or employee in such contract, sale, purchase or service.

Any public officer or employee who has, or whose relative has, a substantial interest in any decision of a public agency shall make known such interest in the official records of such public agency and shall refrain from participating in any manner as an officer or employee in such decision.

Under this law, a Council member who has a conflict of interest must disclose the interest and refrain from participating in the matter. Council members may find guidance on this subject in the Arizona Agency Handbook, which is available on the Attorney General's website at <http://www.azag.gov/agency-handbook>. Council members should review conflicts of interest matters not specifically addressed in the Handbook with the Regional Director or legal counsel.

In addition to complying with the conflict of interest provisions of Title 38, Chapter 3, Article 8, no Council member shall vote on, or participate in the discussion of, any grant proposal in which any entity by which they are employed or on whose board they serve has a substantial interest, as defined by Section 38-502. See A.R.S. § 8-1173(C).

Council members shall complete a Conflict of Interest Acknowledgement and State Service Disclosure Statement at the beginning of their term and annually update the State Service Disclosure Statement. Additionally, Council members shall complete a Conflict of Interest Disclosure form whenever they declare a conflict at a Council meeting. All completed forms shall be given to First Things First staff for recordkeeping.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-109 Communications from the Council

Communications from the Council concerning matters relating to the policies and actions of the Council to members of the Legislature, any other governing body, the press or the public should be made by the Chairperson, the Chairperson's designee or someone authorized by the Council.

Any member of the Council who expresses an opinion concerning matters upon which the Council has taken a position should support the position taken by the Council or make it clear that he or she is expressing a personal opinion that has not been approved by the Council.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-110 Lobbying & Campaigning

Lobbying occurs under Arizona law when a person attempts to influence the passage or defeat of any legislation by directly communicating with any State Legislator. By contrast, campaigning refers to attempts to influence an election. In other words, lobbying relates to matters a Legislator will vote on, while campaigning relates to matters the general public will vote on.

Lobbying

The Council recognizes and appreciates the privilege each individual in this State and Nation has to express his or her opinion and to seek to make that opinion known to members of the State Legislature and Congress. The Council also recognizes the responsibilities with which it has been entrusted in connection with the Board and the advancement of early childhood development and health programs in the State of Arizona and recognizes that on occasion the interests of the Board and Council will not coincide with the interests of individual Council members.

Only the Chairperson of the Council or his or her designee shall speak for the Council to members of the State Legislature or Congress in matters relating to policy. When speaking for the Council to Legislators or their staff, the Chairperson or designee shall make every effort to accurately communicate official Council positions, while refraining from speaking on behalf of the Board or First Things First unless specifically authorized to do so by the Board or Board Chairperson or First Things First's Chief Executive Officer respectively. A Chairperson or member designee lobbying in his or her official capacity on matters pertaining to the Council is exempt from the lobbying laws requiring registration and expenditure reporting.

Any Council member may speak to members of the State Legislature or Congress in an individual capacity. For matters in which the Council has not taken an official position, any Council member communicating with a member of the State Legislature or Congress shall make every effort to indicate clearly that the position that he or she is taking is an individual position or is the position of a group other than the Council. In instances in which First Things First, the Board or the Council has taken an official position, a Council member endorsing a differing position shall make it clear that First Things First, the Board and/or the Council has endorsed a different or contrary position. Council members who, on their own behalf, appear before a legislative committee or communicate with a State Legislator in person, by phone or by letter to lobby in support of or in opposition to legislation are also exempt from the lobbying laws requiring registration and expenditure reporting.

This policy is not intended to nor shall it be enforced so as to restrict rights guaranteed to individual Council members, but is an attempt only to separate the views of individual members from positions which First Things First, the Board and/or the Council may take in attempting to discharge their responsibilities under the statutes of the State of Arizona.

* Council members who only engage in exempt lobbying are not considered lobbyists. See A.R.S. §§ 41-1231 & 41-1232.04. Additionally, Council members should be aware that the Council cannot make any expenditure for entertainment for a state officer or employee (including Legislators) and Council members cannot accept an expenditure for entertainment from a lobbyist or someone acting on behalf of a lobbyist. Entertainment refers to admission to or participation in a sporting event or a cultural event or activity. See A.R.S. §§ 41-1231(5)-(6) & 41-1232.08.

