

**Monthly Status Report for the Yuma Regional Partnership Council**

**Vendor: Norton School of Family and Consumer Sciences**

**Date Report Submitted: 3/10/14**

**Period Report Covers: 2/01/14 – 2/28/14**

**BASE REPORT**

<b>Task/Deliverable</b>	<b>Deadline (FTF)</b>	<b>Task Status</b>	<b>Action Necessary</b>
Work plan (base plus additional SOW) submitted and approved by Regional Partnership Council	7/1/2013 (initial draft); 10/10/2013 (final draft)	<p align="center">COMPLETED</p> <p>A draft work plan was submitted for Regional Director and Regional Partnership Council review on 07/01/2013.</p> <p>The UA Norton School attended the 08/15/13 RPC meeting to present an overview of the 2014 N &amp; A report and work plan for the base report to council members.</p> <p>The UA Norton School submitted a final work plan to the Regional Director and Regional Partnership Council on 10/10/13.</p>	
Data collection plan submitted and approved by Regional Partnership Council	8/10/2013 (initial draft); 10/10/2013 (final draft)	<p align="center">COMPLETED</p> <p>A draft data plan was submitted for Regional Director and Regional Partnership Council review on 08/09/13.</p> <p>The UA Norton School submitted a final data plan to the Regional Director and Regional Partnership Council on 10/10/13.</p>	
Acquire tribal approval for data collection (if applicable)	10/20/2013	<p align="center">COMPLETED</p> <p>Following discussion at the RPC meeting, and investigation by the Regional Director, the number of children in the Quechan tribe within the Yuma FTF Region will fall below FTF data suppression guidelines. Therefore tribal approval for data collection will not be sought.</p>	
Data collection, compilation, analysis and integration into report	N/A	IN PROGRESS	The UA Norton School has begun cleaning and processing some publically available data for the Yuma Region, as well as data requested by the FTF Research and Evaluation Office. Data from the FTF Research and Evaluation

			office originally due to vendors by October 10, 2013, was delayed until January and February 2014. Retrieval of publicly available Census data was also delayed slightly due to the government shutdown at the end of 2013.
Detailed outline of report	1/10/2014	COMPLETED A draft report outline was submitted for Regional Director and Regional Partnership Council review on 01/10/14.	
First draft of report	4/10/2014	PENDING	
Review and editing needs and assets report with Regional Partnership Council	N/A	PENDING	
Final draft of report approved by Regional Partnership Council	by 9/1/2014	PENDING	
Delivery of Monthly Status Report by the 10th of each month	ONGOING	ONGOING	
<b>ADDITIONAL WORK PLAN</b>			
Additional data work plan and draft indicators	8/10/2013	COMPLETED A draft additional data plan was submitted for Regional Director and Regional Partnership Council review on 08/09/13.  The UA Norton School submitted a final work plan and data plan, which included additional work and indicators to the Regional Director on 10/10/13.	
Monthly report including identified data sources	9/10/2013	COMPLETED A draft Fact Sheet with indicators and identified data sources for the three Geographic Areas was submitted for Regional Director and Regional Partnership Council review on 9/10/13.	
Draft key informant	10/10/13	COMPLETED A draft interview guide was submitted to the Regional Director on	

interview guides, mock-up of format for fact sheets		<p>9/9/13 and reviewed with the Regional Director and UA Norton Team on 9/13/13. Interviews were completed in the Southern geographic area with key informants on 9/19/13, 9/20/13 and 10/30/13. Two interviews were completed in December in the Central geographic area, and three others were completed in early February. The remaining interviews for the Eastern geographic area are pending.</p> <p>A draft Fact Sheet mock-up was submitted for Regional Director and Regional Partnership Council review on 10/10/13.</p>	
Draft of community-level fact sheets	<p><del>1/10/2014</del> 2/10/2014</p>	<p>COMPLETED</p> <p>Due to the delay in release of 2008-2012 American Community Survey data by the US Census Bureau until December 17, 2013, the 1/10/14 deliverable date for drafts of community-level fact sheets was changed to 2/10/14.</p> <p>Three draft community-level fact sheets corresponding to the three Geographic Areas were submitted for Regional Director and Regional Partnership Council review on 02/10/14.</p>	
Revised community-level fact sheets and primary data collection update	4/10/2014	PENDING	
Final integrated report	8/10/2014	PENDING	