



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

*03-21-2013 CCHS (Attachment 01)*

## **Arizona Early Childhood Development & Health Board Cochise Regional Partnership Council**

### **Meeting Minutes February 21, 2013**

#### **Call to Order/Pledge of Allegiance/Introductions**

The Regular Meeting of the First Things First Cochise Regional Partnership Council was held on Thursday, February 21, 2013, at 3:10 p.m. at the Benson City Hall Council Chambers, 120 West 6<sup>th</sup> Street, Benson, Arizona 85602.

#### **Council Members Present:**

Marge Dailey, Chuck Hoyack, Dr. Stephen Poling, Melanie Rottweiler, Pastor Tommy Simpson (via phone), Jane Strain, Michael Vetter and Nancy-Jean Welker (via phone)

Council Members Absent: Shawn Buckhanan and Mary Gomez

#### **Others Present:**

Melissa Avant, Sarah Furnas, Cindi Alva, Rhian Allvin, Joyce Flieger, Evelyn Whitmer, Brittany Markee, Ken James, Judith Gilligan, Charlotte Taylor, Alesia Ash, Marjorie Bennett (via Phone), and Maria Soto (via Phone).

Chair Rottweiler welcomed everyone, and called the meeting to order at approximately 3:10 p.m. Chair Rottweiler led the Regional Council Members and those present in the Pledge of Allegiance.

#### **Declarations of Conflicts of Interest**

Chair Rottweiler explained to the Regional Council Members that they could declare their Conflicts of Interests at this time or wait until the specified agenda item. No conflicts were declared at this time.

#### **Call to the Public**

Chair Rottweiler made a Call to the Public. There were zero participants from the public that answered the Call to Public.

#### **Approval of Minutes**

Chair Rottweiler gave a brief description of the amendment for the January Meeting Minutes.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the January, 2013 Regular Meeting minutes.

A motion was made by Member Strain to approve the amended Minutes; seconded by Member Poling and the motion carried by a unanimous vote by those members present (8-0-0).

### **Discussion and Possible Approval of Sponsorships**

Chair Rottweiler recognized Melissa Avant, Regional Director who gave a brief description of the Month of the Military Child, CPCA Annual Conference, and the City of Sierra Vista Eggstravaganza Event sponsorships. Ms. Avant explained the need to move funding from Scholastic Book Line item to Event Sponsorship.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval to move \$1000 from Scholastics Books Line Item to Event Sponsorship.

A motion was made by Member Vetter to approve moving \$1000 from Scholastics Books Line Item to Event Sponsorship.; seconded by Member Hoyack and the motion carried by a unanimous vote by those members present (8-0-0).

#### **A. Month of the Military Child**

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the sponsorship request to Ft. Huachuca in the amount of \$1,000 for the Month of the Military Child from the Event Sponsorship Line Item.

A motion was made by Member Poling to approve the sponsorship request to Ft. Huachuca in the amount of \$1,000 for the Month of the Military Child from the Event Sponsorship Line Item. ; seconded by Member Strain and the motion carried by a unanimous vote by those members present (8-0-0).

#### **B. CPCA Annual Conference**

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the sponsorship request to CPCA in the amount of \$1,400 for the annual CPCA conference from the Event Sponsorship Line Item.

A motion was made by Member Hoyack to approve the sponsorship request to CPCA in the amount of \$1,400 for the annual CPCA conference from the Event Sponsorship Line Item. ; seconded by Member Dailey and the motion carried by a unanimous vote by those members present (8-0-0).

#### **C. City of Sierra Vista – Eggstravaganza**

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the sponsorship request to the City of Sierra Vista in the amount of \$1,400 for the Eggstravaganza from the Event Sponsorship Line Item.

A motion was made by Member Dailey to approve the sponsorship request to the City of Sierra Vista in the amount of \$1,400 for the Eggstravaganza from the Event Sponsorship Line Item ; seconded by Member Vetter and the motion carried by a unanimous vote by those members present (8-0-0).

**Discussion of Quality First Child Care Scholarships**

Chair Rottweiler explained that this discussion was tabled at the January meeting. Chair Rottweiler recognized Melissa Avant, Regional Director who gave a brief description of the grant partners, Valley of the Sun United Way, analysis of the scholarships.

A. Excess Dollars from vacancies and state wide averages.

Ms. Avant explained that all 43 Quality First slots are filled, and that in the future with excess funding and slots First Things First will be able to help a lot more children and families.