Campaigning

The Council shall not spend or use public resources to influence an election. See A.R.S. § 16-192. This prohibition includes the use or expenditure of monies, materials, equipment, buildings, postage, telecommunications, computers, web pages and any other thing of value of First Things First to support or oppose a candidate or ballot measure.

Individual Council members may express their personal views and even advocate for or against a candidate, initiative or other ballot measure, as long as they do not use public resources to do so. In these activities, Council members may identify themselves as Council members, but should not state or imply that they speak for the Council.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-111 Attendance

The Council's governing statutes recognize the importance of consistent attendance by Regional Council members with the following statement:

Members of the Regional Partnership Council who miss more than three meetings without excuse or resign their membership shall be replaced by the Board after a public application process and with the input of the Regional Partnership Council.

See A.R.S. § 8-1162(D).

Attendance Expectations. Council members are expected to attend all Council meetings. It is understood that there will be times when Council members will need to miss a meeting. The Regional Director shall maintain an attendance roster that documents each member's attendance at scheduled meetings.

Excused Absence. An excused absence occurs when a Council member is unable to attend a meeting due to an emergency, illness, injury or previously scheduled travel, work, tribal ceremony or family obligation that prevents participation at a meeting either in person or by phone.

Notification of a previously planned obligation should be provided to the Regional Director at least two weeks in advance of the scheduled meeting. A Council member who misses a meeting other than for a previously planned obligation shall contact the Regional Director as soon as possible to provide an explanation for missing a meeting. An emergency is a situation that cannot reasonably be planned for in advance, such as car trouble, weather conditions, family illness and obligation to tribal ceremonies.

Unexcused Absence. An unexcused absence occurs when a Council member is absent from a scheduled meeting without providing sufficient notice or an explanation of the reasons for the member's absence consistent with the excused absence definition above.

Determination of Excused Absence. Regional staff shall assist the Chairperson in keeping track of excused absences. If there is a question about whether an absence meets the definition of an excused absence, the Chairperson or Vice Chairperson may consult with the Regional Director for a determination. If necessary, the matter can be presented to the Council.

Attendance Problems. An attendance problem means:

- A. Two consecutive unexcused absences.
- B. Three consecutive absences, excused or unexcused.
- C. Three unexcused absences in a 12-month period.
- D. More than five excused and unexcused absences in a 12 month period.

Addressing an Attendance Problem. Upon identification of an attendance problem, the Chairperson or Vice Chairperson shall call the Council member to discuss the member's attendance record and remind the member of the attendance expectations. If the Council member's difficulties are resolvable, then the Chairperson or Vice Chairperson shall attempt to help resolve them with assistance of staff.

If a member reaches a level of non-attendance under "d" above, of which no more than three are unexcused, the Chairperson may ask the member to resign his or her position in order to ensure the Council has sufficient participation to timely and appropriately complete its work. If the member wishes to continue on the Council,

the matter shall be put to the Council at its next meeting. The Council member shall be entitled to speak to this item. The Regional Council shall then decide whether to refer the matter to the Board for possible removal of the member from the Council.

If a member misses more than three meetings in a 12 month period without excuse, the Chairperson or Vice Chairperson shall ask that the member resign his or her position on the Council. If, upon request, the member does not resign, the matter shall be forwarded to the Board for appropriate action.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-112 Code of Conduct

Council members shall abide by the following code of conduct:

- A. Listen carefully to fellow Council members.
- B. Respect the opinions of fellow Council members.
- C. Respect and support the majority decisions of the Council.
- D. Recognize that all authority is vested in the full Council only when it meets in a legal public session.
- E. Keep well informed about the issues which could come before the Council.
- F. Participate actively in Council meetings and actions.
- G. Bring to the attention of the Council any issues that could have an adverse effect on the Council, the Board or First Things First.
- H. Refer complaints concerning Council related matters and members to the proper level, specifically the Chairperson or Vice Chairperson.
- I. Represent all the people the Council serves and not primarily a particular issue, personal agenda or interest group.
- J. Abide by the Conflicts of Interest policy and laws.

