FIRST THINGS FIRST

Ready for School. Set for Life.

Navajo/Apache Regional Partnership Council

Draft Minutes

Call to Order

The regular meeting of the First Things First Navajo/Apache Regional Partnership Council was held on Wednesday, November 9, 2011, at 3:00 p.m., at Northland Pioneer College, Aspen Center Room 112, 1001 West Deuce of Clubs, Show Low, Arizona 85901.

Vice Chair Meyer called the meeting to order at approximately 3:02 p.m. and welcomed everyone.

Members Present:
Tom Barela (via phone), Sheila Chairez, Michael Downs (via phone), Claude Endfield, Kalman Mannis, Leslie Meyer, Margie Tapia, Cathy Taylor (via phone) and Amy Tregaskes

Members Absent: Jeffrey Northup

Others Present:
Stacy Anderson, DeeAnn Davies, Kate Dobler-Allen, Julie Fitzgerald, Pam Flake, Karen Peifer, Michelle Pansulla, Denise Rominger, Charlene Surber, Maureen Theobald, Virginia Turner,

Member Reports and Updates

None

Call to the Public

None

Disclosure of Conflicts

a. Member Endfield, Agenda Item #9.B.4., Director Mentoring, because of her employment with Northland Pioneer College
b. Chair Barela, Agenda Item #6, Care Coordination Grant, because of his employment with Summit Healthcare Regional Medical Center
c. Member Taylor, Agenda Item #6, Care Coordination Grant, because of her employment with North Country HealthCare
d. Member Mannis, Agenda Item #9.B.1, Preschool Learning Lab, because of his employment with the Navajo County Education Service Agency

Discussion and Possible Adoption of October 12, 2011 Regular Meeting Minutes

Member Taylor moved to accept the minutes of the Regular meeting of the Navajo/Apache Regional Partnership Council, held on October 12, 2011, as submitted. Member Tregaskes seconded; the motion passed.

Vice Chair Meyer moved to Agenda Item #7. Members Chairez and Tapia arrived at 3:05 p.m.; Member Mannis arrived at 3:07 p.m.

Regional Director's Report

a. Monthly Report: Regional Director Dobler-Allen presented her upcoming meetings and presentations.

b. Financial Reports: Regional Director Dobler-Allen presented the State Fiscal Year 2012 Funding Plan Summary and the 2012 Contract Detail report.

c. Community Outreach Report: Regional Director Dobler-Allen presented the October Community Outreach report and specifically noted there were recent articles in *The Maverick Magazine* and the *White Mountain Independent*, related to the Navajo/Apache Regional Partnership Council's Big Check Event held on October 4, 2011.

d. State Fiscal Year 2011 Quarter 4 Data Report: Regional Director Dobler-Allen presented the 4th Quarter State Fiscal Year 2011 Data Summary Report and reviewed the status of each strategy and contract.

Vice Chair Meyer moved to Agenda Item #6.

Presentation, Discussion and Possible Approval of Staff Recommendation for Care Coordination Request for Grant Application (FTF-RC015-12-0339-00)

After Vice Chair Meyer reviewed the statutes related to Executive Session, Member Endfield moved that the Navajo/Apache Regional Partnership Council go into Executive Session pursuant to ARS 38-431.03 (A) (2) to discuss records exempt from public inspection. Pursuant to A.R.S. §41-2702(E), all information in the grant application is confidential during the process of evaluation. Member Tapia seconded; the motion passed. Executive Session began at approximately 3:28 p.m.

Member Tregaskes moved to exit Executive Session at approximately 4:15 p.m. Member Endfield seconded; the motion passed.

Member Tregaskes moved that the recommendations submitted to the Navajo/Apache Regional Partnership Council for the Care Coordination/Medical Home Request for Grant Application, be accepted. Member Endfield seconded; the motion passed.

Vice Chair Meyer moved to Agenda Item #8.

Presentation, Discussion and Possible Approval of Prioritized Needs, School Readiness Indicators and First Things First Roles

Regional Director Dobler-Allen presented the Prioritized Needs, the School Readiness Indicators, the First Things First Priority Roles and the State Fiscal Year 2013-2015 Strategies. Member Endfield moved that the Navajo/Apache Regional Partnership Council approve the Prioritized Needs, School Readiness Indicators, and First Things First Roles for State Fiscal Year 2013-2015, as presented. Member Chairez seconded; the motion passed.

Presentation, Discussion and Possible Approval of State Fiscal Year 2013 Funding Plan Strategies

Regional Director Dobler-Allen presented the proposed strategy allotments for State Fiscal Year 2012.

a. Quality First

i. Conflicts of Interest: None

ii. Member Mannis moved that Quality First be added as a strategy to the State Fiscal Year 2013 Navajo/Apache Regional Partnership Council Funding Plan with a funding level of $150,229, with a target service number of two centers and one home with full participation. Member Tregaskes seconded; the motion passed.

b. Preschool Learning Lab

i. Conflicts of Interest: Member Mannis declared a conflict of interest due to his employment with the Navajo County Education Service Agency.

ii. Member Endfield moved that the Preschool Learning Lab be funded at $300,000 for State Fiscal Year 2013 with a target service number of 10 participating adults, pending successful completion of the business plan and related work. Member Chairez seconded; the motion passed.

c. Recruitment into the Field

i. Conflicts of Interest: None

ii. Member Tregaskes moved that the Recruitment into the Field strategy be funded at $90,000 for State Fiscal Year 2013 with a target service number of 30 participating adults. Member Mannis seconded; the motion passed.

