



FIRST THINGS FIRST

Ready for School. Set for Life.

Arizona Early Childhood Development and Health Board Hualapai Tribe Regional Partnership Council Meeting Minutes

Call to Order/Roll Call

The regular meeting of the First Things First Hualapai Tribe Regional Partnership Council was held on November 12, 2014 at 3:00 p.m. at the Hualapai Health, Education and Wellness Center in Peach Springs, Arizona, 86434.

Members Present

Dr. Anthony Perkins, Chair; Darren Hudak, Vice Chair; Leon Ghahate; Charlene Imus; Reverend Pete Imus; Sandra Irwin; Barbara Tinhorn and Lucille Watahomigie

Member Absent

Zavier Benson and Omaovensí Coochwytewa

Chair Perkins called the meeting to order at 3:08 p.m. Members, staff and guests introduced themselves. First Things First staff members present included Chief Executive Officer Sam Leyvas, Chief Regional Officer Michelle Katona, and Senior Director of Tribal Affairs Candida Hunter.

Declarations of Conflict of Interest

Chair Perkins asked Regional Director Ashley Pascual to explain the agenda item. Regional Director Pascual requested members review the agenda for potential conflicts. There were no conflicts of interest declared at this time.

Call to the Public

There were no responses to the call to the public.

Regional Partnership Council Member Announcements

Chair Perkins announced that parents are invited to a luncheon at the school on November 25. He also announced the Arizona's Instrument to Measure Standards (AIMS) test has been replaced with the Arizona's Measurement of Education Readiness to Inform Teaching (AZ Merit) test.

Member Irwin announced a one-day health workshop will be presented by the Maternal Child Health program on November 18.

Member Watahomigie announced the community Thanksgiving dinner will be November 24 at 3:00 p.m.

Possible Approval of October 8, 2014 Meeting Minutes

Member Watahomigie made a motion to approve the October 8, 2014 meeting minutes. Member Irwin seconded the motion. Motion carried unanimously.

First Things First Update and Regional Council Member Recognition

Sam Leyvas, First Things First Chief Executive Officer spoke about his desire to get out into the regions to build relationships, as well as his mission to continue raising awareness. He spoke briefly about the Tribal Consultation, and the upcoming Faith Forum. Mr. Leyvas presented certificates and pins to regional council members celebrating their first year of service, and noted he welcomes input from all members.

SFY2016-2018 Strategic Funding Plan Recommendations

Reverend Imus declared a conflict of interest and recused himself from the discussion.

Regional Director Pascual reviewed the discussion from the last meeting regarding the focus areas of the Hualapai Journey. Director Pascual reviewed the challenges and assets that were highlighted in the recently completed Needs and Assets report, and explained how these correlate with the three new regional priorities identified last month. After reviewing the allocation summary and the funding plan recommendations, Director Pascual led a discussion about the target service units for each strategy. The regional council discussed the home visitation strategy and the regional council's desire to ensure all children receive developmental and sensory screenings. The consensus was to refocus the home visitation strategy and increase the target service number for the secondary strategy of developmental and sensory screenings to 60 children receiving screenings. The regional council supported the recommendation to increase to two the Quality First Rating Only sites, and to add nutrition education to the eventual scope of work for the food security strategy. It was stressed that collaboration and partnerships will be important. Director Pascual will present the recommendations to Tribal Council at their December meeting, with final request for approval at the regional council's December meeting.

Parent Awareness and Community Outreach Report

Community Outreach Coordinator Erin Taylor requested that Maternal Child Health Coordinator Vivian Parker review the upcoming health workshop agenda. Coordinator Taylor then shared the First Things First radio commercials from the statewide campaign, and announced that they will be airing on the Peach radio station. Reverend Imus will record an introduction for the commercials on EPCH, which will begin transmitting on FM by the end of the year.

Regional Director's Report

Director Pascual reviewed the current expenditures, noting numbers are where they should be at this time. Director Pascual provided regional updates and reviewed upcoming events, including the annual Infant and Toddler Mental Health Symposium in Lake Havasu City February 9-10, 2015, and the First Things First Early Childhood Summit August 24-25, 2015.

Next Meeting

The next meeting is December 10, 2014 at the Peach Springs Unified School District.

