

PUBLIC NOTICE OF MEETING OF THE

Arizona Early Childhood Development & Health Board

Pursuant to A.R.S. §8-1194(A) and A.R.S. §38-431.02, notice is hereby given to the members of the First Things First Arizona Early Childhood Development & Health Board, and to the general public that the Board will hold a **Regular Meeting open to the public on Wednesday, January 22, 2014 beginning at 8:00 a.m. The meeting will be held at the First Things First Office, 4000 North Central Avenue, Suite 800, Phoenix, Arizona 85012.** Some members of the Board may elect to attend telephonically.

Pursuant to A.R.S. § 38-431.03 (A) (1), A.R.S. § 38-431.03(A) (2) and A.R.S. § 38-431.03 (A) (3), the Board may vote to go into Executive Session, which will not be open to the general public, to discuss personnel items, records exempt from public inspection and/or to obtain legal advice on any item on this agenda.

The Board may hear items on the agenda out of order. The Board may discuss, consider, or take action regarding any item on the agenda. The Board may elect to solicit public comment on any of the agenda items.

The meeting agenda is as follows:

1. Call to Order **Dr. Pamela Powell, Vice Chair**

2. Conflict of Interest **Dr. Pamela Powell, Vice Chair**
Board Members will Address Potential Conflicts of Interest Regarding Items on this Agenda.

3. Consent Agenda **Dr. Pamela Powell, Vice Chair**
All items on the agenda that are in *italics, underlined*, and marked with an asterisk (*) are consent matters and will be considered by a single motion with no discussion. All other items will be considered individually. Any matter on the consent agenda will be removed from the consent agenda and discussed upon the request of any Board member.

Pursuant to A.R.S. § 38-431.03 (A) (1), A.R.S. § 38-431.03(A) (2) and A.R.S. § 38-431.03 (A) (3), the Board may vote to go into Executive Session, which will not be open to the general public, to discuss personnel items, records exempt from public inspection and/or to obtain legal advice on any item on this Consent Agenda.

- A. * Board Meeting Minutes December 10, 2013 (Attachment #1)
- B. * Regional Partnership Council New and Revised Strategies, Grants and Contract Agreement Amendments and Inter-Governmental Agreements (Attachment #2)
- C. * External Affairs Report (Attachment #3)
- D. * Tribal Affairs Report (Attachment #4)
- E. * Technical Changes to Strategies and Allotments (Attachment #5)
- F. * Quality First Update (Attachment #6)
- G. * Regional Council Appointment Term Correction (Attachment #7)

4. Partnering In Prevention and Early Intervention **Sam Leyvas, Interim CEO**
(Presentation/Discussion and Possible Vote)

5. FY15 Regional Funding Plan Presentations **Michelle Katona, CRO**
(Presentation/Discussion and Possible Vote) **Regional Council Members and Staff**

6. Call to the Public
This is the time for the public to comment. Members of the Board may not discuss or take legal action regarding matters that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

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|---|--|
| <p>7. Financial Update
(Presentation/Discussion and Possible Vote) (<i>Attachment #8</i>)
 A. FY14 Update
 B. FY14 Budget Request Modification
 C. FY15 Modification on Statewide Funding</p> | <p>Josh Allen, COO/CFO</p> |
| <p>8. Systems Approach Framework for First Things First Priorities
(Presentation/Discussion and Possible Vote) (<i>Attachment #9</i>)</p> | <p>Karen Woodhouse, CPO
Dr. Karen Peifer, Sr. Director,
Children’s Health</p> |
| <p>9. Cultural Responsivity Sub-Committee Recommendations
(Presentation/Discussion and Possible Vote) (<i>Attachment #10</i>)</p> | <p>Dr. Aaliyah Samuel, Sr. Director,
Family Support and Literacy</p> |
| <p>10. Discussion and Possible Approval of
RFGA Recommendations (Possible Executive Session)

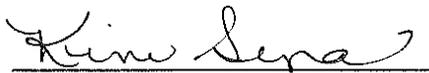
 <i>Pursuant to A.R.S. § 38-431.03(A) (2), the Board may vote to go into Executive Session, which will not be open to the general public, to discuss records exempt from public inspection. Pursuant to A.R.S. §41-2702(E), all information in the grant application is confidential during the process of evaluation.</i></p> | <p>Karen Woodhouse, CPO</p> |
| <p>11. Board Member Report/Update</p> | <p>Board Members</p> |
| <p>12. CEO Report/Update</p> | <p>Sam Leyvas, Interim CEO</p> |
| <p>13. June Board Meeting Logistics
(Discussion and Possible Vote)</p> | <p>Dr. Pamela Powell, Vice Chair</p> |
| <p>14. General Discussion

 <i>The Board may engage in general discussion regarding items of possible interest as new business, regarding the agency’s mission, goals, initiatives and priorities and strategies. The Board’s discussion may include First Things First staff members. No official action will be taken at this time; any matters deemed appropriate for future action will be placed on a future agenda for deliberation and a possible vote.</i></p> | <p>Board Members</p> |
| <p>15. Next Meeting – April 7-8, 2014 Located in Phoenix, Arizona
 Note: April 7 – Board will meet to interview candidates for the CEO position (Executive Session Only)
 April 8 – Board Meeting (Regular Meeting)</p> | |
| <p>16. Adjourn</p> | |

A person with a disability may request a reasonable accommodation such as a sign language interpreter by contacting Kim Syra, Board Administrator, Arizona Early Childhood Development and Health Board, 4000 North Central Avenue, Suite 800, Phoenix, Arizona 85012, telephone (602) 771-5026. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated this 10th day of January 2014

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD



Kim M. Syra, Board Administrator



Arizona Early Childhood Development & Health Board

Draft Meeting Minutes

Call to Order

The Regular Meeting of the First Things First – Arizona Early Childhood Development and Health Board was held on Tuesday, December 10, 2013 beginning at 8:00 a.m. The meeting was held at the Hilton Garden Inn – Tucson Airport, 6575 South Country Club Road, Tucson, Arizona 85756.

Chair Lynn called the meeting to order at approximately 8:00 a.m.

Members Present:

Steve Lynn, Dr. Pamela Powell, Nadine Mathis Basha, Vivian Saunders, Gayle Burns and Ruth Solomon

Members Present: (via phone)

Cecil Patterson and Karla Phillips

Members Absent:

Janice Decker

Ex-Officio Members Present:

Mary Ellen Cunningham and Brad Willis

Conflict of Interest

Chairman Lynn asked the Board members if there were conflicts of interest regarding items on this agenda. There were no conflicts at this time.

Consent Agenda

A motion was made by Member Saunders to approve the Consent, seconded by Member Mathis Basha. Motion carried.

Board Member Report/Update

Member Cunningham reported that the Child Fatality Report 2012 has been published. Data reflected in the report was that 854 children died in 2012 under the age of 18 with 34% preventable, 51 babies died due to unsafe sleep, 192 children died as a result of prematurity and 88 children died in transit. Member Cunningham also reported that the Arizona New Mexico Commission is collecting gently used car seats to share with agencies across borders.

CEO Report

Sam Leyvas, Interim CEO, presented updates to the Board. The CEO report highlights are listed below:

- Arizona Town Hall conversations recently held at the Grand Canyon on the importance of early childhood at the statewide level including its inclusion as a high priority area of need in a document recently released by the ASU Morrison Institute

- Congratulations to Regional Directors Melissa Begay and Ashley Pascual and Sr. Director for Tribal Affairs Beverly Russell for their recent presentations at the National Indian Education Association in South Dakota
- Congratulations to Dr. Aaliyah Samuel and Dr. Karen Peifer for their recent presentations at the NAEYC Conference.
- Noted that the fall Public Awareness Campaign is in full swing
- Welcome Ruth Solomon to the Communications and Government Affairs Committee
- January is the recruitment kickoff for the regional partnership council membership; efforts will begin to recruit approximately 150 regional partnership council members for appointment in June 2014

The Board directed staff to increase efforts in the public awareness of First Things First and early childhood.

Financial Update

Josh Allen, COO/CFO, presented to the Board the FY13 fiscal year end audit. Mr. Allen reported that there were no significant or major findings as part of the audit.

Discussion and Possible Appointment of Regional Partnership Council Applicants

A motion was made by Member Powell that the Board approve the appointment of Regional Council applicants as presented, seconded by Member Burns. Motion carried.

Discussion and Possible Approval of RFGA Recommendations

A motion was made by Member Patterson to approve the RFGA recommendations as presented, seconded by Member Burns. Motion carried.

Kindergarten Developmental Inventory Update

Karen Woodhouse, CPO, presented on a report from the Kindergarten Developmental inventory Stakeholder Taskforce and updated on development of a K-3 Assessment System. Over the past year, the Arizona Department of Education (ADE), working in collaboration with the State Board of Education, First Things First and the Virginia G. Piper Charitable Trust have led efforts to move forward on developing and implementing a Kindergarten Entry Assessment, which once adopted in Arizona, will be called the Kindergarten Developmental Inventory (KDI). These partners convened a KDI Stakeholder Taskforce, an advisory group funded by the Piper Trust to help raise issues that should be considered when planning for the KDI. The report described key considerations related to the KDI instrument, professional development and training that will be needed, and communication strategies.

Statewide Needs and Assets Report

Dr. Roopa Iyer, Sr. Director for Research and Evaluation presented to the Board the 2013 Statewide Needs and Assets Report. The report described the status and importance of oral health in children under age five, a summary of key trends in the data that incorporates indicators of child and family well-being and statewide and county data tables that incorporate data related to specific First Things First goal areas.

A motion was made by Member Burns to approve the FY13 statewide needs and assets report, seconded by Member Mathis Basha. Motion carried.

Systems Collaboration-Child Protective Services Discussion

Board Members expressed concerns regarding the current crisis within child protective services. This is a situation that the Board is very concerned about and as partners in the early childhood system, the Board wants to ensure that First Things First is kept fully aware of how this crisis is being resolved. Board members reiterated voters expectations of First Things First and First Things First expectations that the states safety net be adequately funded.

The Board stressed that the Legislature consider the impact that cuts to the budget has on Arizona's most vulnerable children and call on policymakers to restore funding.

The Board directed staff to keep in close communication with our partner agency and to keep the Board briefed on how the current situation is impacting the youngest children, and to report out on what's being done to ensure that children in need of the state's protection and intervention are receiving the help they need.

The Board asked Brad Willis, ADES designee to take back to the agency the concerns discussed today and to keep the board updated on any developments.

Family Support Regional Evaluation

Harder + Company presented to the Board their findings on an evaluation of family support strategy within five regions that include: Central Pima, Cochise, North Pima, Santa Cruz and South Phoenix. This strategy evaluation was commissioned and funded by the regions in FY13 to assess and inform the effectiveness, impact, and relative merits of the regional family support and literacy strategies begin funded in those regions. It was recommended that the regions continue to monitor regional population trends to address local needs, address challenges to family engagement, invest in opportunities to further enhance the capacity of family support strategies, strengthen cross-regional collaboration among First Things First funded grantees and expand the analysis of service unit costs.

Statewide professional Development Update

Karen Woodhouse, CPO, updated the Board on the 2013-2014 Professional Development Two-Year Strategic Plan and the progress made towards implementations of these initiatives. The plan identified three areas of high priority system initiatives for early childhood degrees and credentials, a framework for workforce knowledge and competencies, and a workforce registry and professional development website.

Professional Development Regional Evaluation and Panel Discussion

Mid-Continent Research for Education and Learning (McREL), presented the results on a regional evaluation on early childhood education professional development strategies for the Central Pima region. The evaluation found that the strategy is meeting the needs of many local early childhood educators; providing hands on learning opportunities, access to subject matter experts and peer networking opportunities that are tied to college credit and has positively changed practices for participating teacher and administrators.

In its second year of implementation the professional development program has expanded into the South Pima region and is now known as Great Expectations including North Pima, Pascua Yaqui Tribe and Tohono O'odham Nation Regional Partnership Councils.

A Panel of several key stake holders presented to the Board an overview of the origin and implementation of strategies. Panel participants included Jessica Brisson, Regional Director of the Central Pima Regional Partnership Council, Naomi Karp, Director of Professional Development at United Way of Tucson and Southern Arizona and North Pima Regional Partnership Member, Marilynn Sando, Campus Program Manager at Pima Community College and Pascua Yaqui Tribe Regional Partnership Council Member, Amber Jones with Child and Family Resources, Inc. and North Pima Regional Partnership Council Member, and Vivian Lewis, Head Start teacher for the Tohono O'odham nation.

Discretionary Adhoc Committee and Budget Presentation

Josh Allen, CFO/COO, provided an overview of the broader and longer term allocation including sustainability planning, fund balance and discretionary funding. Committee Members Tony Bruno and Shanna Tautolo presented to the Board two committee recommendations: first that the current method for distributing discretionary funding be maintained and second that the Board re-consider its frontier definition to determine if additional regions meet that definition.

A motion was made by Member Burns to ask the Finance Committee to conduct a comprehensive analysis of the Board's long term allocation strategy and provide recommendations for the Board's consideration at the April Board meeting, seconded by Member Mathis Basha. Motion carried.

Discussion and Possible Action Regarding the Employment of a New CEO

Chairman Lynn updated the Board on the progress and in hiring the new CEO. A search firm has been hired and over the next few months will be searching for qualified candidates.

April Board Meeting Logistics

Sam Leyvas, Interim CEO, stated that due to the Board Members will work with the selection committee to interview and select a candidate for the CEO position he would like to request that the April Board Meeting scheduled to be held in Flagstaff be moved to Phoenix.

