

Arizona Early Childhood Development and Health Board
Family Support and Literacy Advisory Committee

Draft Meeting Minutes

Call to Order/ Welcome and Introduction

The regular meeting of the First Things First – Arizona Early Childhood Development and Health Board, Family Support and Literacy Advisory Committee was held on June 1, 2011 at the Carnegie Center, 1101 West Washington Street, Phoenix, Arizona 85007. The meeting was called to order by Co-Chair Marilee Dal Pra at approximately 10:13 a.m. A brief welcome to everyone was made. Everyone in attendance introduced themselves. Linda Cannon, Cannon and Associates gave a brief overview of the meeting objectives, agenda, and the content of the Committee packet.

Committee Members in Attendance

Anna Alonzo, Anna Bae, Ally Baehr, Karen Bulkeley, Marilee Dal Pra, Beth Rosenberg, Becky Ruffner, Carlo Saldana, Noreen Sakiestewa (telephonically) Erin Cowan (designee for Christine Scarpati), Danielle Gagnier (designee for Eric Schindler), Sherie Gifford, Susie Huhn, Chris Linn, Patty Merk, Sheila Sjolander, Karie Taylor

Committee Members Absent

Colleen Day, Hope Dillon, LaVonne Douville, Charlotte Pullins, Suzanna Schunk, Paula Hale, Janna Murrell, Christine Niven,

Facilitator

Linda Cannon, Cannon and Associates, Inc.

Guest

Dawn E. Craft, Valley of the Sun, Arizona Association for the Education of Young Children

Consent Agenda

A motion was made by Member Saldana to approve the Consent Agenda, seconded by Member Ruffner. Motion was carried.

Review Family Support and Literacy Indicators

Linda Cannon, Cannon and Associates, Inc. gave an overview of the survey results and members of the Committee made changes to the indicators based on the survey responses. The floor was open for discussion and questions regarding sources of information. The baseline data will be discussed at a future meeting.

Members of the Committee reviewed the roles, goals and indicators in the context of the four square model, and made final changes. The Committee identified the top three priority indicators for child outcomes and system development. Final indicators were approved by the Committee.

A motion was made by Member Ruffner to approve the goal statements and indicators, seconded by Member Rosenberg. Motion was carried.

Review Process for Community/ Stakeholder Input to the Indicators

K. Vilay, Family Support and Literacy, Senior Program Specialist reviewed the process for stakeholder input to the indicators including the schedule of community forums, the distribution of a stakeholder survey, and providing the information on the First Things First web site.

Next Steps

The next Family Support and Literacy Advisory Committee meeting will be held at Carnegie Center, 1101 West Washington Street on June 29, 2011 from 10:00 a.m. until 2:00 p.m. The agenda will include review of stakeholder input and development of the future agenda items for the Advisory Committee.

Adjourn

Co-Chair Dal Pra gave recognition to the members of the Committee, thanking them for their time, dedication and hard work. There being no further business, the meeting was adjourned at 2:05 p.m.

SUBMITTED BY:



Aisha Muhammad, Administrative Assistant

Approved:



K. Vilay, Family Support and Literacy, Senior Program Specialist

Committee Approval:

**Marilee Dal Pra, Co-Chair
Family Support and Literacy Advisory Committee**

Committee Approval:

**Colleen Day, Co-Chair
Family Support and Literacy Advisory Committee**

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