

## 1-116 Subcommittees of Committees of the Board

### Purpose

A Committee of the Arizona Early Childhood Development and Health Board may establish Subcommittees for the purpose of assisting the Committee in fulfilling its responsibilities.

### Membership

Committees shall have the discretion to establish standing or ad hoc Subcommittees to assist the Committee in fulfilling its responsibilities. Subcommittees shall be composed of members of the Board, Regional Partnership Councils and stakeholders appointed by the Chair of the establishing Committee, one of whom shall be designated as the Subcommittee Chair. The Subcommittee Chair shall be its presiding officer.

### Meetings

The Subcommittee shall:

1. meet as often as needed to fulfill responsibilities as charged
2. hold and conduct their meetings in accordance with requirements of law

The Subcommittee Chair shall set the time, date and place of the meetings. A quorum of the Subcommittee shall constitute 25% of the members and shall include the Subcommittee Chair, unless a higher quorum requirement is designated by the establishing Committee.

Adopted April 30, 2013