A motion was made by Member Mathis Basha that the April 2014 Board Meeting location be moved to Phoenix, Arizona, seconded by Member Burns. Motion carried.

Next Meeting

The next Regular Meeting will be held on January 21-22, 2013 in Phoenix, Arizona

Adjourn

There being no further discussion the meeting was adjourned at approximately 2:20 p.m.



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AGENDA ITEM: Regional Council New and Revised Strategies and Government Agreements

BACKGROUND: The Gila Regional Council is requesting a change to their SFY14 funding plan.

The Northwest Maricopa, Navajo Nation and White Mountain Apache Tribe Regional Councils are requesting approval of government agreements. In addition, the Phoenix and Maricopa Regional Partnership Councils are requesting approval of a government agreement under their Family Resource Center and Family Support Coordination Collaborative Project.

Letters from the Regional Council Chairs are included for your review and provide information on the request(s). A funding plan financial summary is provided to illustrate the changes to the overall funding plan.

RECOMMENDATION: The Interim CEO recommends approval of all the proposed strategies and funding levels, and agreements.



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Vice Chair
Ann Tolman

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Debora Bunney
Sherry Dorathy
Sharri Moody
Audrey Opitz
Fernando Shipley
Tashina Smith
Kayla Van Cleve
Carol Welsh

January 13, 2014

Steven W. Lynn
First Things First
4000 N. Central Avenue, Suite 800
Phoenix, Arizona 85012

Dear Chairman Lynn:

The Gila Regional Partnership Council would like to present the First Things First Board with a change to the SFY14 funding plan for approval. The Gila Regional Partnership Council, at their Regular Meeting on November 15, 2013 approved the addition of \$7,000 to the Community Awareness strategy. The funding will provide the ability to purchase Scholastic books and other outreach materials to be used at community events.

The Gila Regional Partnership Council has used more books and outreach materials than anticipated and will need this additional funding to continue outreach efforts through the remainder of SFY14.

Carry forward from SFY13 will cover the costs of this adjustment to the SFY14 funding plan. Thank you for your consideration.

Respectfully,

Sue Yale, Chair
Gila Regional Partnership Council



Proposed Funding Plan Summary

FY 2014 - Gila

Total Allocation:		\$1,260,315				
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount
Care Coordination/Medical Home	\$190,000	\$190,000	-	\$190,000		
Child Care Health Consultation	\$22,680	\$22,254	-	\$22,254		
Community Awareness	-	-	\$7,000			
Expansion: Increase slots and/or capital expense	-	\$75,000	-			
Media	-	-	-			
Parent Education Community-Based Training	\$137,000	\$137,000	-	\$137,000		
Parent Outreach and Awareness	\$65,000	\$65,000	-	\$65,000		
Quality First	\$131,165	-	-			
Quality First Academy	\$7,956	\$7,956	-	\$6,610		
Quality First Child Care Health Consultation Warmline	\$426	\$426	-	\$426		
Quality First Coaching & Incentives	\$118,912	\$118,912	-	\$118,912		
Quality First Inclusion Warmline	\$1,769	\$1,769	-	\$1,769		
Quality First Mental Health Consultation Warmline	\$1,820	\$1,820	-	\$1,820		
Quality First Scholarships	\$259,511	\$259,511	-	\$259,511		
Quality First Warmline Triage	\$708	\$708	-	\$708		
Scholarships TEACH	-	-	-			
Statewide Evaluation	\$34,439	\$34,439	-	\$34,439		
Total Allotment:		\$971,385	\$914,795	\$7,000	\$838,448	
Total Unallotted:		\$345,521				

Recalculated Unawarded
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-
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-
\$1,346
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-
\$83,346



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Ashley Flowers

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Stacey Cassidy
Patrick Contrades
Annette Johnson
Margaret Morales
Jannelle Radoccia
Lynda Vescio
Vacant
Vacant

December 20, 2013

Chairman Steven W. Lynn
First Things First Board
4000 North Central Avenue, Suite 800
Phoenix, AZ 85012

RE: Northwest Maricopa Regional Partnership Council Contract Amendment for Family Resource Center

Dear Chairman Lynn:

The Northwest Maricopa Regional Partnership Council is seeking your approval to amend the contract agreement between First Things First and the Deer Valley Unified School District (IGA-RC012-12-0453-01-Y3). The amendment will result in an increase in funding in the amount of \$100,000, an expansion in the service area, and an increase in the target service units for a Family Resource Center strategy. This agreement amendment recommendation is in response to the Family Resource Center Strategy approved by the Board at the December 2013 meeting, as part of our SFY14 Regional Funding Plan.

At the December 20, 2013 regular meeting the Regional Council voted to enter into a contract with the Deer Valley Unified School District in the amount of \$100,000, via a contract amendment to the current contract (IGA-RC012-12-0453-01-Y3) between the North Phoenix Regional Partnership Council and the Deer Valley Unified School District. This amendment will be effective February 1, 2013 and will result in a multi-regional agreement including the Northwest Maricopa Regional Partnership Council at \$100,000 and the North Phoenix Regional Partnership Council at \$149,315, for a total of \$249,315. Under this amended agreement, the Deer Valley Unified School District has proposed to use funding to expand current Family Resource Center services into the Northwest Maricopa Region through the establishment of a fully functioning family resource center at Desert Sage School in Glendale. In addition to resource and referral assistance, parent education community-based training will also be provided. Parent education will focus on parenting skills; early childhood development including social emotional, language and literacy, cognitive, physical and motor development; and child health.

The Deer Valley Unified School District will provide resource and referral assistance to 300 families and Parent Education services to 100 participating adults. Deer Valley Unified School District has successfully provided Family Resource Center services at sites in the North Phoenix Region over the last two years, and the Regional Council anticipates continued success with the expansion that will come with the proposed amendment.

The Northwest Maricopa Regional Partnership Council respectfully requests approval of the agreement. The Regional Council is confident that the proposed agreement is in the best interest of children and families in the Northwest Maricopa Region.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Deborah J. Pischke, EdD".

Dr. Deborah Pischke, Council Chair
Northwest Maricopa Regional Partnership Council



Proposed Funding Plan Summary FY 2014 - Northwest Maricopa

Total Allocation:		\$16,242,699					
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded
Care Coordination/Medical Home	-	\$200,000	-	\$99,969			\$100,031
Child Care Health Consultation	\$171,234	\$168,018	-	\$167,679			\$339
Community Awareness	\$75,000	\$75,000	-	\$60,000			\$15,000
Community Outreach	\$77,000	\$83,000	-	\$83,000			-
Family Resource Centers	\$725,000	\$825,000	-	\$724,978	\$100,000		\$22
Family Support – Children with Special Needs	-	\$200,000	-	\$100,000			\$100,000
Food Security	\$100,000	\$100,000	-	\$100,000			-
Home Visitation	\$500,000	\$500,000	-	\$500,000			-
Media	\$200,000	\$200,000	-	\$200,000			-
Mental Health Consultation	\$492,000	\$492,000	-	\$492,000			-
Nutrition/Obesity/Physical Activity	\$650,000	\$650,000	-	\$650,000			-
Oral Health	\$400,000	\$400,000	-	\$400,000			-
Parent Education Community-Based Training	\$300,000	\$300,000	-	\$300,000			-
Quality First	\$1,117,565	-	-	-			-
Quality First Academy	\$60,592	\$60,592	-	\$58,465			\$2,127
Quality First Assessment	\$33,000	\$33,000	-	\$33,000			-
Quality First Child Care Health Consultation Warmline	\$3,216	\$3,216	-	\$3,216			-
Quality First Coaching & Incentives	\$1,028,625	\$1,028,625	-	\$1,028,625			-
Quality First Inclusion Warmline	\$15,650	\$15,650	-	\$15,650			-
Quality First Mental Health Consultation Warmline	\$16,098	\$16,098	-	\$16,098			-
Quality First Pre-K Mentoring	\$85,800	\$85,800	-	\$85,800			-
Quality First Pre-K Scholarships	\$2,133,912	\$1,360,920	-	\$1,360,920			-
Quality First Scholarships	\$3,569,728	\$4,082,420	-	\$4,082,420			-
Quality First Warmline Triage	\$6,260	\$6,260	-	\$6,260			-
Recruitment into Field	\$280,000	\$280,000	-	\$240,000			\$40,000
Scholarships non-TEACH	\$45,945	\$45,945	-	\$45,945			-
Scholarships TEACH	\$160,000	\$160,000	-	\$160,000			-
Service Coordination	\$75,000	\$75,000	-			\$14,286	\$60,714
Statewide Evaluation	\$673,913	\$673,913	-	\$673,913			-
Total Allotment:	\$12,995,538	\$12,120,457	-	\$11,687,938			\$318,233
Total Unallotted:		\$4,122,242	-				



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January 14, 2014

Steven W. Lynn, Chairman
First Things First Board
4000 North Central Avenue, Suite 800
Phoenix, Arizona 85012

RE: Navajo Nation Regional Partnership Recommended Agreement for Expansion, Start-Up, and/or Capital Expense Strategy

Dear Chairman Lynn:

The Navajo Nation Regional Partnership Council is seeking your approval to enter into an agreement with the Arizona Department of Education to award the Expansion, Start-Up, and/or Capital Expense for Early Care and Education Strategy in SFY14.

On January 14, 2014 the Navajo Nation Regional Partnership Council met to consider and approve the following recommendation:

- **Expansion, Start-Up and/or Capital Expense Strategy with an award of \$200,000 to the Arizona Department of Education**

The funding period is February 1, 2014 through June 30, 2014. The Expansion and/or Start-Up strategy will provide one new preschool classroom to three school districts: Red Mesa, Tuba City and Pinon Unified School Districts. This will provide approximately 20 full-day slots or 40 half-day slots for early learning programs.

The Regional Council has identified the need to increase the capacity and access to high quality early care and education in order to help create a high quality educational system that will facilitate young children's success in school and beyond. Expansion of early care and education programs will be achieved through the following:

- Red Mesa Public School District does not offer any preschool programming and has identified the need for an early learning program in this remote area of the Navajo Nation. Red Mesa has identified an existing classroom to be utilized for preschool programming, and has applied for enrollment into Quality First.
- Tuba City Unified School District currently operates one Arizona Department of Health Services licensed preschool classroom at Tuba City High School and is pending selection for Quality First. The school has an unused preschool classroom that will be utilized to expand their preschool program.
- Pinon Unified School District's existing preschool program is enrolled in Quality First. The school district would like to open an additional classroom to further expand early learning opportunities for children in this remote area of the region.

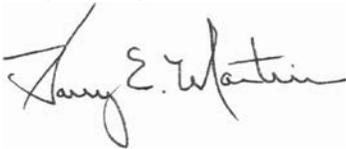
Navajo Nation Regional Partnership Council

Based on each school district's capacity and needs funding will support:

- Coaching and technical assistance by mentors
- Assistance with licensing or certification fees to apply for Quality First
- Facility and playground improvements
- Purchase and/or obtain the appropriate materials, equipment and supplies to create, expand and/or enhance the classroom setting to service additional children
- Personnel to plan and assist with the start-up and enrollment of children
- Financial assistance for salaries and benefits for the teaching staff through the planning period

The Navajo Nation Regional Partnership Council respectfully requests that the Arizona Early Childhood Development and Health Board approve the agreement. The Regional Council is confident that the proposed agreement is in the best interest of children and families in the Navajo Nation region. Thank you for your consideration.

Respectfully,

A handwritten signature in black ink that reads "Harry E. Martin". The signature is written in a cursive style with a large initial 'H' and 'M'.

Harry Martin, Chair
Navajo Nation Regional Partnership Council

Proposed Funding Plan Summary

FY 2014 - Navajo Nation

Total Allocation:		\$13,119,178					
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded
Child Care Health Consultation	\$60,486	\$59,350	-	\$7,166			\$52,184
Community Awareness	\$50,000	\$50,000	-	\$50,000			-
Community Outreach	\$80,000	\$80,000	-	\$80,000			-
Expansion: Increase slots and/or capital expense	\$500,000	\$500,000	-			\$200,000	\$300,000
Family, Friends & Neighbors	\$200,000	\$200,000	-	\$200,000			-
Food Security	\$280,000	\$280,000	-	\$280,000			-
FTF Professional REWARD\$	\$67,500	\$67,500	-	\$67,500			-
Home Visitation	\$850,000	\$389,966	-	\$389,966			-
Media	\$65,000	\$65,000	-	\$65,000			-
Native Language Preservation	\$400,000	\$400,000	-				\$400,000
Needs and Assets	\$20,000	\$20,000	-				\$20,000
Nutrition/Obesity/Physical Activity	\$600,000	\$600,000	-	\$600,000			-
Oral Health	\$300,000	\$300,000	-	\$300,000			-
Parent Outreach and Awareness	\$100,000	\$85,369	-	\$85,060			\$309
Quality First	\$385,123	-	-				-
Quality First Academy	\$23,360	\$23,360	-	\$19,407			\$3,953
Quality First Child Care Health Consultation Warmline	\$1,136	\$1,136	-	\$1,136			-
Quality First Coaching & Incentives	\$349,147	\$349,147	-	\$349,147			-
Quality First Inclusion Warmline	\$5,195	\$5,195	-	\$5,195			-
Quality First Mental Health Consultation Warmline	\$5,343	\$5,343	-	\$5,343			-
Quality First Scholarships	\$1,306,715	\$1,306,715	-	\$1,306,715			-
Quality First Warmline Triage	\$2,078	\$2,078	-	\$2,078			-
Reach Out and Read	\$72,698	\$72,698	-	\$72,698			-
Recruitment – Stipends/Loan Forgiveness	\$66,420	\$66,420	-	\$66,420			-
Scholarships non-TEACH	\$750,000	\$750,000	-	\$390,655			\$359,345
Scholarships TEACH	-	-	-				-
Statewide Evaluation	\$202,332	\$202,332	-	\$202,332			-
Total Allotment:	\$6,742,533	\$5,881,609	-	\$4,545,818		\$200,000	\$1,135,791
Total Unallotted:		\$7,237,569	-				



FIRST THINGS FIRST

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Chair

Laurel Endfield

Vice Chair

Dawnafe Whitesinger

Members

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Ramon Riley
Nikina Whitaker
Kathleen Wynn
Vacant

January 14, 2014

Steven W. Lynn
First Things First Board
4000 N. Central Avenue, Suite 800
Phoenix, AZ 85012

RE: White Mountain Apache Tribe Regional Partnership Council Recommended Government to Government Agreement with Whiteriver Unified School District For Expansion, Start-Up, and/or Capital Expense Strategy

Dear Chairman Lynn,

On behalf of the White Mountain Apache Tribe Regional Partnership Council, I am pleased to present our recommendation to award the Expansion, Start-up and/or Capital Expense for Early Care and Education Strategy in FY14.