d. Professional Career Pathways Project (PCPP)

i. Conflicts of Interest: None

ii. Member Chairez moved that the Professional Career Pathways Project be funded at $15,000 for State Fiscal Year 2013 with a target service number of 14 scholars. Member Tregaskes seconded; the motion passed.

e. Director Mentoring

i. Conflicts of Interest: Member Endfield declared a conflict of interest due to her employment with Northland Pioneer College.

ii. Member Mannis moved that the Director Mentoring strategy be defunded for State Fiscal Year 2013, but that it be retained within the funding plan for possible future funding. Member Tapia seconded; the motion passed.

f. First Things First Professional REWARD$

i. Conflicts of Interest: None

ii. Member Tregaskes moved that the First Things First Professional REWARD$ strategy be funded at $13,500 for State Fiscal Year 2013 with a target service number of 10 participating adults. Member Mannis seconded; the motion passed.

g. Additional Quality First Child Care Scholarships

i. Conflicts of Interest: None

ii. Member Tapia moved that the Additional Quality First Child Care Scholarship strategy be funded at $90,000 for State Fiscal Year 2013 with a target service number of 16 scholarships. Member Endfield seconded; the motion passed.

h. Additional T.E.A.C.H. Early Childhood

i. Conflicts of Interest: None

ii. Member Mannis moved that the Additional T.E.A.C.H. Scholarships be funded at $6,600 for State Fiscal Year 2013 with a target service number of two participating adults. Member Endfield seconded; the motion passed.

i. Summer Transition to Kindergarten

i. Conflicts of Interest: None

ii. Member Chairez moved that the Summer Transition to Kindergarten strategy be defunded in State Fiscal Year 2013 but that it be retained within the funding plan for possible future funding. Member Tregaskes seconded; the motion passed.

j. Oral Health

i. Conflicts of Interest: None

ii. Member Tregaskes moved that the Oral Health strategy be funded at $130,000 for State Fiscal Year 2013 with a target service number of 1200 screens/fluoride varnishes, 55 participating adults receiving oral health education, and a planning phase for the addition of a tele-dentistry component into the region. Member Tregaskes further moved that a government-to-government agreement be pursued with Navajo County Public Health Tax District to conduct this work. Member Tapia seconded; the motion passed.

k. Care Coordination/Medical Home – Healthy Steps

i. Conflicts of Interest: Chair Barela declared a conflict of interest due to his employment with Summit Healthcare Regional Medical Center and Member Taylor declared a conflict of interest due to her employment with North Country HealthCare.

ii. Member Endfield moved that the Care Coordination/Medical Home strategy be funded at $600,000 for State Fiscal Year 2013 with a target service unit of 600 children receiving ongoing care coordination services and 800 newborns and their families receiving the Newborn Behavioral Observation prior to initial discharge from the hospital. Member Endfield further moved that a Request for Grant Application (RFGA) be released for this strategy for funding in State Fiscal Year 2013. Member Mannis seconded; the motion passed.

l. Nutrition Education, Community-Based

i. Conflicts of Interest: None

ii. Member Tapia moved that the Nutrition Education strategy be funded at $95,000 for State Fiscal Year 2013 with a target service number of 200 participating adults. Member Chairez seconded; the motion passed.

m. Parent Awareness and Outreach – Early Literacy

i. Conflicts of Interest: None

ii. Member Endfield moved that the Parent Awareness and Outreach strategy, with a focus on early literacy, be funded at $60,000 for State Fiscal Year 2013 with a target service number of 180 participating adults. Member Mannis seconded; the motion passed.

n. Newborn Home Visiting

i. Conflicts of Interest: None

ii. Member Chairez moved that the Newborn Home Visiting strategy be funded at $100,000 for State Fiscal Year 2013 with a target service number of 150 participating families. Member Tregaskes seconded; the motion passed.

o. Capacity Building

i. Conflicts of Interest: None

ii. Member Tregaskes moved that the Capacity Building strategy be defunded for State Fiscal Year 2013 but that it remain active within the funding plan and available for future funding. Member Endfield seconded; the motion passed.

p. Community Awareness

i. Conflicts of Interest: None

ii. Member Mannis moved that the Community Awareness strategy be funded at $30,000 for State Fiscal Year 2013 and that staff be directed to submit a specific budget for this line item prior to expenditure in State Fiscal Year 2013. Member Tapia seconded; the motion passed.

q. Community Outreach

i. Conflicts of Interest: None

ii. Member Chairez moved that the Community Outreach strategy be funded at $63,000 for State Fiscal Year 2013 to continue to support one ¾ position. Member Tapia seconded; the motion passed.

r. Media

i. Conflicts of Interest: None

ii. Member Endfield moved that the Media strategy be funded at $10,000 for State Fiscal Year 2013 and that 10 percent of this amount be made available for social media endeavors. Member Endfield further moved that staff work with the media buyer to determine an appropriate mix of media for this region. Member Tregaskes seconded; the motion passed.

Adjournment

The next meeting of the Navajo/Apache Regional Partnership Council will be held on Wednesday, December 14, 2011, at Northland Pioneer College, Learning Center Room 109, 1611 South Main Street, Snowflake, Arizona 85937. There being no further business, Vice Chair Meyer adjourned the meeting at approximately 6:43 p.m.

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Leslie Meyer, Vice Chair

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Kate Dobler-Allen, Regional Director