Adjournment

Chair Perkins adjourned the meeting at 4:31 p.m.

SUBMITTED BY:

APPROVED BY:

Sandy Smith, Administrative Assistant

Dr. Anthony Perkins, Chair



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AGENDA ITEM: SFY2016 Strategic Funding Plan

BACKGROUND: The strategic funding plan recommendations are presented following a robust review of strategy implementation, the history of financial expenditures, and data from the Regional Needs and Assets Assessment. Input and community considerations were incorporated through the Parent Survey conducted as part of the 2014 Needs and Assets Assessment, the feedback provided during the Community Gathering in May 2014, using a “dot voting” method during the Cradleboard Contest, and additional conversations at staff meetings. The Regional Partnership Council has prioritized needs and developed strategies, both funded and unfunded, to address those needs.

The State Fiscal Year 2016-2018 Strategic Funding Plan recommendation is presented for Regional Partnership Council approval. The final funding plan will be presented for Board approval January 20-21, 2015.

RECOMMENDATION: The Regional Director recommends the following actions of the Hualapai Tribe Regional Partnership Council:

Approve the Home Visitation strategy for the State Fiscal Year 2016 Regional Funding Plan in the amount of \$89,350 with target service units of 30 families served and 60 children receiving developmental screenings.

Approve the Food Security strategy for the State Fiscal year 2016 Regional Funding Plan in the amount of \$2,802 with the target service unit of 600 food boxes distributed.

Approve the Quality First Academy and Quality First Coaching and Incentives strategies for the State Fiscal Year 2016 Regional Funding Plan in the amounts of \$1,880 and \$10,654, respectively, with the target service unit of 2 Rating Only centers participating.

Approve the Unfunded Approaches to continue moving forward with the Hualapai Child Development Coordination work and the Early Literacy Partnership.



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SFY 2016 Regional Funding Plan

HUALAPAI TRIBE
Regional Partnership Council

Presented to the First Things First Board
January 20-21, 2015

**HUALAPAI TRIBE
Funding Plan
Summary SFY 2016
Proposed**

Allocations and Funding Sources	2016	Recommendations to the Board SFY16 Strategies and Allotments
FY Allocation	\$42,437	
Population Based Allocation	\$15,485	
Discretionary Allocation	\$26,952	
Other (FTF Fund balance addition)		
Carry Forward From Previous Year	\$68,172	
Total Regional Council Funds Available	\$110,608	
Strategies	Proposed Allotment	
Home Visitation	\$89,350	
Food Security	\$2,802	
Quality First Academy (<i>statewide</i>)	\$1,880	
Quality First Coaching & Incentives (<i>statewide</i>)	\$10,654	
Evaluation (<i>statewide</i>) (<i>FTF Directed</i>)	\$5,922	
Total	\$110,608	
Total Unallotted	\$0	

HUALAPAI TRIBE REGIONAL PARTNERSHIP COUNCIL

**Regional Funding Plan
SFY 2016
July 1, 2015 - June 30, 2016**

- I. Regional Allocation Summary**
SFY 2013 - 2015 and SFY 2016 - 2018

- II. Three Year Recap - Review of SFY 2013 - 2015 Funding Plans**
 - A. Strategy Allotments, Awards and Expenditures
 - B. Strategies and Units of Service

- III. SFY 2016 – 2018 Strategic Direction**
 - A. Regional Priorities, Selected FTF Indicators and Priority Roles, and Approaches to Achieve Outcomes
 - B. System Building - Unfunded Approaches
 - C. Changes in Funded Approaches from SFY 2015 to SFY 2016
 - D. New Proposed Funded Approaches
 - E. Target Service Units Proposed
 - F. Proposed Funding Summary SFY 2016 -2018
Regional Partnership Council Budget

Section I. Regional Allocation Summary

(This section will be populated prior to the final presentation of the funding plans to the Board.)