On January 14, 2014 the White Mountain Apache Tribe Regional Partnership Council the following agreement:

- **Expansion, Start-up and/or Capital Expense Strategy with an award of \$40,000 to the Whiteriver Unified School District**

The funding period is February 1, 2014 through June 30, 2014. The Expansion and/or Start-Up strategy will provide one new preschool classroom in the Whiteriver Unified School District in zip code 85926 with approximately 40 half-day slots for children.

Background

The White Mountain Apache Tribe Regional Partnership Council has identified the need to increase the capacity and access to high quality early care and education in the region. Although there are a variety of early learning programs in the region, there are still an insufficient number of quality early care and education programs to serve the population growth of young children, ages birth through five, not yet in kindergarten, in the region.

The 2012 Needs and Assets Report indicates in 2010 there were 1,979 children under age six living in the White Mountain Apache region. The number of children ages 0 through 5 years grew by 27.8% between 2000 and 2010. In 2012 there were at least 190 children, an increase of 30%, under the age of 6 on waiting lists to enroll in early care and education programs in the region.

The White Mountain Apache Tribe Regional Partnership Council believes that the proposed change to the 2014 funding plan will move forward our strategic vision

to create a comprehensive early childhood development and health system in the White Mountain Apache Tribe Region.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Laurel Endfield', written in a cursive style.

Laurel Endfield

Chair

White Mountain Apache Tribe Regional Partnership Council

Proposed Funding Plan Summary

FY 2014 - White Mountain Apache Tribe

Total Allocation:		\$1,849,166					
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded
Child Care Health Consultation	\$7,560	\$7,418	-	\$896			\$6,522
Community Awareness	\$40,000	\$40,000	-	\$40,000			-
Expansion: Increase slots and/or capital expense	-	\$40,000	-			\$40,000	-
Family Support – Children with Special Needs	\$135,000	\$135,000	-	\$135,000			-
FTF Professional REWARD\$	\$40,000	\$40,000	-	\$39,150			\$850
Native Language Preservation	\$100,000	\$100,000	-				\$100,000
Oral Health	\$130,000	\$130,000	-	\$80,000			\$50,000
Parent Outreach and Awareness	\$300,000	\$300,000	-				\$300,000
Quality First	\$48,583	-	-				-
Quality First Academy	\$2,947	\$2,947	-	\$2,448			\$499
Quality First Child Care Health Consultation Warmline	\$142	\$142	-	\$142			-
Quality First Coaching & Incentives	\$44,045	\$44,045	-	\$44,045			-
Quality First Inclusion Warmline	\$655	\$655	-	\$655			-
Quality First Mental Health Consultation Warmline	\$674	\$674	-	\$674			-
Quality First Scholarships	\$124,874	\$124,874	-	\$124,874			-
Quality First Warmline Triage	\$262	\$262	-	\$262			-
Reach Out and Read	\$105,000	\$105,000	-	\$105,000			-
Scholarships non-TEACH	\$20,000	\$20,000	-	\$20,000			-
Scholarships TEACH	\$40,000	\$40,000	-	\$40,000			-
Statewide Evaluation	\$44,857	\$44,857	-	\$44,857			-
Total Allotment:	\$1,184,599	\$1,175,874	-	\$678,003		\$40,000	\$457,871
Total Unallotted:		\$673,292	-				



FIRST THINGS FIRST

Chair

Steven W. Lynn

Vice Chair

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Director DES

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Director ADHS

John Huppenthal

Superintendent ADE

Interim Chief Executive Officer

Sam Leyvas

4000 North Central Avenue, Suite 800

Phoenix, Arizona 85012

Phone: 602-771-5100

Fax: 602-274-7040

www.azfff.gov

January 4, 2014

Steven W. Lynn, Chairman

First Things First

4000 N. Central Avenue, Suite 800

Phoenix, Arizona 85012

Dear Chairman Lynn:

The Northwest, Southwest, Central, and Southeast Maricopa Regional Councils, together with the North, South and Central Phoenix Regional Councils are seeking your approval to enter into an agreement with Maricopa County Department of Public Health (MCDPH) in the amount of \$100,000 for the ongoing maintenance, development, and increased use of the existing FindHelpPhx.org website under the Phoenix/Maricopa Family Resource Center and Family Support Coordination Collaborative Project.

This agreement recommendation is in response to the service coordination strategy as approved by the Board under the SFY14 Regional Funding Plans for all seven Regional Councils. The Regional Partnership Councils approved this agreement at their August and September meetings.

The total amount of funding to be awarded under this Agreement for SFY14 is \$100,000 with \$14,286 available from each of the seven partnering regional councils. The initial funding period is January 1, 2014 through June 30, 2014 with potential renewal of the Agreement based on performance and availability of funding. The potential renewal period is July 1, 2014– June 30, 2015. MCDPH will provide staff support in order to maintain the FindHelpPhx.org website as an easy-to-use, online resource map for residents of Maricopa County. The project also includes maintaining the relevancy of information provided on the site for the primary users (families with children 0-5 and providers who serve these families) and resources for outreach and marketing to support use of the site.

Background

The Phoenix/Maricopa Family Resource Center and Family Support Collaboration Project began last year and includes the seven Maricopa County and Phoenix based Regional Councils and their grant partners to:

- **Raise awareness of family resource centers and family support coordination that provide information and referrals to supports and services available to families with young children.**
- **Improve the quality of services delivered by family resource centers and family support specialists.**
- **Support a learning community of resource center providers and family support specialists.**

Implementation plans have been developed for each of the three objectives listed above. The implementation plan for the first objective includes the

following:

- Provide a gateway to other services that are available in the community through the development of a website, database of services and online calendar of events.

In a desire not to duplicate efforts, two existing resource databases were reviewed: AZ211 and FindHelpPhx. After extensive review and discussions with the Family Resource Centers and Family Support Coordination Specialists it was determined that FindHelpPhx was a needed and desired resource for providers. This conclusion was based on: ease of use with the FindHelpPhx database (for both providers and families), appeal of website, the focus on Maricopa County area, and the specific focus on services for families and young children. In addition, the Maricopa Family Support Alliance is utilizing FindHelpPhx and the Virginia G. Piper Charitable Trust is contributing \$50,000 to support the ongoing maintenance and development of the database.

We look forward to the Board's continued support as we increase coordination and collaboration of FTF and other partners serving children throughout Maricopa County.

Thank you for your consideration.

Respectfully,



Dr. Deborah Pischke, Chair
Northwest Maricopa Regional Partnership Council



Dr. Carlian Dawson, Chair
Southwest Maricopa Regional Partnership Council



Maureen Duane
Chair, Central Maricopa Regional Partnership
Council



Dr. Julie Sallquist, Chair
Southeast Maricopa Regional Partnership Council



Cindy Hallman, Chair
North Phoenix Regional Partnership Council



James Washington, Chair
South Phoenix Regional Partnership Council



Chris Tompkins, Vice Chair
Central Phoenix Regional Partnership Council



Proposed Funding Plan Summary

FY 2014 - Central Maricopa

		Total Allocation: \$12,337,823					
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded
Care Coordination/Medical Home	\$197,000	\$197,000	-	\$196,984			\$16
Child Care Health Consultation	\$103,194	\$101,256	-	\$101,052			\$204
Community Awareness	\$65,000	\$65,000	-	\$65,000			-
Community Based Professional Development Early Care	\$400,000	\$400,000	-	\$400,000			-
Community Outreach	\$77,000	\$77,000	-	\$77,000			-
Director Mentoring/Training	\$75,000	\$75,000	-	\$75,000			-
Family Resource Centers	\$1,510,000	\$1,510,000	-	\$1,408,514			\$101,486
FTF Professional REWARD\$	\$200,000	\$200,000	-	\$199,800			\$200
Home Visitation	\$600,000	\$600,000	-	\$596,419			\$3,581
Media	\$150,000	\$150,000	-	\$150,000			-
Mental Health Consultation	\$250,000	\$250,000	-	\$246,000			\$4,000
Oral Health	\$337,000	\$337,000	-	\$336,752			\$248
Parent Education Community-Based Training	\$389,411	\$389,411	-	\$389,411			-
Quality First	\$694,079	-	-	-			-
Quality First Academy	\$42,100	\$42,100	-	\$34,976			\$7,125
Quality First Child Care Health Consultation Warmline	\$1,938	\$1,938	-	\$1,938			-
Quality First Coaching & Incentives	\$629,241	\$629,241	-	\$629,241			-
Quality First Inclusion Warmline	\$9,362	\$9,362	-	\$9,362			-
Quality First Mental Health Consultation Warmline	\$9,630	\$9,630	-	\$9,630			-
Quality First Pre-K Mentoring	\$49,764	\$49,764	-	\$49,764			-
Quality First Pre-K Scholarships	\$1,012,704	\$789,334	-	\$789,334			-
Quality First Scholarships	\$2,498,980	\$2,669,360	-	\$2,669,360			-
Quality First Warmline Triage	\$3,745	\$3,745	-	\$3,745			-
Scholarships non-TEACH	\$70,000	\$70,000	-	\$70,000			-
Scholarships TEACH	\$180,000	\$180,000	-	\$180,000			-
Service Coordination	\$50,000	\$50,000	-			\$14,286	\$35,714
Statewide Evaluation	\$409,025	\$409,025	-	\$409,025			-
Total Allotment:		\$10,014,174	\$9,265,167	-	\$9,098,307		\$152,574
Total Unallotted:		\$3,072,656	-	-			-



Proposed Funding Plan Summary

FY 2014 - Central Phoenix

Total Allocation:		\$19,830,096					
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded
Care Coordination/Medical Home	\$859,646	\$859,646	-	\$859,646			-
Child Care Health Consultation	\$194,007	\$190,363	-	\$189,979			\$384
Community Awareness	\$12,000	\$12,000	-	\$12,000			-
Community Outreach	\$77,000	\$77,000	-	\$77,000			-
Developmental and Sensory Screening	-	\$400,000	-	\$400,000			-
Family Support – Children with Special Needs	\$365,000	\$365,000	-	\$364,900			\$100
Family Support Coordination	\$1,150,000	\$1,150,000	-	\$1,149,965			\$35
Family, Friends & Neighbors	\$800,000	\$800,000	-	\$800,000			-
FTF Professional REWARD\$	\$247,500	\$247,500	-	\$247,050			\$450
Health Insurance Enrollment	\$400,000	\$400,000	-	\$400,000			-
Home Visitation	\$1,320,000	\$1,320,000	-	\$1,320,000			-
Inclusion of Children with Special Needs	\$900,000	\$900,000	-	\$899,888			\$112
Media	\$50,000	\$50,000	-	\$50,000			-
Mental Health Consultation	\$615,000	\$615,000	-	\$615,000			-
Oral Health	\$400,000	\$400,000	-	\$400,000			-
Parent Education Community-Based Training	\$475,000	\$475,000	-	\$473,190			\$1,810
Prenatal Outreach	\$400,000	\$400,000	-	\$399,994			\$6
Quality First	\$1,347,076	-	-				-
Quality First Academy	\$81,708	\$81,708	-	\$67,881			\$13,827
Quality First Child Care Health Consultation Warmline	\$3,644	\$3,644	-	\$3,644			-
Quality First Coaching & Incentives	\$1,221,238	\$1,221,238	-	\$1,221,238			-
Quality First Inclusion Warmline	\$18,171	\$18,171	-	\$18,171			-
Quality First Mental Health Consultation Warmline	\$18,690	\$18,690	-	\$18,690			-
Quality First Scholarships	\$4,597,883	\$4,597,883	-	\$4,597,883			-
Quality First Warmline Triage	\$7,268	\$7,268	-	\$7,268			-
Reach Out and Read	\$50,000	\$50,000	-	\$45,392			\$4,608
Scholarships TEACH	-	-	-				-
Service Coordination	\$50,000	\$50,000	-			\$14,286	\$35,714
Statewide Evaluation	\$626,575	\$626,575	-	\$626,575			-
Total Allotment:	\$16,287,407	\$15,336,687	-	\$15,265,355			\$57,046
	Total Unallotted:	\$4,493,409	-				