**Reconsideration and Possible Vote Regarding SFY 2014 Funding Mechanism**

Chair Rottweiler recognized Regional Director Avant who explained that the council was misinformed in January and gave a description of the Funding Mechanism choices; RFGA or Government to Government Agreement.

A. Oral Health

Chair Rottweiler facilitated a discussion amongst the council members on which Funding Mechanism, RFGA or Government to Government Agreement, would be best for the Regional Council to choose.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the funding mechanism for Oral Health to remain a Government to Government agreement for SFY2014 based on clarifying information.

A motion was made by Member Vetter to approve the funding mechanism for Oral Health to remain a Government to Government agreement for SFY2014 based on clarifying information ;seconded by Member Dailey and the motion carried by a unanimous roll call vote by those members present (8-0-0).

Chair Rottweiler	yes	Member Strain	yes
Vice Chair Poling	yes	Member Vetter	yes
Member Dailey	yes	Member Simpson	yes
Member Hoyack	yes	Member Welker	yes

Ms. Avant asked the Regional Council for a direction to move in regarding the vote. The Regional Council voiced that they would like to stay with the University Of Arizona.

**CEO Report and Update**

Chair Rottweiler recognized Rhian Allvin, First Things First Chief Executive Officer, who gave a brief presentation of one year pins to Member Simpson and Chair Rottweiler. Ms. Allvin gave an update on the First Things First Research and Evaluation Plan, changes and new developments for the future, Map Quality First Providers, Race to the Top and the plan for school year 2014-2015. Ms. Allvin mentioned

the wonderful job Regional Director Avant and the Regional Council Members did on the Funding Plan. Ms. Allvin gave a brief overview of the Public Private Partnership Task Force, the Regional Boundary Task Force, the Legislature, Discretionary Funding, and the Flexibility in Council Member Seats.

### **Regional Director Report**

Chair Rottweiler recognized Regional Director Avant who provided an update on the following:

- A. Quality First Star Rating Launch  
Ms. Avant gave an overview of the Quality First Star Rating Launch happening the week of August 12<sup>th</sup>, and information on the State Board Presentations in Globe on February 27<sup>th</sup>. Ms. Avant gave information on the Summit, and announced that the First Things First Regional Office will be moving locations.
- B. Tour Of Educare  
Ms. Avant gave a brief description of the tour to Educare Itinerary and information on when to RSVP by.
- C. Cookies To Crumbs, Ideas To Actions  
Ms. Avant gave a brief description of the Cookies and Conversation Community Forum happening April 12<sup>th</sup>, 2013, regarding community ideas and suggestions for the Resource Guide.

### **Discussion of Governance Policy Manual (1<sup>st</sup> Read)**

Chair Rottweiler addressed the Regional Council Members and advised them to look over and read the Governance Policy.

### **Review of SFY 2013 Grantee Data, Narrative and Financial Reports**

Chair Rottweiler recognized Regional Director Avant who recognized Marjorie Bennett (via phone), Fiscal Specialist who gave an update on the narrative and financial reports regarding two grantees, University of Arizona and Easter Seals. The Regional Council suggested to Ms. Avant that she provide a summary of the narrative and financial reports in the future.

### **Discussion on System Building and Regional Priorities**

Chair Rottweiler recognized Regional Director Avant who gave an update to the Regional Council about being at stage one, phase one of the planning tool handout. Ms. Avant discussed information on showing interest in how to work in partnerships throughout the county, how to create an early childhood system, how to document and access the system, and to report on the who, how, and why. Ms. Avant facilitated a brief discussion regarding questions and answers from the Regional Council Members.

### **Announcements**

- A. Next Regular Meeting – March 21, 2013 , 2:00 pm, Sierra Vista
- B. Regional Presentations to State Board – February 27<sup>th</sup> (Globe)
- C. Cookies to Crumbs, Ideas to Actions – April 12<sup>th</sup>
- D. West End Fair – May 5<sup>th</sup> First Things First will have a booth.
- E. Community and Council Updates:

Member Strain –March 7<sup>th</sup> - Arizona Coalition of Military Families will be in Sierra Vista  
February 22<sup>nd</sup> at 1:00 Member Strain will be on the phone for the Public Private Task Force

Meeting. Member Strain mentioned that adult education programs have had some funding cuts and that might be a potential topic to discuss with some linkage to potential partnerships. A brief discussion amongst the Council Members took place.

**Adjournment**

With no further business before the Regional Council, Chair Rottweiler adjourned the meeting at 4:30 p.m.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Submitted By: Sarah Furnas  
Administrative Assistant II

Approved By: \_\_\_\_\_  
Chair, Melanie Rottweiler

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