Section II.A. SFY 2013 - 2015 Strategy Allotments, Awards and Expenditures



SFY 2013 - 2015

Hualapai Tribe Regional Partnership Council

Funding Plan Summary

Allocations and Funding Sources	2013			2014			2015	
FY Allocation			\$114,391			\$111,686		\$111,844
Population Based Allocation			\$29,866			\$28,487		\$28,590
Discretionary Allocation			\$78,952			\$78,426		\$78,295
Other (FTF Fund balance addition)			\$5,573			\$4,773		\$4,959
Carry Forward From Previous Year			\$50,365			\$52,679		\$53,209
Total Regional Council Funds Available			\$164,756			\$164,365		\$165,053
Strategies	Allotted	Awarded	Expended	Allotted	Awarded	Expended	Allotted	Awarded
Home Visitation	\$96,000	\$96,000	\$91,208	\$104,861	\$104,861	\$77,576	\$104,861	\$104,861
Food Security	\$5,831	\$5,831	\$2,557	\$5,831	\$5,831	\$5,518	\$2,802	\$2,802
Native Language Preservation	\$16,338	\$16,337	\$16,046	-			\$12,750	\$12,746
Quality First Academy (<i>statewide</i>)							\$940	\$940
Quality First Coaching & Incentives (<i>statewide</i>)							\$1,932	\$1,932
Expansion: Increase slots and/or capital expense	\$30,293			\$30,293	\$30,293	\$27,378		
Scholarships TEACH (<i>statewide</i>)	\$6,600	\$6,600	\$1,977	\$6,600	\$6,600	(\$0)		
Statewide Evaluation (<i>statewide</i>) (FTF Directed)	\$1,456	\$1,456	\$288	\$2,633	\$2,633	\$685	\$7,645	\$7,645
Total	\$156,518	\$126,224	\$112,077	\$150,218	\$150,218	\$111,157	\$130,930	\$130,926
Total Unallotted	\$8,238	\$30,294	\$14,148	\$14,147	-	\$39,061	\$34,123	\$4

**Section II.B.
SFY 2013 - 2015
Strategies and Units of Service**

**Hualapai Tribe Regional Partnership Council
Units of Service by Strategy**

Strategy Description	Fiscal Year 2013		Fiscal Year 2014		Fiscal Year 2015	
	Targeted Units	Contracted Units	Targeted Units	Contracted Units	Targeted Units	Contracted Units
Home Visitation Strategy						
Number of children receiving screening					30	0
Number of developmental screenings conducted					30	0
Number of families served	25	25	30	30	30	30
Number of hearing screenings conducted					30	0
Number of vision screenings conducted					30	0
Food Security Strategy						
Number of food boxes distributed	600	600	600	600	365	600
Native Language Preservation Strategy						
Number of books distributed	150	150	0	0	0	0
Number of home and/or center based providers	0	0	0	0	0	2
Number of participating adults	0	0	0	0	0	0
Number of participating professionals	0	0	0	0	2	2
Quality First Academy						
Note: Regional Council not required to set service unit						
Number of technical assistance providers						
Quality First Coaching & Incentives Strategy						
Number of Centers					0	0
Number of Homes					0	0
Number of Rating Only Centers					1	1
Expansion: Increase slots and/or capital expense Strategy						
Number of center based providers served	1	0	1	1		
Number of home based providers served	0	0	0	0		
Number of increased slots for participating children	0	0	10	10		
Scholarships TEACH Strategy						
Number of professionals receiving scholarships	2	2	2	2		

Notes about SFY14 contracted service units and SFY15 service units:

Scholarships TEACH Service Numbers:

The Scholarships TEACH strategy has Target Service Units which reflect the strategy targets for both “Statewide funded TEACH” and “additional (Regional) TEACH” for SFY 14. For SFY 15, only “additional (Regional) TEACH” will be shown in the Units of Service table. Statewide funded TEACH slots are prioritized for Quality First providers and the Contracted Service Units include only the “additional TEACH” slots that are funded by the region. In FY14, Target Service Units for TEACH represent the goal of the region and State to serve two scholars at every center enrolled in Quality First. For this region, we only have “Statewide funded TEACH” available and the contracted unit is 0.

Home Visitation Service Numbers:

For SFY 15, additional target service units were included under this strategy, such as “number of children receiving screening” and “number of screenings conducted.”

Quality First Coaching and Incentive Numbers:

In SFY 14, the Expansion strategy supported the development of an early care and education center in the region. In SFY 15, the QF Assessment strategy will continue to support the quality of the center.