Proposed Funding Plan Summary

FY 2014 - North Phoenix

		Total Allocation:					
		\$15,888,714					
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded
Child Care Health Consultation	\$230,790	\$226,456	-	\$225,999			\$457
Community Awareness	\$19,700	\$19,700	-	\$19,700			-
Community Based Professional Development Early Care	\$179,795	\$179,795	-	\$179,795			-
Community Outreach	\$77,000	\$77,000	-	\$77,000			-
Court Teams	\$50,000	\$50,000	-	\$50,000			-
Developmental and Sensory Screening	\$167,598	\$167,598	-	\$167,420			\$178
Family Resource Centers	\$740,000	\$740,000	-	\$739,235			\$765
Family, Friends & Neighbors	\$250,000	\$250,000	-	\$250,000			-
FTF Professional REWARD\$	\$74,250	\$74,250	-	\$74,250			-
Health Insurance Enrollment	\$300,000	\$300,000	-	\$299,420			\$580
Home Visitation	\$978,717	\$978,717	-	\$978,717			-
Media	\$50,000	\$50,000	-	\$50,000			-
Mental Health Consultation	\$369,000	\$369,000	-	\$369,000			-
Needs and Assets	\$8,000	\$3,588	-				\$3,588
Parent Education Community-Based Training	\$477,532	\$444,914	-	\$444,914			-
Parent Outreach and Awareness	\$375,000	\$375,000	-	\$375,000			-
Quality First	\$1,506,210	-	-				-
Quality First Academy	\$91,361	\$91,361	-	\$75,900			\$15,461
Quality First Child Care Health Consultation Warmline	\$4,334	\$4,334	-	\$4,334			-
Quality First Coaching & Incentives	\$1,365,507	\$1,365,507	-	\$1,365,507			-
Quality First Inclusion Warmline	\$20,317	\$20,317	-	\$20,317			-
Quality First Mental Health Consultation Warmline	\$20,898	\$20,898	-	\$20,898			-
Quality First Scholarships	\$5,881,832	\$6,021,003	-	\$6,021,003			-
Quality First Warmline Triage	\$8,127	\$8,127	-	\$8,127			-
Reach Out and Read	\$19,000	\$19,000	-	\$17,269			\$1,731
Scholarships TEACH	-	-	-				-
Service Coordination	-	\$37,030	-			\$14,286	\$22,744
Statewide Evaluation	\$547,358	\$547,358	-	\$547,358			-
Total Allotment:		\$13,812,326	\$12,440,953	-	\$12,381,163		\$45,504
Total Unallotted:		\$3,447,761	-	-			-



Proposed Funding Plan Summary

FY 2014 - Northwest Maricopa

Total Allocation:		\$16,242,699					
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded
Care Coordination/Medical Home	-	\$200,000	-	\$99,969			\$100,031
Child Care Health Consultation	\$171,234	\$168,018	-	\$167,679			\$339
Community Awareness	\$75,000	\$75,000	-	\$60,000			\$15,000
Community Outreach	\$77,000	\$83,000	-	\$83,000			-
Family Resource Centers	\$725,000	\$825,000	-	\$724,978	\$100,000		\$22
Family Support – Children with Special Needs	-	\$200,000	-	\$100,000			\$100,000
Food Security	\$100,000	\$100,000	-	\$100,000			-
Home Visitation	\$500,000	\$500,000	-	\$500,000			-
Media	\$200,000	\$200,000	-	\$200,000			-
Mental Health Consultation	\$492,000	\$492,000	-	\$492,000			-
Nutrition/Obesity/Physical Activity	\$650,000	\$650,000	-	\$650,000			-
Oral Health	\$400,000	\$400,000	-	\$400,000			-
Parent Education Community-Based Training	\$300,000	\$300,000	-	\$300,000			-
Quality First	\$1,117,565	-	-				-
Quality First Academy	\$60,592	\$60,592	-	\$58,465			\$2,127
Quality First Assessment	\$33,000	\$33,000	-	\$33,000			-
Quality First Child Care Health Consultation Warmline	\$3,216	\$3,216	-	\$3,216			-
Quality First Coaching & Incentives	\$1,028,625	\$1,028,625	-	\$1,028,625			-
Quality First Inclusion Warmline	\$15,650	\$15,650	-	\$15,650			-
Quality First Mental Health Consultation Warmline	\$16,098	\$16,098	-	\$16,098			-
Quality First Pre-K Mentoring	\$85,800	\$85,800	-	\$85,800			-
Quality First Pre-K Scholarships	\$2,133,912	\$1,360,920	-	\$1,360,920			-
Quality First Scholarships	\$3,569,728	\$4,082,420	-	\$4,082,420			-
Quality First Warmline Triage	\$6,260	\$6,260	-	\$6,260			-
Recruitment into Field	\$280,000	\$280,000	-	\$240,000			\$40,000
Scholarships non-TEACH	\$45,945	\$45,945	-	\$45,945			-
Scholarships TEACH	\$160,000	\$160,000	-	\$160,000			-
Service Coordination	\$75,000	\$75,000	-			\$14,286	\$60,714
Statewide Evaluation	\$673,913	\$673,913	-	\$673,913			-
Total Allotment:	\$12,995,538	\$12,120,457	-	\$11,687,938			\$318,233
	Total Unallotted:	\$4,122,242	-				



Proposed Funding Plan Summary

FY 2014 - South Phoenix

		Total Allocation:						\$26,534,879
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded	
Care Coordination/Medical Home	\$1,298,555	\$1,298,555	-	\$965,669			\$332,886	
Child Care Health Consultation	\$246,884	\$242,247	-	\$241,769			\$479	
Community Awareness	\$15,000	\$15,000	-	\$15,000			-	
Community Outreach	\$80,000	\$80,000	-	\$80,000			-	
Comprehensive Preventative Health Programs	\$325,000	\$325,000	-	\$300,000			\$25,000	
Court Teams	\$220,000	\$220,000	-	\$219,999			\$1	
Developmental and Sensory Screening	\$350,000	\$25,000	-				\$25,000	
Director Mentoring/Training	\$311,194	\$311,194	-	\$311,120			\$74	
Family Resource Centers	\$1,200,000	\$1,242,970	-	\$1,158,627			\$84,343	
Family Support Coordination	-	\$200,000	-	\$141,152			\$58,848	
Family, Friends & Neighbors	\$700,000	\$700,000	-	\$700,000			-	
FTF Professional REWARD\$	\$195,000	\$195,000	-	\$194,400			\$600	
Home Visitation	\$2,300,000	\$2,320,000	-	\$2,299,082			\$20,918	
Media	\$80,000	\$80,000	-	\$80,000			-	
Mental Health Consultation	\$492,000	\$492,000	-	\$492,000			-	
Needs and Assets	\$45,000	\$45,000	-	\$26,000			\$19,000	
Oral Health	\$600,000	\$603,000	-	\$518,616			\$84,384	
Parent Education Community-Based Training	-	-	-				-	
Prenatal Outreach	\$550,000	\$550,000	-	\$549,994			\$6	
Quality First	\$1,557,520	-	-				-	
Quality First Academy	\$94,473	\$94,473	-	\$78,486			\$15,988	
Quality First Child Care Health Consultation Warmline	\$4,637	\$4,637	-	\$4,637			-	
Quality First Coaching & Incentives	\$1,412,024	\$1,412,024	-	\$1,412,024			-	
Quality First Inclusion Warmline	\$21,010	\$21,010	-	\$21,010			-	
Quality First Mental Health Consultation Warmline	\$21,610	\$21,610	-	\$21,610			-	
Quality First Pre-K Mentoring	\$111,540	\$111,540	-	\$111,540			-	
Quality First Pre-K Scholarships	\$1,186,310	\$1,769,196	-	\$1,769,196			-	
Quality First Scholarships	\$5,683,292	\$5,028,109	-	\$5,028,109			-	
Quality First Warmline Triage	\$8,404	\$8,404	-	\$8,404			-	
Recruitment – Stipends/Loan Forgiveness	\$300,000	\$364,387	-	\$290,895			\$73,492	
Regional Family Support Strategies	\$45,000	\$45,000	-	\$45,000			-	
Scholarships TEACH	-	-	-				-	
Service Coordination	-	\$37,030	-			\$14,286	\$22,744	
Statewide Evaluation	\$929,920	\$929,920	-	\$929,920			-	
Total Allotment:	\$20,384,371	\$18,792,305	-	\$18,014,257			\$763,762	
	Total Unallotted:	\$7,742,574	-					



Proposed Funding Plan Summary FY 2014 - Southeast Maricopa

		Total Allocation:					
		\$15,903,700					
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded
Care Coordination/Medical Home	\$480,000	\$240,000	-	\$239,999			\$1
Child Care Health Consultation	\$133,560	\$133,444	-	\$133,174			\$270
Community Awareness	\$40,000	\$40,000	-	\$35,000			\$5,000
Community Outreach	\$77,000	\$83,216	-	\$83,216			-
Director Mentoring/Training	-	\$160,000	-	\$156,725			\$3,275
Family Resource Centers	\$500,000	\$500,000	-	\$500,000			-
Family, Friends & Neighbors	\$90,000	\$90,000	-	\$90,000			-
Food Security	\$70,000	\$70,000	-	\$70,000			-
FTF Professional REWARD\$	\$250,000	\$200,000	-	\$200,000			-
Home Visitation	\$4,000,000	\$4,000,000	-	\$3,987,863			\$12,137
Media	\$50,000	\$50,000	-	\$50,000			-
Mental Health Consultation	-	\$738,000	-	\$738,000			-
Oral Health	\$300,000	\$300,000	-	\$288,600			\$11,400
Parent Education Community-Based Training	\$500,000	\$500,000	-	\$486,852			\$13,148
Physician Education & Outreach	-	-	-				-
Quality First	-	-	-				-
Quality First Academy	\$53,725	\$53,725	-	\$44,633			\$9,092
Quality First Child Care Health Consultation Warmline	\$2,508	\$2,508	-	\$2,508			-
Quality First Coaching & Incentives	\$802,988	\$802,988	-	\$802,988			-
Quality First Inclusion Warmline	\$11,948	\$11,948	-	\$11,948			-
Quality First Mental Health Consultation Warmline	\$12,289	\$12,289	-	\$12,289			-
Quality First Pre-K Mentoring	\$60,060	\$60,060	-	\$60,060			-
Quality First Pre-K Scholarships	\$1,258,646	\$952,644	-	\$952,644			-
Quality First Scholarships	-	\$3,057,249	-	\$3,057,249			-
Quality First Warmline Triage	\$4,779	\$4,779	-	\$4,779			-
Scholarships TEACH	\$88,800	\$88,800	-	\$88,800			-
Service Coordination	\$60,000	\$60,000	-	\$25,000		\$14,286	\$20,714
Statewide Evaluation	\$705,962	\$705,962	-	\$705,962			-
Total Allotment:	\$9,552,265	\$12,917,612	-	\$12,828,289			\$75,037
	Total Unallotted:	\$2,986,088	-				



Proposed Funding Plan Summary

FY 2014 - Southwest Maricopa

		Total Allocation:					
		\$6,771,307					
Strategy	Original Allotment	Current Allotment	Proposed New Allotment	Awarded Amount	Proposed Amendment Amount	New Proposed Awarded Amount	Recalculated Unawarded
Care Coordination/Medical Home	-	\$200,000	-	\$99,970			\$100,030
Child Care Health Consultation	\$60,432	\$59,297	-	\$59,177			\$120
Community Awareness	\$15,000	\$15,000	-	\$15,000			-
Community Outreach	\$77,000	\$77,000	-	\$77,000			-
Family Resource Centers	\$900,000	\$900,000	-	\$791,411			\$108,589
Family Support – Children with Special Needs	-	\$200,000	-	\$100,000			\$100,000
Family, Friends & Neighbors	\$250,000	\$250,000	-	\$250,000			-
Food Security	\$50,000	\$50,000	-	\$50,000			-
Home Visitation	\$300,000	\$300,000	-	\$300,000			-
Media	\$10,000	\$10,000	-	\$10,000			-
Needs and Assets	-	-	-	-			-
Nutrition/Obesity/Physical Activity	\$200,000	\$200,000	-	\$200,000			-
Oral Health	\$175,000	\$175,000	-	\$175,000			-
Parent Education Community-Based Training	\$375,000	\$375,000	-	\$374,998			\$2
Quality First	\$392,422	-	-	-			-
Quality First Academy	\$23,803	\$23,803	-	\$19,775			\$4,028
Quality First Child Care Health Consultation Warmline	\$1,135	\$1,135	-	\$1,135			-
Quality First Coaching & Incentives	\$355,764	\$355,764	-	\$355,764			-
Quality First Inclusion Warmline	\$5,293	\$5,293	-	\$5,293			-
Quality First Mental Health Consultation Warmline	\$5,445	\$5,445	-	\$5,445			-
Quality First Pre-K Scholarships	-	-	-	-			-
Quality First Scholarships	\$1,360,784	\$1,360,784	-	\$1,360,784			-
Quality First Warmline Triage	\$2,117	\$2,117	-	\$2,117			-
Scholarships non-TEACH	\$76,500	\$76,500	-	\$76,500			-
Scholarships TEACH	\$97,600	\$97,600	-	\$97,600			-
Service Coordination	\$50,000	\$50,000	-			\$14,286	\$35,714
Statewide Evaluation	\$287,713	\$287,713	-	\$287,713			-
Total Allotment:	\$5,071,008	\$5,077,451	-	\$4,714,682			\$348,483
	Total Unallotted:	\$1,693,856	-				



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AGENDA ITEM: External Affairs Update

BACKGROUND: The attached report provides information and updates on progress related to external affairs.. The report is segmented into several focus areas, including:

- Community Outreach
- Government Affairs
- Communications
- Tribal Affairs (see report under separate cover)

RECOMMENDATION: For informational purposes only.

