FIRST THINGS FIRST
Ready for School. Set for Life.

Arizona Early Childhood Development and Health Board

Health Policy Advisory Committee

DRAFT MEETING MINUTES

Call to Order/ Welcome and Introduction

The regular meeting of the First Things First – Arizona Early Childhood Development and Health Board, Health Policy Advisory Committee was held on March 10, 2011, at Southwest Human Development, 2850 North 24th Street, Arizona 85008. The meeting was called to order by Co-Chair Pat VanMaanen at approximately 10:15 a.m. A brief welcome to everyone was made. Everyone in attendance introduced themselves.

Committee Members in Attendance	Pat VanMaanen (telephonically), Sandi Perez, Becky Raabe (telephonically), Annabel Ratley, Jeanette Shea, Kathi Ford, Sue Stephens, David Dubé, Kevin Earle, Matt Jewett, Dorothy Johnson, David Leard (telephonically), Ginger Ward, Barb Womack, Sara Salek, Peggy Stemmler
Committee Members Absent	Jane Pearson, Vaira Harik, Molly Bright, Gifford Loda, Matt Jewett, Fred Summerfelt
Facilitator	Leslie Anderson, Leslie Anderson Consulting, Inc.
Guest	Dawn E. Craft, Valley of the Sun, Association for the Education of Young Children

Consent Agenda

A motion was made by Member Stemmler to approve the Consent Agenda, seconded by Member Earle. Motion was carried.

Previous Business (Discussion and Possible Vote

A. *Child Health Definition:* Members of the Committee opened the floor for discussion of the Child Health Definition as revised by staff and committee members since the last meeting. Following discussion and suggested amendments, the group adjusted the core definition section to inset "mental" after "intellectual" in the bold definition and to amend the introductory paragraph by adding" definition used by First Things First will be based on the expanded definition of child health. Other suggestions were also made for the full document. After considering several amendments, the Committee decided any additional changes to the other section of the Child Health Definition would be suspended until a later time.

Review, Refine and Finalize Goal Statements

Members of the Committee were divided into small groups and worked on refining and consolidating goal statements. Each small group shared their suggested goal statements at the end of the meeting. Ms. Anderson suggested a survey be sent to the committee prior to the next meeting to enable the members to identify their choices for the set of goals. It was determined by the Committee that consensus would be reached on the goal statements before moving into indicators.

Review, Refine and Create Key Indicators

Leslie Anderson, Leslie Anderson Consulting, Inc. reviewed the next steps related to developing indicators for each goal and reviewed handouts received at the meeting regarding selection of indicators. Ms. Anderson stated that a packet of indicator sources provided by Members Shea and Johnson would be sent to all Members of the Committee and asked the Committee to review the package before the next committee meeting.

Adjourn

There being no further business, the meeting was adjourned at 2:06 p.m.

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SUBMITTED BY:

Aisha Muhammad, Administrative Assistant III

Approved:

Kelley Murphy, Health Policy, Senior Program Specialist

Committee Approval:

Jeanette Shea, Co-Chair
Health Policy Advisory Committee

Committee Approval:

Pat VanMaanen, Co-Chair
Health Policy Advisory Committee

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