**Section III. A.
Strategic Plan
SFY 2016 - 2018**

Regional Priorities, Selected FTF Indicators and Priority Roles, and Approaches to Achieve Outcomes

Regional Priority Need(s) to be addressed	School Readiness Indicators and Regional Benchmark Aligned with the needs and priority roles	FTF Priority Roles in the Early Childhood System	SFY 2016 – 2018 Approaches	
			Unfunded Approaches	Funded Approaches
<p>Awareness of early childhood development and physical and mental health of infants and toddlers.</p> <p>Early identification, intervention, and support for families with children with developmental needs.</p> <p>Family involvement to increase early language and literacy skills.</p>	<p>Kindergarten Readiness <i>#/% children demonstrating school readiness at kindergarten entry in the development domains of social-emotional, language and literacy, cognitive, and motor and physical</i> NOTE: The baseline and benchmark data for this indicator is not yet available. Benchmark related to developmental domains of socialemotional, language and literacy, cognitive, and motor and physical to be recommended in FY15 based on baseline data from Arizona kindergarten developmental inventory.</p> <p>Developmental Delays Identified in Kindergarten <i>Children with newly identified developmental delays during the kindergarten year</i> NOTE: The baseline and benchmark data for this indicator is not yet available. A viable data source for this indicator was not identified during the initial approval of statewide benchmarks. FTF is convening stakeholders and content experts this summer to decide if the indicator language needs to be modified, and then determine possible data sources to set baselines and benchmarks.</p> <p>Confident Families <i>% of families who report they are competent and confident about their ability to support their child’s safety, health and well being</i> NOTE: The baseline and benchmark data for this indicator is not yet available.</p>	<p>Supports and Services for Families - Convene partners, provide leadership, provide funding, and advocate for development, enhancement, and sustainability of a variety of high quality, culturally responsive, and affordable services, supports, and community resources for young children and their families.</p> <p>Professional Development System – Convene partners, provide leadership, and provide funding for the development and enhancement of an early childhood professional development system that addresses availability, accessibility, affordability, quality, and articulation.</p>	<p>Context <i>Changing the political environment that surrounds the system and affects its success</i></p> <p>Early Literacy Partnership</p> <ul style="list-style-type: none"> Promote literacy development in infants, toddlers and young children Engage the community Develop opportunities for Native Language Preservation activities for young children and their families <p>Connections <i>Creating strong and effective linkage across the system</i></p> <p>Hualapai Child Development Coordination</p> <ul style="list-style-type: none"> Raise the awareness and parenting education on developmental stages Link preventative services and increase developmental screening opportunities Increase agency collaboration for a seamless referral and follow-up system that advocates for children and families 	<p>Home Visiting</p> <p>Food Security</p> <p>Quality First (QF Rating Only)</p> <p>Statewide Evaluation</p>

**Section III. B.
Unfunded Approaches
SFY 2016 – 2018**

A Regional Partnership Council may identify unfunded approaches to carry out in addition to funded approaches. Unfunded approach(es) to demonstrate how the Regional Council is advancing the early childhood system in the region.

SFY 2016 – 2018 Unfunded Approaches					
Regional Priority Need	System Building Approach	Outcome to Achieve	Role of Regional Council	Current and Potential System Partners to Engage	Timeline
Family involvement to increase early language and literacy skills.	<p>Context - <i>Changing the political environment that surrounds the system and affects its success</i></p> <p>Early Literacy Partnership The Regional Council is taking a lead partner role in the early literacy and family involvement efforts. The goal is to raise the awareness and increase utilization of the assets in and/or available to the region to promote literacy development in infants, toddlers and young children. The Regional Council has funded Native Language Preservation resulting in the development of five bilingual (Hualapai/English) books, and a language curriculum is currently in development.</p>	<p>Context</p> <ul style="list-style-type: none"> Engaged community leaders, parents and caregivers Reestablish Reach Out and Read Opportunities for Native Language Preservation activities for young children and their families Achieve recognition as Read On Hualapai, and continue to build literacy momentum Increased school readiness and more third grade students reading at level Encompass all elements of the <i>Hualapai Journey</i>: 	<p>Partner – Regional Council co-convenes and facilitates with identified system partner(s) to implement the approach.</p>	<p>Peach Springs Unified School District</p> <p>Hualapai Education and Training Department</p> <p>Hualapai Head Start</p> <p>Hualapai Day Care Center</p> <p>Hualapai Tribal Council</p> <p>Indian Health Service Peach Springs Health Clinic</p> <p>Hualapai Department of Cultural Resources</p> <p>Read On Arizona</p>	<p>Begin: 2014</p> <p>Complete: June 2016</p>