Government Affairs

Legislative Update

State Representative John Kavanagh (R-Fountain Hills) has publicly floated an idea to ask voters to divert First Things First funds to CPS. While FTF agrees that children in the CPS system need and deserve support, community stakeholders have voiced concerns that diverting funds from an organization like FTF and our grantee partners – which are already part of prevention efforts that benefit struggling children and families – would ultimately do more harm than good.

Over the last week, there have been a number of media stories on Mr. Kavanagh's idea. In summary:

- Most of the stories gave ample opportunity for First Things First to describe its role in the prevention community; and,
- The opinions/editorials we have seen thus far appear supportive of FTF's mission and our work with families across Arizona.

FTF Interim CEO Sam Leyvas recently met with Rep. Kavanagh to discuss his proposal. Beyond generally referring to prevention programs, Mr. Kavanagh was not able to provide more specific details on the programs he wanted to support, nor was he able to articulate how he arrived at the dollar amount he has proposed be diverted from FTF programming. During the meeting, and in the media, Mr. Kavanagh has specifically referenced diverting early childhood dollars for "little league or the Boy Scouts".

None of the funds that would be diverted from First Things First programs would go toward resolving the 6,000 uninvestigated reports that recently came to light or to solve other issues within Child Protective Services. During the meeting, Mr. Kavanagh was briefed on the fact that 60% of First Things First's funds already go to the very prevention programs he suggests we ought to be funding: child care assistance, home- and community-based education for families, increased partnership with caregivers (like parents and grandparents), etc.

Taking funds from programs that are already working to strengthen families may end up making a tough situation even worse for thousands of young children in Arizona is the message shared with Mr. Kavanagh. FTF will continue to meet with policymakers and community partners to share concerns about the pernicious impact of the Kavanagh proposal on the broader system of care.

It is too early in the legislative process to know if this idea will gain any traction or not. But, we will continue keep the Board, regional council members, and community stakeholders informed of any new developments.

Communications

Earned Media

There were 83 media hits since our last report to the Board. The majority of these hits are as a result of a statewide media pitch by the Community Outreach Team on the importance of spending time with children over the holidays and the best gift ideas for kids 5 and younger.

There were also approximately 20 hits associated with Rep. John Kavanagh's proposal for a ballot measure to divert First Things First funds to families involved with Child Protective Services.

In addition, there were three columns submitted by Interim CEO Sam Leyvas to the *Arizona Republic* that likely ran in 5-8 Community sections each on topics including: the need to prioritize young children's needs (based on FTF's 2014 statewide needs and assets report); dealing with post-holiday behavior changes in young children; and, how to help toddlers and preschoolers set goals for the new year.

Social Media

Public engagement through our social media channels continues to grow. FTF now has almost **32,000 friends on Facebook, up by almost 6,000 since our last report,** and **more than 1,000 followers on Twitter,** up by more than 30 since our last report.

Community Outreach

As the Community Outreach team builds awareness and raises support for the importance of early childhood, one natural target audience is the next generation of early childhood caregivers and supporters – college students. Many community outreach coordinators have built relationships with colleges and universities in their regions to ensure that students enrolled in early childhood-related courses understand the work that First Things First does on behalf of young children in Arizona.

In the past six months, coordinators have delivered a dozen formal presentations to higher education audiences and have trained over two dozen college students in *Early Childhood Every Day*, the basic training which ensures that supporters have the tools they need to help spread the word about the importance of early childhood. In addition, coordinators have held other outreach activities with higher-education audiences, including one-on-one and networking meetings. Often, these ongoing connections are facilitated by regional councilmembers who work at local campuses.

Examples across the state include:

- In Yuma Region, the coordinator has an ongoing connection with Arizona Western College that allows for regular presentations to students enrolled in early childhood courses. Regular presentations are also given to parents whose children are newly enrolled in the Early Childhood Learning Lab on campus.

- At Dine College in the Navajo Nation Region, presentations were delivered this fall to students in an elementary education class and also to a future educators' campus club. Subsequently, several students decided to focus their studies on early childhood.
- In Navajo/Apache Region, Northland Pioneer College held an early childhood fair where coordinators trained a group of caregivers and students in Early Childhood Every Day. Future plans include trainings for members of a new Early Childhood Development student club and continued regular presentations to students in early childhood courses
- In Yavapai Region, presentations have been delivered to early childhood and sociology classes at Yavapai College on a regular basis for the past three years. Several trainings for students are also planned, including an option to attend trainings as part of the campus service-learning component.
- In Coconino region, the coordinator's long-standing relationship with Coconino Community College has led to connections with everyone from the college president to foundation members to staff. Regular presentations in early childhood classes are planned to begin in the spring semester. At Northern Arizona University, regular presentations have been held with NAU students whose children participate in a childcare scholarship program.
- In the Southeast Maricopa region, a presentation was held for staff at the new Mesa campus of Upper Iowa University as the campus works on building its early childhood program. Further class presentations are planned as well as connections with partner programs at Mesa Community College and Wilkes University.
- Presentations were also held this fall at Prescott College, Pima Community College, Estrella Mountain Community College and Phoenix College. Plans are also in the works for presentations at Gila Community College in the San Carlos Apache Region.

Tribal Affairs

See full report under separate cover.

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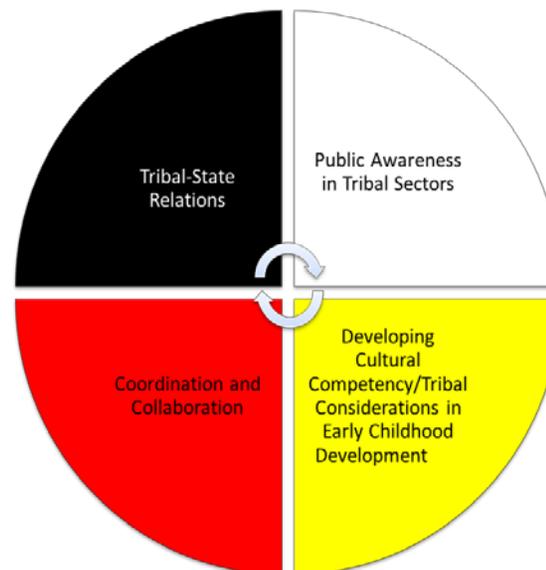
AGENDA ITEM: Tribal Affairs Update

BACKGROUND: The attached table provides information on the activities related to tribal affairs for the months of December 2013 through early January 2014. The first column lists four categories that indicate the overall content areas that summarize tribal affairs for this reporting period. These areas include:

- Tribal-State Relations
- Public Awareness Efforts in Tribal Sectors
- Developing Cultural Competency/Tribal Considerations in Early Childhood Development
- Coordination and Collaboration

The second column provides a brief summary of the activities and accomplishments.

RECOMMENDATION: For informational purposes only.



TRIBAL AFFAIRS STATUS REPORT

December 2013-January 2014

Project Type	Description
Tribal-State Relations	<p>In December FTF Tribal Affairs sent out official correspondence to the Federally Recognized Arizona Tribes to provide information on the options available to them for participation in First Things First. By March 1, 2014 tribes will inform FTF of their intent to participate in a separate region or remain in an established region.</p> <p>During this reporting period Tribal Affairs presented information to health and education programs within the Navajo Nation. The presentation was related to the tribal approval process honored by First Things First for data collection on tribal lands. This meeting was convened by the FTF Navajo Nation Regional Director in preparation for the 2014 Needs and Assets Report formulation process and the School Readiness Indicator data collection.</p>
Public Awareness Efforts in Tribal Sectors	<p>Tribal Affairs reached out to the new Communications and Outreach Manager with the National Indian Education Association to discuss the early childhood partnerships between Arizona tribes and First Things First. The Senior Director of Tribal Affairs is currently in the process of scheduling a follow up meeting to identify opportunities to highlight successful FTF strategies implemented on tribal lands in their national publications. Additionally we hope to learn more about the various types of culturally appropriate early childhood collateral material developed by other states specifically targeting tribal communities to support our outreach efforts.</p>
Tribal Considerations in Early Childhood Development	<p>Tribal Affairs dialogued with the Alliance of Arizona Nonprofits to offer recommendations to support their work as the FTF grantee for the statewide capacity building initiative. As a result the Alliance has been able to reach out to tribal partners to gain insight and guidance to formulate a tribal capacity building effort as a part of the larger initiative.</p>
Coordination and Collaboration	<p>Tribal Affairs participated in Arizona K-12 Indian Education Summit Advisory Committee meeting. The theme of the summit is Tribal Leadership/Thought Leadership: College & Career Readiness in Indian Country. A tentative date for this event has been scheduled for Wednesday and Thursday, March 19-20, 2014. The purpose of the two-day summit is to orient the participants on the roll-out of the newly enacted K-12 education reforms including; College & Career Readiness (C&CR), Move on When Reading, Move on When Ready, higher standard test assessments, and teacher & principal performance evaluations.</p> <p>The goal is to support tribes and nations in their development of strategies between the education pipeline, including early childhood and higher education, with the long-term sustainability of a tribal nation, including workforce development and the full implementation of sovereignty. First Things First will participate in this event as an early childhood resource.</p>

The following projects are currently in progress by Tribal Affairs:

- In the upcoming months Tribal Affairs is scheduled to meet with the Salt River Pima-Maricopa Indian Community and the Tohono O'odham Nation related to tribal approvals for data collection for the purposes of the School Readiness Indicators.
- In January, FTF will participate in the 19th Annual Indian Nations and Tribes Legislative Day (INTLD) by hosting an information table for tribal leaders.
- Tribal Affairs and Evaluation are in the process of formulating a comprehensive FTF tribal data policy.



FIRST THINGS FIRST

AGENDA ITEM: Technical Adjustment to a FY14 Regional Award

BACKGROUND: According to the Guidance adopted by the Board of First Things First in its September 2010 meeting, staff has completed technical adjustments to funding plans for clerical errors and nomenclature adjustments to allotments and contract amounts approved by the CFO/COO.

CEO RECOMMENDATION(S):

Interim CEO recommends the approval of technical adjustments to the FY14 regional award as presented.

DETAIL:

Clerical Error Adjustments -

- None to report at this time.

Nomenclature Adjustments –

- None to report at this time.

Award/Allotment Adjustments –

The following no-cost amendment was made to the following award in the Coconino region:

GRA-RC003-14-0621-01 - Home Visitation - The Havasupai Tribe

Paragraph VIII - Applicable Law language was amended in this contract as follows:

Reads:

This agreement shall be governed and interpreted pursuant the laws of the State of Arizona. Neither the State of Arizona nor the Havasupai Tribe waives its sovereign immunity and neither agrees to submit to the laws, jurisdiction, or courts of the other except as specifically stated in this agreement.

Amended to Read:

This agreement shall be governed and interpreted pursuant the laws of the State of Arizona. Neither the State of Arizona nor the Havasupai Tribe waives its sovereign immunity and neither agrees to submit to the laws, jurisdiction, or courts of the other. Notwithstanding anything to the contrary in this agreement the parties agree that neither will attempt to assert jurisdiction over the other in a court of law for purposes of enforcement of this agreement.

Paragraph XVI - Arbitration language was removed.



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AGENDA ITEM: Quality First Update on Estimated Ratings for Enrolled Providers, Providers on the Wait List, and Age Ranges of Enrolled Children

BACKGROUND: The attached documents provide an updated report of Quality First enrollment data and estimated quality ratings on currently enrolled providers.

All Quality First Ratings are based on three measures: (1) ERS- Environmental Rating Scales (ECERS, ITERS, and FCCERS); (2) Classroom Assessment Scoring System – CLASS (Domains: Emotional Support, Instructional Support, and Classroom Organization); and (3) QF Point Scale that measures Staff Qualifications, Administrative Practices, and Curriculum and Child Assessment. This report includes providers whose ratings are now public, as well as providers who are in the process of completing one or more of the three assessments. Ratings for providers with an incomplete assessment process are considered as *preliminary Quality First Ratings*.

Current data from the Quality First data system shows 32% of providers at 3 – 5 Stars.

November 2013	December 2013	% Change
Providers: 874	Providers: 884	+1.2%
Children: 46,302	Children: 46,728	+1.7%
Waitlist: 335	Waitlist: 342	+8.8%
Ratings**:	Ratings*:	
1 Star: 24	1 Star: 22	-8.3%
2 Star: 572	2 Star: 578	+1.1%
3 Star: 187	3 Star: 190	+ 1.6%
4 Star: 72	4 Star: 74	+ 2.8%
5 Star: 17	5 Star: 19	+ 11.8%

* 1 provider has a pending rating and is not included in the star level breakdown

** 2 providers have a pending rating and are not included in the star level breakdown

RECOMMENDATION: The CEO presents this update for information only.

