

Arizona Early Childhood Development and Health Board
Family Support and Literacy Advisory Committee

Draft Meeting Minutes

Call to Order/ Welcome and Introduction

The regular meeting of the First Things First – Arizona Early Childhood Development and Health Board, Family Support and Literacy Advisory Committee was held on June 29, 2011 at the Carnegie Center, 1101 West Washington Street, Phoenix, Arizona 85007.

The meeting was called to order by Co-Chair Colleen Day Mach at approximately 10:07 a.m. A brief welcome to everyone was made. Everyone in attendance introduced themselves. Linda Cannon, Cannon and Associates gave a brief overview of the meeting objectives, agenda, and the content of the Committee packet.

Committee Members in Attendance

Anna Bae, Karen Bulkeley, LaVonne Douville, Danielle Gagnier (designee for Eric Schindler), Sherie Gifford, Paula Hale, Susie Huhn, Chris Linn, Colleen Day Mach, Patty Merk, Janna Murrell, Beth Rosenberg, Becky Ruffner, Noreen Sakiestewa, Carlo Saldana, Christine Scarpati, Sherie Gifford, Suzanne Schunk and Karie Taylor

Committee Members Absent

Marilee Dal Pra, Hope Dillon, Joanie Judd, Holly Henley, Christine Niven, Charlotte Pullins, and Sheila Sjolander

Facilitator

Linda Cannon, Cannon and Associates, Inc.

Guest

Dawn E. Craft, Valley of the Sun, Arizona Association for the Education of Young Children

Consent Agenda

A motion was made by Member Linn to approve the Consent Agenda, seconded by Member LaVonne. Motion was carried.

Overview of Stakeholder Input to the All Indicators

K. Vilay, Family Support and Literacy, Senior Program Specialist, gave a brief overview of the regional forums and survey results, indicating that there were eight regional forums with over 100 participants attending throughout the state of Arizona. Ms. Vilay also reported on the three sets of four square results from all three committees, indicating that there was a strong consensus across all three committees with some of the same themes and commonalities.

Family Support and Literacy Indicator Revisions

Members of the Committee discussed the Family Support and Literacy indicator roles, and made recommended changes. The committee voted to accept the roles with the recommended amendments.

First Things First Role 1: Information and Education for Families

- A. A motion was made by Member Huhn to approve Role 1 with the recommend changes, seconded by Member Schunk. Motion was carried.

First Things First Role 2: Supports and Services for Families

- A. A motion was made by Member Huhn to approve Role 2 with the recommended changes, seconded by Member Ruffner. Motion was carried.

First Things First Role 3: Specialized Training for Family Support Providers

- A. A motion was made by Member Douville to approve Role 3 with the recommend changes, seconded by Member Huhn. Motion was carried.

Next Steps

Linda Cannon, Cannon and Associates, Inc., gave an overview of the next step in developing the indicators, stating that the committees recommendations will go to the Program Committee. The Program Committee will take the recommendations from all three committees and narrow them down, presenting the final recommendations to the Board in August.

Adjourn

There being no further business, the meeting was adjourned at 2:05 p.m.

SUBMITTED BY:



Aisha Muhammad, Administrative Assistant

Approved:



K. Vilay, Family Support and Literacy, Senior Program Specialist

Committee Approval:

**Marilee Dal Pra, Co-Chair
Family Support and Literacy Advisory Committee**

Committee Approval:

**Colleen Day Mach, Co-Chair
Family Support and Literacy Advisory Committee**