SFY 2016 – 2018 Unfunded Approaches					
Regional Priority Need	System Building Approach	Outcome to Achieve	Role of Regional Council	Current and Potential System Partners to Engage	Timeline
<p>Early identification, intervention, and support for families with children with developmental needs.</p>	<p>Connections - <i>Creating strong and effective linkage across the system</i></p> <p>Hualapai Child Development Coordination The Regional Council is concerned with the lack of awareness and resources for parenting education on developmental stages. Efforts have moved forward to link services and increase agency collaboration for a seamless referral and follow-up system that advocates for children and families. In April 2014, the region’s first Child Health Screening Fair was held with a successful turnout. Continuing this collaborative work is imperative to the early childhood system in the region.</p>	<p>Connections</p> <ul style="list-style-type: none"> • Coordinated eligibility assessments and applications through the “Hualapai Developmental Flowchart” • Referrals occurring from one program to another, including preventative services such as immunizations • Increased developmental screening and assessment opportunities • Increased awareness of the mental health needs of infants and toddlers • Training and support to increase parent confidence and involvement in their child’s development and education • Encompass all elements of the <i>Hualapai Journey</i>: 	<p>Partner – Regional Council co-convenes and facilitates with identified system partner(s) to implement the approach.</p>	<p>Hualapai Health Education and Wellness (including Maternal Child Health, WIC, and Behavioral Health)</p> <p>Arizona Early Intervention Program</p> <p>Peach Springs Unified School District</p> <p>Hualapai Head Start</p> <p>Hualapai Human Services Department</p> <p>Indian Health Service Peach Springs Health Clinic</p> <p>Strong Families Home Visiting Collaborative</p>	<p>Begin: 2012</p> <p>Complete: June 2018</p>

Section III. C.

Changes in Funded Strategies from SFY 2015 to SFY 2016

Strategies Not Continuing in SFY 2016 – 2018

Strategy Name	SFY 2015 Allotment/ Cummulative Allotment SFY 2013 - 2015		SFY 2015 Target Service Units	Explanation Rationale for Discontinuation
Native Language Preservation	SFY 2015 \$12,750	SFY 2013 – SFY 2015 \$29,088 <i>(Strategy was only funded in SFY 2013 and SFY 2015)</i>	2 providers; 2 participating professionals	Initial implementation of the Native Language Preservation strategy in SFY 2012 and SFY 2013, resulted in the completion of five bilingual (Hualapai/English) children’s books with accompanying audio. The books and audio (either through mp3 player or on compact disc) were distributed throughout the region and are available to families and providers. The SFY 2015 implementation of this strategy will result in the development of a language learning curriculum for families, and two providers will receive training and materials. The regional council has supported these efforts with funding to develop the materials and infrastructure, and will continue to support native language efforts through the efforts of the Early Literacy Partnership.

Strategies Continuing in SFY 2016 – 2018 at Reduced Levels

Strategy Name	SFY 2015 Allotment	SFY 2016 Allotment	Target Service Units		Explanation Rationale for Reduction
			SFY 2015	SFY 2016	
Home Visitation	\$104,861	\$89,350	30 families served	30 families served	In previous years of implementation, this home visitation strategy involved comprehensive services including an emergency supply program and elements of a nurse family partnership model. The Regional Council determined that the Home Visitation strategy would best meet the priority needs by a primary focus of home visiting and parenting education. The reduction in funding reflects this change based on guidance from the Home Visitation Strategy Summary.

SFY 2016 – 2018 New Strategies	
Strategy Name	SFY 2016 Allotment
None	

**Section III.E.
New Strategies
SFY 2016 Funding Plan
New Proposed Strategies**

The Hualapai Tribe Regional Partnership Council is not proposing any new strategies.