Quality First Eligible Applicant and Enrolled Participant Data Report

Regional Partnership Council	Wait List	Full Participation	Rating Only	Infants*	Toddlers*	2 Yr Olds*	3Yr Olds*	4 Yr Olds*	5 Yr Olds*	Total Enrollment 0 - 5*
Central Maricopa	45	38	9	304	471	670	849	1299	227	3820
Center	43	35	9	303	461	661	840	1292	225	3782
Home	2	3		1	10	9	9	7	2	38
Central Phoenix	11	69		288	490	564	944	1150	239	3675
Center	11	66		283	486	560	941	1143	237	3650
Home		3		5	4	4	3	7	2	25
Central Pima	65	76	7	252	466	679	776	934	283	3390
Center	48	54	7	231	436	646	753	909	279	3254
Home	17	22		21	30	33	23	25	4	136
Cochise	1	37		54	85	119	250	287	68	863
Center	1	22		47	66	94	225	276	60	768
Home		15		7	19	25	25	11	8	95
Coconino	8	19		42	94	92	135	149	23	535
Center	7	15		37	84	83	127	146	20	497
Home	1	4		5	10	9	8	3	3	38
Cocopah Tribe	1		1				4	9	7	20
Center	1		1				4	9	7	20
Home										
Colorado River Indian Tribes		2		5	5	5	56	133		204
Center		2		5	5	5	56	133		204
Home										
East Maricopa										
Center										
Home										
Gila		8		15	17	15	65	122	42	276
Center		5		12	16	10	61	118	40	257
Home		3		3	1	5	4	4	2	19
Gila River Indian Community		2		10	10	19	39	32		110
Center		2		10	10	19	39	32		110
Home										
Graham/Greenlee	1	8		7	23	23	97	139		289
Center	1	6		3	21	20	96	138		278
Home		2		4	2	3	1	1		11
Hualapai Tribe										
Center										

Quality First Eligible Applicant and Enrolled Participant Data Report

Home										
La Paz/Mohave	6	17		27	47	108	243	361	126	912
Center	6	17		27	47	108	243	361	126	912
Home										
Navajo Nation	1	4		8	8	4	91	71	40	222
Center	1	4		8	8	4	91	71	40	222
Home										
Navajo/Apache	4	3		1	4	10	27	28	6	76
Center	3	2			2	8	26	25	5	66
Home	1	1		1	2	2	1	3	1	10
North Phoenix	8	88		517	822	1196	1431	1907	587	6460
Center	6	81		512	815	1186	1416	1898	586	6413
Home	2	7		5	7	10	15	9	1	47
North Pima	9	31		174	259	434	515	667	150	2199
Center	2	27		167	255	428	511	663	149	2173
Home	7	4		7	4	6	4	4	1	26
Northeast Maricopa	19	18	3	147	233	354	408	459	58	1659
Center	19	18	3	147	233	354	408	459	58	1659
Home										
Northwest Maricopa	35	63	14	360	578	789	1184	1668	507	5086
Center	35	56	14	354	567	784	1172	1664	505	5046
Home		7		6	11	5	12	4	2	40
Pascua Yaqui Tribe		2		1	2		3	3		9
Center										
Home		2		1	2		3	3		9
Phoenix North										
Center										
Home										
Phoenix South										
Center										
Home										
Pima North										
Center										
Home										
Pima South	1	75		117	230	378	738	999	224	2686
Center	1	33		91	175	311	679	963	211	2430
Home		42		26	55	67	59	36	13	256

Quality First Eligible Applicant and Enrolled Participant Data Report

Pinal	1	33		66	141	162	330	589	231	1519
Center	1	28		65	131	155	318	581	226	1476
Home		5		1	10	7	12	8	5	43
Salt River Pima Maricopa Indian Community										
Center										
Home										
San Carlos Apache		7		12	28	16	77	178	2	313
Center		6		9	27	15	77	177		305
Home		1		3	1	1		1	2	8
Santa Cruz	14	6		1	3	4	30	55	1	94
Center	4	2					23	48		71
Home	10	4		1	3	4	7	7	1	23
South Phoenix	3	82		238	340	480	933	1763	286	4040
Center	2	57		211	291	436	897	1736	279	3850
Home	1	25		27	49	44	36	27	7	190
Southeast Maricopa	69	53	9	315	509	651	933	1309	192	3909
Center	67	44	9	307	496	636	905	1261	183	3788
Home	2	9		8	13	15	28	48	9	121
Southwest Maricopa	21	24		97	196	294	354	599	154	1694
Center	16	20		95	190	290	353	595	151	1674
Home	5	4		2	6	4	1	4	3	20
Tohono O'odham Nation		4		1	11	15	59	83	5	174
Center		4		1	11	15	59	83	5	174
Home										
White Mountain Apache Tribe	2	2		13	23	15	18	197		266
Center	2	2		13	23	15	18	197		266
Home										
Yavapai	5	30		62	126	157	300	383	87	1115
Center	4	26		59	114	146	293	374	86	1072
Home	1	4		3	12	11	7	9	1	43
Yuma	12	36	4	61	105	120	219	487	121	1113
Center	1	16	4	49	74	95	199	478	116	1011
Home	11	20		12	31	25	20	9	5	102
Statewide Total	342	837	47	3195	5326	7373	11103	16060	3666	46728

*Enrollment data is self reported by Child Care provider.

Quality First Preliminary Star Level for Enrolled Providers by Regional Partnership Council

Regional Partnership Council	1 Star	2 Star	3 Star	4 Star	5 Star	Unknown	Total
Central Maricopa		25	11	8	1	2	47
Central Phoenix	3	54	10	1	1		69
Central Pima	1	54	19	6	3		83
Cochise	4	23	5	4	1		37
Coconino		11	6	2			19
Cocopah Tribe							
Colorado River Indian Tribes							
Gila		5	3				8
Gila River Indian Community							
Graham/Greenlee		6	2				8
La Paz/Mohave		12	3	2			17
Navajo Nation							
Navajo/Apache							
North Phoenix	2	62	20	2	2		88
North Pima		19	5	4	3		31
Northeast Maricopa		14	5	2			21
Northwest Maricopa	2	45	16	10	4		77
Pascua Yaqui Tribe							
Pima South	2	46	19	7	1		75
Pinal	1	24	8				33
San Carlos Apache		7					7
Santa Cruz		4	2				6
South Phoenix	5	55	13	7	2		82
Southeast Maricopa		43	10	8	1		62
Southwest Maricopa	1	15	7	1			24
Tohono O'odham Nation							
White Mountain Apache Tribe							
Yavapai		22	6	3			31
Yuma	1	17	16	6			40
Total	22	578	190	74	19	2	885

Note: Regional partner councils' provider ratings are suppressed for confidentiality reasons, as the total providers enrolled within this regional area is less than 5.

Quality First Preliminary Star Level for Enrolled Providers by Regional Partnership Council



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Vice Chair

Dr. Pamela Powell

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Gayle Burns

Janice Decker

Hon. Cecil Patterson

Vivian Saunders

Ruth Solomon

Ex-Officio Members

Clarence H. Carter

Director DES

Will Humble

Director ADHS

John Huppenthal

Superintendent ADE

Interim Chief Executive Officer

Sam Leyvas

4000 North Central Avenue, Suite 800

Phoenix, Arizona 85012

Phone: 602-771-5100

Fax: 602-274-7040

www.azftf.gov

January 8, 2014

To: First Thing First Board

Via: Sam Leyvas, Interim CEO

From: Michelle Katona, Chief Regional Officer

RE: Regional Council Member Recommendation – TECHNICAL
ADJUSTMENT

There are currently 304 regional council members appointed with 37 vacancies. Currently there are no recommendations for open council seats as we are beginning statewide recruitment for terms that will be ending on June 30, 2014. However, there is one term correction that will need to be approved by the Board. Annette Johnson, who fills the Faith-Based seat on the Northwest Maricopa Regional Council was appointed to the incorrect term of July 1, 2010 – June 30, 2014, and should have been appointed to the term of July 1, 2012 – June 30, 2016. Should you have any questions or need additional information please contact me at 602.771.5018 or via email at mkatona@azftf.gov.



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AGENDA ITEM:

FY14

- Revenues
- Administrative Costs Account expenditures
- Administrative Cost Account Budget Adjustment Request

FY15

- Statewide Funding Plan Update

CEO RECOMMENDATION(S):

- Accept the FY14 budget updates, approve the FY14 the Administrative Cost Account budget adjustment, and approve the FY15 Funding Plan update.

DETAIL:

FISCAL YEAR 2014 BUDGET ITEMS

Revenue (see attached charts)

Tobacco Tax Revenues:

Total FTF Tobacco revenues through November, for FY14 (to be used in FY15), are ahead of projections based on historical averages. However, FY13 collections trended very similarly at this point in the year and then fell off dramatically in later months. As such, postings of collections through February should provide a more accurate view as to whether final collections will indeed exceed the budgeted amount, and possibly for the first time exceed the prior year's collection total.

It is also worth noting, based on previous Board action the Board will receive an update of the ASU tobacco collection projection model in summer 2014. This update will be important in the Board's planning for out-year budgets.

Interest Income Revenues:

Interest income continues to show a great deal of relative stability this fiscal year. Current yields, as well as monthly returns realized, put FTF on pace to realize the budgeted \$6 million in interest earnings this fiscal year.

Operation Expenditures (see attached table)

With five (5) months of FY14 booked, FTF has expended \$5.14 million against the \$14.57 million Administrative Account budget. As such, FTF administrative expenditures continue to track favorably. We are nearly halfway through the fiscal year, and have only expended 32% of the budget.

Two line items that stand out when reviewing the attached table are “Transfers” and “Other Operating Expenditures”.

- “Transfers” shows an expense despite not having a budget loaded. This expense (half of the total) is the transfer made to the Arizona Department of Revenue for FTF’s support of tobacco enforcement efforts. This is budgeted within the “Profession and Outside Services” line item, and will be moved to that line item through an accounting entry prior to year’s end. The expense initially shows as it does here because of how ADOR prefers to realize the revenue through the State’s accounting system.
- “Other Operating Expenditures” is showing a very large encumbrance which results in a very high percentage (along with a corresponding large absolute dollar value amount) being “spent” early in the fiscal year. This is normal, and reflects what was expected as it relates to this line item as the encumbrances reflect annual rent contracts on facilities.

Budget Adjustment

Staff is seeking Board approval for a one time increase to the Administrative Cost Account budget in FY14. The funds requested in FY14 will be able to be sustained in FY15 and beyond through other sources. The total amount request is \$400,000.

The needs for this budget adjustment for the last half of this fiscal year are a result of the following:

- FTF providing direct service function to Quality First Scholarship providers for the first time beginning in FY15. These functions, however, actually start in FY14 so that scholarships are actually available to children by providers on the first day of the new fiscal year. FTF has not provided these services before, but under the RFGA released for Quality First Scholarships in FY15 and beyond these would no longer be the responsibility of the grantee. The annualized cost of this effort is currently placed at \$514,400 (or \$257,200 of the current year request).
 - In FY15 this expenditure will be supported by Program funds made available under regional allotments to Quality First Scholarships in FY15 (and beyond).
- FTF is adding two additional community outreach staff positions to support and manage the on-going outreach efforts by FTF. The annualized cost of this effort is approximately \$192,000 (or \$96,000 of the current year request).
 - In FY15 this expenditure will be supported through the reallocation of funds resulting from the consolidation of regions in FY15.
- Additional space being leased at the 4000 N. Central Ave office location. This space is necessary to accommodate the addition of staff support, as well as allowing current teams to be more efficiently organized in team clusters. The additional amount of space is approximately 5,200 sqft on the tenth floor of the building. While lease negotiations are on-going, the cost of this space is estimated at \$93,600 a year (or \$46,800 of the current year request).
 - In FY15 this expenditure will be partially accommodated by a reduction in costs associated with the overall lease agreement for 4000 N. Central Ave. Again, lease negotiations are on-going at the time of material preparation; however it is

estimated that by extending the lease on current space three years FTF will be able to realize a \$2/sqft reduction in price resulting in \$48,500 a year in savings. This means the total annual cost increase for adding 5,200 sqft is only \$45,100, and this will be absorbed through reallocation.

FISCAL YEAR 2015 BUDGET ITEM

Statewide Funding Plan

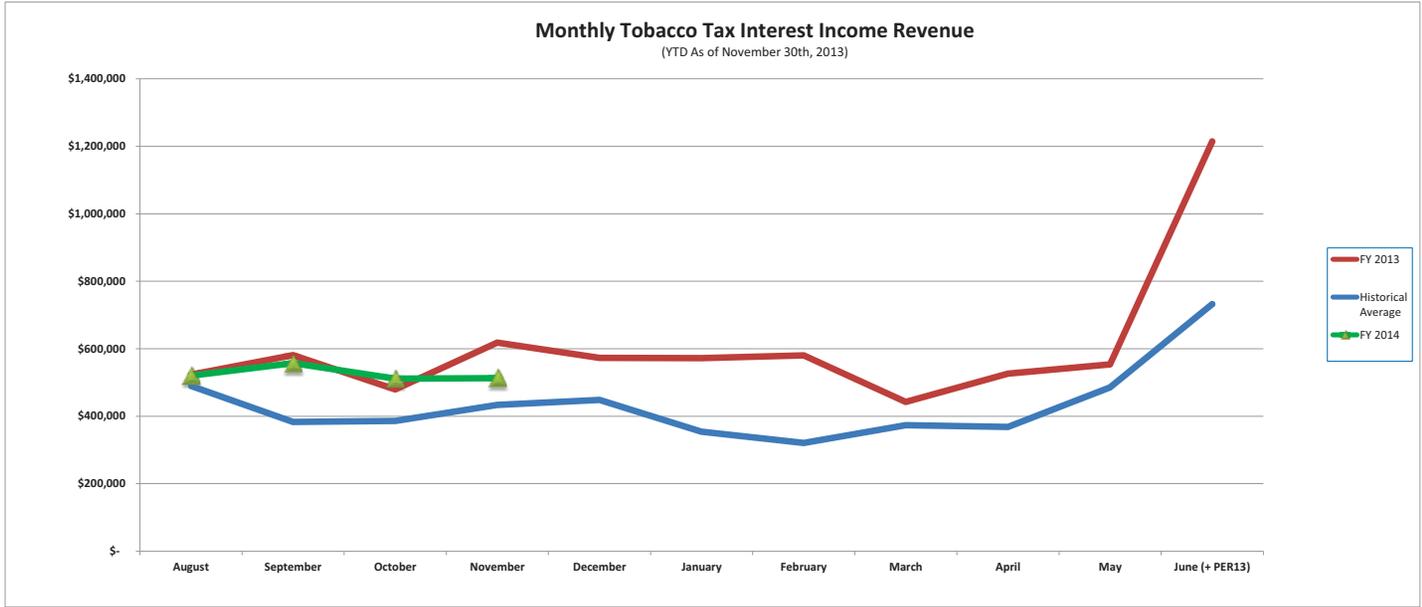
With the creation of the FY15 Regional Funding plans (presented as part of this meeting), staff were able to update the Statewide Funding plan to reflect the investments necessary to support those strategies which are contingent upon what Regions do and any contract updates that may have resulted since the initial approval. The largest change in the Statewide Funding Plan relates to TEACH, and FTF's continued work to ensure budget dollars committed against this strategy align with actual service delivery levels and thus final spending levels.

