



Arizona Early Childhood Development and Health Board

Family Support and Literacy Cultural Responsivity Sub-Committee

Draft Meeting Minutes

Call to Order/ Welcome and Introduction

The regular meeting of the First Things First – Arizona Early Childhood Development and Health Board, Cultural Responsivity Sub-Committee was held on May 17, 2012 at First Things First, 4000 North Central Avenue, Suite 800, Phoenix, Arizona 85012.

The meeting was called to order by Dr. Pamela Powell at approximately 3:15 p.m. A brief welcome to everyone was made. Everyone in attendance introduced themselves and gave a brief explanation of why they were interested in participating in the Cultural Responsivity Sub-Committee. Dr. Powell indicated that the objective of the Sub-Committee is to define Cultural Responsivity and ways of measurement she then gave a brief overview of the process of approval stating that the information from the sub-committee would go to the Advisory Committee then the Program Committee and a possible adoption by the Board.

Committee Members in Attendance

Colleen Day Mach (telephonically), Jacquelyn Power (telephonically), Noreen Sakestiwa (telephonically), Kymberlii Tenario (telephonically), Terry Doolan, Peggy Federici, Danielle Gagnier (telephonically), Paula Hale (telephonically), Holly Henley, Dennis Ichikawa, Susan Jacobs, Chris Lanterman (telephonically)

Committee Members Absent

Jeff Smith, Juan Carlos Tarango

Facilitator

Pamela Powell, Associate Professor, Northern Arizona University

Guest

Dawn E. Craft, Valley of the Sun, Arizona Association for the Education of Young Children, Ericka Mendoza, Parenting Arizona

Discussion: Defining Cultural Responsivity and Identifying Measurement

K. Vilay, Family Support and Literacy, Senior Program Specialist, gave a brief overview of the materials in packet and the objective of the sub-committee, indicating that members of the Committee will focus on defining Cultural Responsivity and identifying measurement.

Members were encouraged to identify and submit scholarly articles to inform the work of the Sub-Committee.

Discussion and Possible Approval of Sub-Committee Focus Areas and Meeting Schedule for the year.

Pamela Powell, Associate Professor, Northern Arizona University, gave a brief overview of future meetings stating that there would be a total of three additional meetings. Ms. Powell stated that reading materials will go out to the members of the Sub-Committee at a later date.

Next Steps

Members of the Sub-Committee will convene to draft a broad definition of Cultural Responsivity for First Things First that will result in the following:

1. Recommend a definition of cultural responsivity for FTF
2. Recommend possible application, operationalization of cultural responsivity for FTF
3. Recommend measurement(s) of FTF cultural responsivity

Adjourn

There being no further business, the meeting was adjourned at 4:00 p.m.

SUBMITTED BY:

Aisha Muhammad

Aisha Muhammad, Administrative Assistant

Approved:

K. Vilay, Family Support and Literacy, Senior Program Specialist

Committee Approval:

**Dr. Pamela Powell, Chair
Cultural Responsivity Sub-Committee**

DRAFT