**Section III.D.
Proposed Target Service Units – Funded Strategies SFY 2016 – 2018**

SFY 2016 Target Service Units Proposed

		2016	2017	2018
Strategy	Service Unit	Target	Target	Target
Home Visitation	Number of children receiving screening	60	60	60
	Number of developmental screenings conducted	-	-	-
	Number of families served	30	30	30
	Number of hearing screenings conducted	-	-	-
	Number of vision screenings conducted	-	-	-
Food Security	Number of food boxes distributed	600	600	600
Quality First Coaching & Incentives	Number of Centers	-	-	-
	Number of Homes	-	-	-
	Number of Rating Only Centers	2	2	2

Section III.E.

Proposed Funding Plan Summary SFY 2016 – 2018

**Hualapai Tribe Regional Partnership Council
Funding Plan Summary**

Allocations and Funding Sources	2016	2017	2018
FY Allocation	\$42,437	\$110,608	\$110,608
Population Based Allocation	\$15,485	\$31,371	\$31,371
Discretionary Allocation	\$26,952	\$79,238	\$79,238
Other (FTF Fund balance addition)			
Carry Forward From Previous Year	\$68,172	\$0	\$1
Total Regional Council Funds Available	\$110,608	\$110,609	\$110,609
Strategies	Proposed Allotment	Proposed Allotment	Proposed Allotment
Home Visitation	\$89,350	\$89,350	\$89,350
Food Security	\$2,802	\$2,802	\$2,802
Quality First Academy (<i>statewide</i>)	\$1,880	\$1,880	\$1,880
Quality First Coaching & Incentives (<i>statewide</i>)	\$10,654	\$10,654	\$10,654
Evaluation (<i>statewide</i>) (<i>FTF Directed</i>)	\$5,922	\$5,922	\$5,922
Total	\$110,608	\$110,608	\$110,608
Total Unallotted	\$0	\$1	\$1

Hualapai Tribe SFY2015 Financial Expenditures Report

	Grantee Name	Total Allotment	Awarded	Year to Date Expense	Expense Variance	% of Award Expended	Reimbursement Activity	
							Pending	Paid (Last 30 Days)
Evaluation	Statewide Evaluation Strategy	\$7,645	\$7,645	\$7,645	-	100.0%		
	First Things First (FTF-Directed)		\$7,645	\$7,645	-	100.0%		
	Goal Area Subtotal:	\$7,645	\$7,645	\$7,645	-	100.0%		
Family Support	Food Security Strategy	\$2,802	\$2,802	\$553	\$2,249	19.7%	\$240	
	St. Mary's Food Bank Alliance		\$2,802	\$553	\$2,249	19.7%	\$240	
	Home Visitation Strategy	\$104,861	\$104,861	\$26,215	\$78,646	25.0%		
	Hualapai Tribe (Maternal Child Health Program)		\$104,861	\$26,215	\$78,646	25.0%		
	Native Language Preservation Strategy	\$12,750	\$12,746	\$3,187	\$9,560	25.0%		
	Hualapai Tribe Cultural Resource Department		\$12,746	\$3,187	\$9,560	25.0%		
	Goal Area Subtotal:	\$120,413	\$120,409	\$29,955	\$90,455	24.9%	\$240	
Quality and Access	Quality First Strategy	\$0	-	-	-	0.0%		
			-	-	-	0.0%		
	Quality First Academy Strategy	\$940	\$940	\$107	\$833	11.4%		\$42
	Southwest Human Development		\$940	\$107	\$833	11.4%		\$42
	Quality First Coaching & Incentives Strategy	\$1,932	\$1,932	\$1,224	\$708	63.3%		
	Valley of the Sun United Way		\$1,932	\$1,224	\$708	63.3%		
	Quality First Scholarships Strategy	\$0	-	-	-	0.0%		
First Things First (FTF-Directed)		-	-	-	0.0%			
	Goal Area Subtotal:	\$2,872	\$2,872	\$1,331	\$1,541	46.4%		\$42
	Overall Total:	\$130,930	\$130,926	\$38,931	\$91,995	29.7%	\$240	\$42