The impact of this change is that the FY15 Statewide Funding Plan now has an unallotted amount of just over \$1.2 million. This additional flexibility will be important in planning efforts around FY16. As such, these dollars may or may not be fully committed in FY15 to other efforts which would require sustained funding levels. FTF senior staff will be evaluating options for programmatic investment of these funds, and will report back with recommendations about their use (or non-use) at a subsequent meeting.

FIRST THINGS FIRST
FY14- Tobacco Administration Summary Report
(YTD As of November 30th, 2013)

UNAUDITED

	Current	November	Encumbered	YTD	YTD Expends +	Current	% YTD Exp +
	Budget (rv1)	Expenditures	Balances	Expenditures	Encumb Total	Balance	Enc to Budget
EXPENDITURES							
Personel Services	\$ 7,985,627	\$547,974	\$0	\$2,842,927	\$ 2,842,927	\$ 5,142,700	35.6%
E.R.E	\$ 3,034,538	\$208,714	\$0	\$1,078,179	\$ 1,078,179	\$ 1,956,359	35.5%
Travel In-State	\$ 368,680	\$5,739	\$0	\$100,727	\$ 100,727	\$ 267,953	27.3%
Travel Out-of-State	\$ 70,641	\$7,104	\$0	\$19,596	\$ 19,596	\$ 51,045	27.7%
Professional & Outside Services	\$ 1,062,406	(\$215,851)	\$233,704	\$249,248	\$ 482,952	\$ 579,454	45.5%
Other Operating Expenditures	\$ 1,721,304	\$94,612	\$577,280	\$669,175	\$ 1,246,455	\$ 474,849	72.4%
Internal Printing	\$ 89,300	(\$5,058)	\$57	\$1,864	\$ 1,921	\$ 87,379	2.2%
External Printing	\$ 58,465	\$0	\$23,232	\$20,829	\$ 44,061	\$ 14,404	75.4%
Aid to Organizations	\$ -	\$0	\$0	\$8,400	\$ 8,400	\$ (8,400)	0.0%
Equipment	\$ 181,491	\$4,647	\$76,142	\$78,916	\$ 155,058	\$ 26,433	85.4%
Transfers	\$ -	\$0	\$0	\$75,000	\$ 75,000	\$ (75,000)	0.0%
TOTAL	\$ 14,572,450	\$ 647,881	\$ 910,415	\$ 5,144,861	\$ 6,055,276	\$ 8,517,174	41.6%



Tobacco Interest	Historical Average	Historical Average		FY 2014	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007
		FY10 Forward	FY10 Average								
July											
August	\$ 489,886	\$ 558,511	\$520,247	\$ 523,159	\$ 215,461	\$ 271,833	\$ 1,223,591	\$ 502,912	\$ 202,360		
September	\$ 383,421	\$ 353,842	\$557,146	\$ 580,997	\$ 294,106	\$ 282,970	\$ 257,294	\$ 644,892	\$ 240,268		
October	\$ 386,245	\$ 325,339	\$511,671	\$ 479,332	\$ 328,827	\$ 259,133	\$ 234,062	\$ 626,736	\$ 389,377		
November	\$ 433,755	\$ 397,050	\$513,071	\$ 618,082	\$ 339,092	\$ 287,512	\$ 343,513	\$ 592,399	\$ 421,934		
December	\$ 448,045	\$ 363,379		\$ 572,924	\$ 338,580	\$ 239,389	\$ 302,624	\$ 636,611	\$ 598,144		
January	\$ 354,132	\$ 356,110		\$ 571,916	\$ 334,904	\$ 264,671	\$ 252,949	\$ 193,422	\$ 506,930		
February	\$ 320,496	\$ 340,496		\$ 580,521	\$ 308,587	\$ 224,468	\$ 248,407	\$ 144,280	\$ 416,711		
March	\$ 373,834	\$ 328,653		\$ 442,551	\$ 409,883	\$ 228,525	\$ 233,651	\$ 550,854	\$ 670,193	\$ 81,181	
April	\$ 368,522	\$ 392,757		\$ 526,434	\$ 489,936	\$ 270,846	\$ 283,812	\$ 321,359	\$ 644,756	\$ 42,514	
May	\$ 485,240	\$ 395,653		\$ 553,899	\$ 496,631	\$ 230,519	\$ 301,562	\$ 851,027	\$ 889,538	\$ 73,504	
June (+ PER13)	\$ 732,388	\$ 851,628		\$ 1,214,262	\$ 1,058,030	\$ 491,970	\$ 642,251	\$ 270,413	\$ 1,162,859	\$ 286,932	
	\$ 4,775,965	\$ 4,663,417	\$ 2,102,135	\$ 6,664,077	\$ 4,614,037	\$ 3,051,836	\$ 4,323,717	\$ 5,334,904	\$ 6,143,070	\$ 484,131	

Note: August '09 FY10 Interest Income spike is related to an accounting adjustment associated with FY09 and made by the Treasurer's office. Total FY10 Tobacco Tax Interest collected shown is according to the dates funds cleared the state's accounting system. Total FY10 Tobacco Tax Interest collected on an accrual basis comes to \$4,238,717.

Tobacco Interest Revenue Collection	FY 2014
Annual Interest Budget	\$ 6,000,000
YTD Interest	\$ 2,102,135
YTD Full Month as % of Budget	35.0%
FY-2013 Same % Compare	33.0%
FY-2012 Same % Compare	25.5%
FY-2011 Same % Compare	36.1%
FY-2010 Same % Compare	47.6%
4 Yr Avg of % Compare	35.1%
Interest Projection	\$ 5,996,748
Difference From Budget	\$ (3,252)

FIRST THINGS FIRST

STATEWIDE FUNDING PLAN

	Fiscal Year 14		Fiscal Year 15	
Total Allocation:	\$13,129,990		\$13,038,810	
Strategy	Current Allotment	Award	Approved Allotment	Proposed Allotment
Capacity Building	\$300,000	\$300,000	\$200,000	\$200,000
Communities of Practice	\$122,927	\$122,927	\$100,000	\$100,000
Community Awareness	\$208,919	\$208,919	\$187,480	\$187,480
Community Outreach	\$139,081	\$139,081	\$160,520	\$160,520
Media	\$352,000	\$352,000	\$352,000	\$352,000
Statewide Evaluation	\$798,220	\$798,220	\$891,200	\$891,200
Birth to Five Helpline	\$100,000	\$100,000	\$100,000	\$100,000
Oral Health	\$150,000	\$150,000	\$75,000	\$75,000
Parent Kits - statewide	\$1,600,000	\$1,600,000	\$1,600,000	\$1,600,000
Quality First	6,384,063	6,384,063	6,397,830	6,152,810
Assesment	\$4,993,045	\$4,993,045	\$4,993,045	\$4,725,460
FTF Program Administration	\$536,963	\$536,963	\$537,660	\$567,600
Licencing (DHS)	\$854,055	\$854,055	\$854,055	\$809,750
QF Reserve	-	-	\$13,070	\$50,000
Scholarships TEACH	\$2,974,780	\$2,974,780	\$2,974,780	\$1,994,960
Total Allotment:	\$13,129,990	\$13,129,990	\$13,038,810	\$11,813,970
Total Unallotted:	\$0		-	\$1,224,840



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AGENDA ITEM: Systems Approach Framework for First Things First Programmatic Priorities

BACKGROUND: As strategic planning begins for FY 2016 and beyond, First Things First's focus is on achieving the 2020 benchmarks set for the School Readiness Indicators which will indicate a shift in system behaviors and progress in the priority roles and toward positive outcomes for children and families.

Toward this goal, the Advisory Committees of the Policy and Program Committee, Regional Councils, and First Things First staff have initiated planning discussions using a framework developed to evaluate early childhood systems initiatives. An adaptation of this systems approach framework and seven focus areas are detailed in this narrative and are recommended to guide First Things First strategic planning for FY 2016 and beyond.

RECOMMENDATION: The Interim CEO recommends approval of the framework and priority strategic direction.



FIRST THINGS FIRST

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First Things First Strategic Direction Systems Approach Framework for Programmatic Priorities January 2014

Introduction

First Things First's planning and work toward our mission of ensuring a child enters school healthy and ready to succeed typically occurs across three fiscal years at the same time. Currently, FY 2014 implementation of strategies and programs and accompanying data collection is in progress. The Board is also reviewing FY 2015 funding plan recommendations forwarded by regional partnership councils and subsequent grant applications and agreements will be completed in the next six months. Preparation for FY 2016 planning is also beginning with the review of strategy standards of practice, compliance and performance data, evaluation study results, and grantee and partner feedback.

The Early Childhood Taskforce recommendations have guided First Things First's strategic direction



Over the past four years, the work of the First Things First Board, regional councils and staff has been strategically guided by recommendations from the Arizona Early Childhood Taskforce, whose members were appointed in January 2010 by Board Chair, Steve Lynn. The Taskforce developed the vision for and elements of a comprehensive early childhood model system, and identified nine priority roles for First Things First,

with the explicit understanding that First Things First is only one of many key partners that have an important role in building and sustaining the early childhood system. The nine priority roles include:

1. Quality, access and affordability of regulated early care and education settings
2. Family support and services
3. Professional development system
4. Quality health care and coverage
5. Quality standards, curriculum and assessments
6. Nutrition, physical activity and obesity prevention
7. Comprehensive, aligned and accountable system
8. Adequate and sustainable funding
9. Public awareness and support

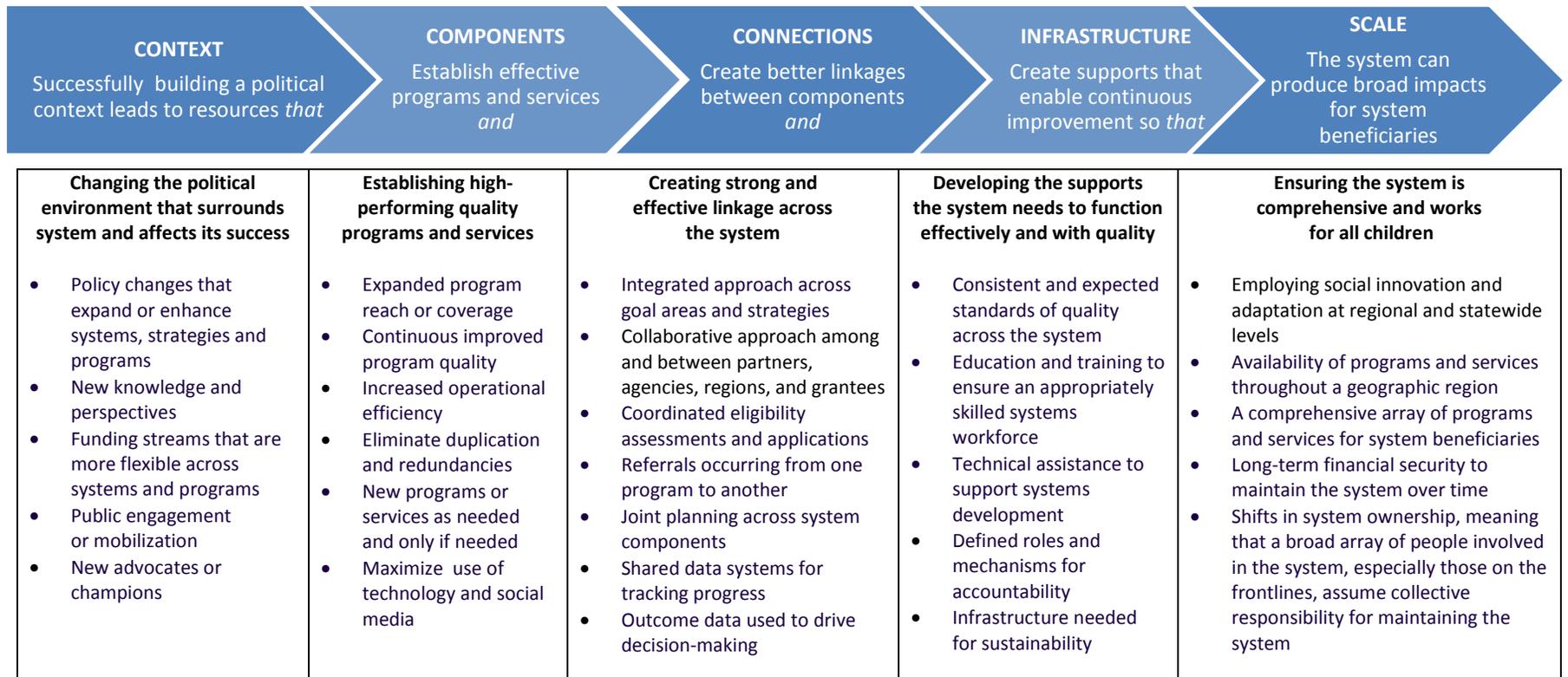
The first seven priority roles have a programmatic focus and were the basis of the 10 School Readiness Indicators recommended by the members of the Board's Policy and Program Committee, and the Committee's three Advisory Committees for Early Learning, Children's Health and Family Support and Literacy. The Board approved the 10 recommended indicators in August 2011. The School Readiness Indicators provide a comprehensive composite measure of system progress for young children and were chosen to reflect the effectiveness of funding strategies and collaborations built across communities to improve the lives of children in Arizona and improve their readiness for entering school and subsequently their life long success. They are intended to guide regional councils and the Board in making informed priority decisions. (See Attachment A).