If there is a violation of this code of conduct, the member(s) suspected of the violation shall meet with the Chairperson or Vice Chairperson to discuss the matter. The Chairperson or Vice Chairperson shall attempt to resolve the matter and if necessary refer it to the Council for action.

The Council by a majority vote of the appointed members of the Council may recommend to the Board that a member be removed as a Council member upon motion by a Council member alleging the violation of a specific provision of this Manual or alleging specific actions which bring into public disrepute this Council, the Board or First Things First as an organization.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-113 Departure from Council Policy

The Council may approve a temporary departure from a policy in this Governance Manual provided the departure would not violate the law. No departure from Council policy shall be permitted without the approval of the Council.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011

1-114 Amendments

These policies shall not be added to, amended or repealed except at a Council meeting and by majority vote of all appointed Council members. Any proposed addition, deletion or amendment shall be filed with the Regional Director, in writing, at least 10 days before such meeting, and it shall be the duty of the Regional Director to promptly distribute a copy of the proposal to each Council member.

Amendments to Council policy require a two-step process to adopt: (i) the draft policy change shall receive a *first reading* at a public meeting, during which Council members may discuss the draft amendment and request that staff make changes as deemed appropriate (a vote to adopt is not taken at this stage) and (ii) the draft policy change shall receive a *second reading* at a subsequent public meeting during which the Council may direct staff to make further changes or may vote its adoption.

Adopted: May 13, 2008
Amended: October 15, 2009
May 20, 2010
October 11, 2011



FIRST THINGS FIRST

Ready for School. Set for Life.

AGENDA ITEM: Proposed 2015 Meeting Schedule

BACKGROUND: The Regional Council will approve a new meeting schedule each calendar year. The dates proposed are the third Friday of every month except July and December, which no meetings will be held during those months.

RECOMMENDATION: This meeting schedule is provided for review and possible approval.



Gila Regional Partnership Council 2015 Meeting Calendar

Date	Time/Location
January 16	10:00-1:00 p.m./Globe
February 20	No Meeting Scheduled
March 20	10:00-1:00 p.m./Payson
April 17	10:00-1:00 p.m./Globe
May 15	10:00-1:00 p.m./Payson
June 19	10:00-1:00 p.m./Globe
August 21	10:00-1:00 p.m./Payson
September 18	10:00-1:00 p.m./Globe
October 16	10:00-1:00 p.m./Payson
November 20	10:00-1:00 p.m./Globe
December	To be determined if needed



FIRST THINGS FIRST

Ready for School. Set for Life.

AGENDA ITEM: Regional Director's Report

BACKGROUND: The Regional Director will report any updates since the last Regular Meeting.

RECOMMENDATION: This document is being presented for information purposes only.

November 2014

Director's Report

Gila Regional Partnership Council

- We still need to fill the parent representative for the Regional Council. The parent representative must have a child five or younger at the time of their appointment to the Regional Council. This includes guardians who are the primary care takers. We need your help in spreading the word about the vacancy so we can get this parent representative on board.
- Read On, Gila County Library, Gila County Superintendent and First Things First had a very successful booth at the Gila County Fair. First Things First provided books for children birth to six and the Globe Lions purchased books for the older children. A Read On statewide meeting was held on October 29, 2014. Great things are happening statewide. We have been asked to present at the next statewide meeting on how we have built our involvement of comprehensive community collaborative partners. We have the most comprehensive and diverse partnership in the Read On movement. We are planning Literacy Day activities in both areas. The Northern Gila event was held in collaboration with the Community Health and Care Fair in Payson on November 1, 2014. Read On Globe/Miami collaborated with Cobre Valley Hospital and the Veterans event on the same day.
- I want to thank Member Opitz and all of the volunteers that made that made the fair booth possible. We had over thirty volunteers that came together to make this event successful.



Next Regular Meeting



Friday, January 16, 2015

10:00 a.m. – 1:00 p.m.

Cobre Valley Regional
Medical Center
5580 S. Hospital Drive
Medical Office Building B
Globe, Arizona 85501