

1-104 Meeting Procedures

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the deliberations of the Board in all cases to which they are applicable and in which they are not inconsistent with these Board policies and special rules of order the Board may adopt, and with any applicable statutes.

The order of business for any regular meeting of the Board shall be in accordance with the written agenda prepared for the meeting. Such agenda shall provide for both an executive session and open session in accordance with requirements of law. The open session portion of the agenda shall provide at least for the following:

1. Call to order
2. Call to the public
3. Approval of minutes of prior regular or special meetings if not included on consent agenda
4. Adoption of all consent agenda items
5. Matters presented by the chairs of standing committees of the Board
6. Reports, if any, from ad hoc or special committees appointed by the Board
7. Matters presented by Regional Councils
8. Matters presented by the Executive Director of the Board; and
9. Announcements and adjournment

Routine matters listed in the open session portion of the agenda for a regular meeting of the Board may be grouped together and decided by the Board without discussion or debate. Such matters shall be designated as "Consent Agenda Items." Any member of the Board may request discussion or debate on any individual item listed as a Consent Agenda Item, and the matter shall be considered and decided separately at such time in the meeting as may be directed by the Chairperson.

During the course of any regular meeting of the Board, the Chairperson shall act as presiding officer and all motions shall be directed to the Chairperson. However, the Chairperson may delegate to the chair of each respective standing committee the responsibility for chairing discussion of items presented to the Board by that chairperson. Whenever a matter before the Board is deferred for further discussion, the Chairperson may assign the matter to an appropriate committee, schedule the matter for further consideration at a future meeting of the Board, or take other appropriate action, and may otherwise direct the Central Staff with respect to the matter.

All meetings of the Board are open to the public except for executive sessions. The Board reserves the right, however, to maintain order to prevent interference by any member or members of the public with the conduct of its meetings.

Adopted May 22, 2007