



Arizona Early Childhood Development and Health Board

Health Policy Advisory Committee

Draft Meeting Minutes

Call to Order/ Welcome and Introduction

The regular meeting of the First Things First – Arizona Early Childhood Development and Health Board, Health Policy Advisory Committee was held on January 13, 2010 at Southwest Human Development, 2850 North 24th Street, Arizona 85008. The meeting was called to order by Co-Chair Pat VanMaanen at approximately 10:01 a.m. A brief welcome to everyone was made. Everyone in attendance introduced themselves.

Committee Members in Attendance

Pat VanMaanen, Jeanette Shea, Jane Pearson, Sandi Perez, Becky Raabe, Annabel Ratley, Peggy Stemmler, Sue Stephens, Fred Summerfelt (telephonically), Molly Bright, David Dubé, Kevin Earle, Kathi Ford, Matt Jewett, Dorothy Johnson, David Leard, Gifford Loda, Ginger Ward, Barb Womack

Committee Members Absent

Vaira Harik

Facilitator

Leslie Anderson, Leslie Anderson Consulting, Inc.

Guest

Dawn E. Craft, Arizona Association for the Education of Young Children

Review Agenda and Objectives of Meeting

- A. Review of 2011 Meeting Timeline: Member VanMaanen gave a brief outline of the meeting timeline focusing on identifying goals and indicators. Ms. VanMaanen explained to the Committee that the timeline was not set in stone and was being used to give direction.

Review and Possible Finalization of Committee Materials and Resources

- A. Deliberation Process: Members of the Committee requested information on the Committee's deliberation process. Ms. Anderson, Leslie Anderson Consulting, Inc., in response, has created a document for the Committee's feedback that lays out the foundation for the deliberation process. This document addresses the flow of work, and the responsibility Committee, while maintaining a schedule for completion of the Committee's work. Ms. Anderson stated that the document was a work in progress and welcomed feedback from the Committee.

A motion was made by Member Johnson to accept the process of deliberation document as presented, seconded by Member Stemmler. Motion was approved.

- B. Child Health Definition: Members of the Committee decided to table the discussion and form a small group to review the definition. Members of the Committee requested the Committee come back at the next meeting with recommendations.

Committee Description: Ms. Anderson introduced the new version of the Committee Description to the member of the Committee with a few suggested amendments.

A motion was made by Member Earl to accept the Committee Description, seconded by Member Jewett. Motion was approved with amendments.

- C. Glossary of Terms: Members of the Committee reviewed the glossary and determined that certain key terms in the glossary would be used ongoing. A request was made by Members of the Committee to have access to the glossary online; any suggestions changes, additions and/or amendments should be sent to Kelley Murphy, Senior Policy Specialist with First Things First.
- D. Decision-Making Process: Members requested that the Decision-Making Map, presented by Ms. Anderson, better reflect a clear relationship and flow of work between all the Advisory Committees..

Background on First Things First Strategic Direction

- A. *First Things First Approach to Developing Strategies:* Kelley Murphy, Senior Policy Specialist gave a brief overview of the First Things First process for developing strategies. Ms. Murphy stated that the Roadmap was designed to illustrate First Things First strategic direction. The components of the Roadmap include: System Framework, Systems Outcomes, System Measures, Goals, Key Measures and Statewide Strategic Direction.

Karen Woodhouse, Deputy Director, Policy and Program Division, stated that the Roadmap was in the process of being revised. During the Program Committee meeting the Committee reviewed financial documents for fiscal year 2011. A summary of the goal areas was created showing the expenditures for each strategy. Ms. Woodhouse stated that a link would be sent via email to all Committee Member allowing them to access current financial data.

- B. *First Things First Data Collection and Evaluation:* Dr. Amy Kemp, Assistant Director for Evaluation gave a brief overview of the First Things First evaluation plan and process. Dr. Kemp stated that the purpose of the evaluation plan data collection is to inform decision making and accountability by internal First Things First evaluations and University Consortium external evaluations performed by the University of Arizona, Arizona State University and Northern Arizona University. Dr. Kemp also reviewed the three levels of evaluation outcomes that include: systems, population and performance.
- C. *Early Childhood Task Force Model System and Priority Recommendation:* Karen Woodhouse, Deputy Director, Policy and Program Division, provided an outline of the Task Force Model System. Ms. Woodhouse explained that the early childhood system addresses the vision, the child, system partners, system elements, principles, core areas, foundation elements and system characteristics. Ms. Woodhouse talked about the process the task force used to identify the core priorities and the role that First Things First would have within the system. It was determined that there are 20 possible key roles that First Things First can assume. Of these, the Early Childhood Task Force recommended 8 roles of which 5 constitute areas that could be funded and 3 are areas of system leadership.

Presentation and Discussion on the Child Health System in Arizona

Matt Jewett, Director of Health Policy, Children's Action Alliance, gave a update on the changes in the health care system. Mr. Jewett stated that on January 1, 2010 enrollment in KidsCare was frozen and reduced from 47,000 to 27,00. Mr. Jewett informed the Committee that Proposition 204 which would end health reform was placed on hold by the Legislature; however there are talks of bringing it back.

Future Work and Next Steps

- A. *Additional Committee Members:* Recommendations are being accepted for additional members for the Committee.
- B. *Agenda Items for Next Meeting:*
- i. Brainstorming Inclusive Goals
 - ii. Priority Roles
 - iii. Clarification of the Roadmap
- C. *Communications Plan:* Informal emails will be sent to the Health Chairs and Regional Councils to keep them informed of where the Committee is headed.
- D. *Next Meeting in February 17, 2011:* The next meeting will be held February 17, 2011 from 10:00 a.m. – 2:00 p.m. at Southwest Human Development, 2850 North 24th Street, Room B, Phoenix, AZ 85008.

Adjourn

There being no further business, the meeting was adjourned at 12:00 p.m.

SUBMITTED BY:



Aisha Muhammad, Administrative Assistant III

Approved:

Kelley Murphy, Health Policy, Senior Policy Specialist

Committee Approval:

Committee Approval:

**Jeanette Shea, Co-Chair
Health Policy Advisory Committee**

**Pat VanMaanen, Co-Chair
Health Policy Advisory Committee**

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