In October 2012, the board approved the Policy and Program Committee's recommended state level benchmarks for individual School Readiness Indicators for the year 2020. These benchmarks provide First Things First with aspirational, yet achievable targets and will be monitored over time in order to determine progress in reaching systemic improvements for children and families. Regional councils are now identifying regional level benchmarks for their priority indicators for the year 2020, and these recommendations will be forwarded to the Board in June 2014.

Systems Approach Framework for Priority Roles

As the Early Childhood Task Force identified priority roles for First Things First in 2010, this is also the same year that First Things First funding was invested statewide through regional partnership councils and community grantees. Each year since then, increased capacity and continuous development among all partners has led to improvement and outcomes within Arizona's early childhood system. As strategic planning begins for FY 2016 and beyond, First Things First's focus is on achieving the 2020 benchmarks set for the School Readiness Indicators which will indicate a shift in system behaviors and progress in the priority roles and toward positive outcomes for children and families.

Toward this goal, the Advisory Committees of the Policy and Program Committee, regional councils, and First Things First staff have initiated planning discussions using a framework developed by the national BUILD Initiative to evaluate early childhood systems initiatives (Coffman 2007). The framework identifies five connected early childhood system levers: Context, Components, Connections, Infrastructure and Scale. The bullet points for each of the levers are adapted from Coffman’s work.



Adapted from: Coffman, Julia. 2007. *A Framework for Evaluating Systems Initiatives*. BUILD Initiative.

This systems framework has been valuable in identifying assets and gaps, guiding discussion, and organizing recommendations across First Things First. At first glance, it is not so different from the approach that First Things First has used in the past; however, application of the framework has caused a shift in intentional, focused thinking and planning about how progress can be made in the priority roles as measured by the School Readiness Indicators. It is intended to impact execution of First Things First system work in the same way.

The Program and Policy Committee and Advisory Committees for Early Learning, Children’s Health and Family Support and Literacy have focused on seven powerful initiative areas listed below that align with the priority roles. We propose that the systems framework be used in these

initiative areas to inform strategic planning at state and regional levels beginning with FY 2016. As well, our system partners in state agencies, BUILD Arizona, and local community organizations are focused in many of these same areas and First Things First will continue collaborating and coordinating with them to identify the assets, gaps and levers to move forward.

1. Saturate families and communities with information, resources and supports, at the right time along the developmental continuum (including pre-natal), to benefit children. Families are their child's first and most important teacher across all domains of development and school readiness and they are most powerful when they are knowledgeable about how best to support their child's development and health.
2. Build families' capacity to support their child's physical, oral and mental health through a preventative approach.
3. Infuse early literacy throughout all system work, strategies and programs by integrating and leveraging the efforts and resources of Read On Arizona (First Things First is a founding partner) for families, educators, caregivers and decision makers.
4. Expand access to high quality early learning programs and study, refine and expand the Quality First Initiative to efficiently and effectively benefit families, children, and early childhood professionals.
5. Develop and connect components of a comprehensive assessment system that includes universal screening and referral resources, developmental progress assessment, early learning progress assessment and the Kindergarten Developmental Inventory at kindergarten entry.
6. Complete implementation and operation of the early childhood professional development system infrastructure, inclusive of compensation to match degree progression.
7. Collect, utilize and communicate outcome data results to inform transparent and accountable data-driven decisions.

The timeline for FY 2016 strategic planning includes:

January 2014:

- System approach framework presentation and discussion with Board members

February 2014:

- Begin discussions on framework and focused initiatives with regional staff and prepare communication to regional councils
- Begin discussions on improving effectiveness and efficiencies, as well as duplications and redundancies of strategies and programs; begin revisions on Standards of Practice

March 2014:

- Continue staff discussions related to systems approach and strategic planning
- Begin development of First Things First operational strategic plan for FY 2015-2016 (implementation strategies and tactics)

April 2014:

- Continue staff discussions related to systems approach and strategic planning
- Continue development of First Things First operational strategic plan for FY 2015-2016

June 2014:

- Finalize FTF Strategy Toolkit with revised strategy and program information and costs
- Finalize First Things First operational strategic plan for FY 2015-2016
- Preparation for FY 2016 funding planning and financing discussions

July 2014:

- Begin FY 2016 funding plan development

November 2014:

- FY 2016 funding plans completed

January 2015:

- Board approves FY 2016 funding plans and implementation begins

Arizona School Readiness Indicators

The following indicators are designed to guide and measure progress in building an effective early childhood system in Arizona. Taken collectively, they provide a comprehensive picture of how our state is preparing its youngest children for success in kindergarten and beyond.



CHILDREN'S HEALTH

Well-Child Visits

% of Arizona children receiving at least six well-child visits within the first 15 months of life

2010: 64% 2020 Goal: 80%

Healthy Weight

% of Arizona children age 2-4 with body mass index (BMI) in healthy weight range

2010: 65% 2020 Goal: 75%

Dental Health

% of Arizona children age 5 with untreated tooth decay

2007: 35% 2020 Goal: 32% or less



FAMILY SUPPORT & LITERACY

Confident Families

% of Arizona families report they are competent and confident about their ability to support their child's safety, health and well being

2012: 63% 2020 Goal: 73%



CHILD DEVELOPMENT & EARLY LEARNING

School Readiness

Benchmark related to developmental domains of social-emotional, language and literacy, cognitive, and motor and physical to be recommended in FY15 based on baseline data from Arizona kindergarten developmental inventory

Quality Early Education

% of Arizona children enrolled in an early care and education program with a Quality First rating of 3-5 stars

Baseline and 2020 Goal to be determined in July 2013.

Quality Early Education – Special Needs

% of Arizona children with special needs/rights enrolled in an inclusive early care and education program with a Quality First rating of 3-5 stars

Baseline and 2020 Goal to be determined in July 2013.

Affordability of Quality Early Education

% of Arizona families that spend no more than 10% of the regional median family income on early care and education programs with a Quality First rating of 3-5 stars

Baseline and 2020 Goal to be determined in July 2013.

Developmental Delays Identified in Kindergarten

Benchmark to be recommended in fall 2013 after completion of the comprehensive opportunity analysis on the Arizona early intervention system for children birth to age 5

Transition from Preschool Special Education to Kindergarten

% of Arizona children exiting preschool special education enrolled in kindergarten regular education

2010: 22% 2020 Goal: 30%



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- AGENDA ITEM:** Recommendations from the Cultural Responsivity Subcommittee of the Board Program Committee
- BACKGROUND:** In FY 2012, the Board approved the formation of a subcommittee under the Program Committee to make recommendations related to culturally responsive program standards and practices. The Cultural Responsivity subcommittee met five times between March 2012 and April 2013 with the goal of defining cultural responsivity and determining key recommendations to ensure cultural responsivity would be systematically integrated across all aspects of First Things First, including but not limited to, the work of centralized staff, regional staff, board and regional council members, volunteers and grantees. The subcommittee developed a definition and five core recommendations which are presented in the report. At the Policy and Program Committee meeting on November 26, 2014, the members approved forwarding the definition and recommendations to the Board.
- RECOMMENDATION:** The Interim CEO recommends adoption of the recommendations as forwarded by the Program Committee.



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During the vetting and adoption of the First Things First School Readiness Indicators, the Early Learning Advisory committee identified the need for additional dialogue regarding FTF's approach to ensuring that programs and services funded by FTF were culturally responsive. As a result, in 2012, the Board approved the formation of a subcommittee under the Program Committee to make recommendations related to culturally responsive program standards and practices.

FTF recognized the importance of meeting the needs of Arizona's diverse populations and selected subcommittee members who served on FTF's Program Committee, and FTF's Early Learning, Children's Health and Family Literacy Advisory Committees who represented the state's rural, tribal and urban areas:

Colleen Day Mach – Member, Southwest Maricopa Regional Council and Co-Chair, Family Support and Literacy Advisory Committee
Terry Doolan - Arizona Department of Education
Peggy Federici - Mohave Community College
Danielle Gagnier - Child and Family Resources
Paula Hale - Save the Children
Holly Henley - Arizona State Library Archives and Public Records
Dennis Ichikawa – former Maricopa County Head Start Director
Susan Jacobs – Association for Supportive Child Care
Chris Lanterman - Northern Arizona University
Pamela Powell – Member, FTF Board and former Program Committee Chair
Jacquelyn Power - Principal Blackwater Community School
Noreen Sakestiwa – Member, Coconino Regional Council and Hopi Tribe Department of Education
Juan Carlos Tarango - Chicanos Por La Causa
Kymberlii Tenario – Member, Tohono O'odham Regional Council and Tohono O'odham Tribal Head Start

The Cultural Responsivity subcommittee met five times between March 2012 and April 2013 with the goal of defining cultural responsivity and determining key recommendations to ensure cultural responsivity would be systematically integrated across all aspects of First Things First, including but not limited to the work of, centralized staff, regional staff, board and regional council members, volunteers and grantees. The subcommittee work began by understanding the varying perspectives across the state regarding "what does it mean to be culturally responsive." The members agreed it was important to highlight factors that impact culturally relevant programming. For example, the changing dynamics of modern families including age of parents, same sex parents, religion and culture. In order to fully understand the scope of providing culturally relevant programming, current research and definitions from across the nation were presented, reviewed and discussed in great detail. During the conversations the subcommittee reviewed the demographics of Arizona children and families to help

guide and inform the discussions on how to best approach working with the state's culturally diverse populations.

The subcommittee developed a definition that is intentionally a broad-based definition that is inclusive and encompasses all cultures and ethnicities and is a guiding tool for FTF in supporting culturally relevant programs for children and families.

Definition for Cultural Responsivity:

First Things First embraces cultural responsivity as an intentional life long journey that holistically explores, honors, and values the diversity of the human experience.

Recommendations:

The subcommittee also identified five operational recommendations for FTF to consider. Through the five recommendations, the subcommittee intends that FTF honors the definition by using it throughout the governance structure and organization. Potential action steps for implementing the recommendations have been identified by FTF staff.

1. Update cultural responsivity section on all FTF Standards of Practice, and include an "action" statement.

The Standards of Practice provides guidelines for successful implementation of each FTF strategy; therefore, the subcommittee believes that the Standards of Practice are opportunities to provide grantees with meaningful guidance around implementing culturally responsive programs and a means for FTF to assess grantees' adherence to the standards through the quality assurance process.

Action steps may include:

- Revise the definition and language in the Cultural Responsivity section of FTF Standards of Practice documents so that the new standards will be available for FY 2016 funding planning decisions and implemented in FY 2016 grantee contracts.
- Revise quality assurance tools to assess implementation of cultural responsivity standards in FY 2016.

2. Add cultural responsivity definition to FTF operational strategic plan.

Goals and tactics in the FTF operational strategic plan and other internal guiding documents should reflect the cultural responsivity definition.

Action steps may include:

- Use the cultural responsivity definition to guide development of goals and tactics in the FY 2015-2016 operational strategic plan.
- Review other internal guiding documents to incorporate culturally responsive language.

3. Update the Request for Grant Application (RFGA) to allow for more specific responses as to how applicants will implement cultural responsivity allowing for regions to address regionally

specific concerns. FTF staff will look at policy and procedures for the RFGA applications to ensure language aligns with the definition of cultural responsiveness.

All parties involved with the RFGA process, including grant application reviewers, should be trained on the cultural responsiveness definition. This will assure regional council members that responses are tailored specifically to the population that the potential grantee will serve.

Action steps may include:

- Review RFGA language and determine modifications that will need to be incorporated to ensure that RFGAs released for FY 2016 implementation specifically address cultural responsiveness.

4. Infuse the cultural responsiveness definition for all cultures throughout all FTF operations and among FTF staff, board and regional council members, other volunteers and grantees.

FTF staff, volunteers and grantees should have a common understanding of cultural responsiveness, with professional development opportunities provided for universal practice and reflection.

Action steps may include:

- Incorporate the cultural responsiveness definition and associated recommended practices into FTF's Leadership and Learning Plan (professional development for staff, board and regional council members)
- Incorporate the cultural responsiveness definition and associated standards into grantee training and professional development opportunities.
- Identify measures of progress for ongoing infusion and implementation of cultural responsiveness across FTF operations and grants.

5. Provide regular information and updates on progress toward cultural responsiveness to participants at the FTF Early Childhood Summit.

The FTF Early Childhood Summit provides an opportunity to highlight how FTF is promoting culturally relevant programming and allowing Summit participants to network and share ideas on cultural responsiveness.

Action steps may include:

- A session on Cultural Responsivity at the 2014 Summit to progress toward cultural responsiveness.
- Additional proposals for Summit sessions that address cultural responsiveness will be solicited.