



FIRST THINGS FIRST

Ready for School. Set for Life.

AGENDA ITEM: Meeting Minutes

BACKGROUND: Meeting minutes of the January 9, 2014 Regular Meeting are included for review and possible approval.

RECOMMENDATION: The Regional Director recommends review and approval of the January 9, 2014 Regular Meeting Minutes.



**Arizona Early Childhood Development & Health Board
San Carlos Apache Regional Partnership Council
Regular Meeting Minutes of January 9, 2014**

Welcome/Call to Order/Roll Call

The Regular Meeting of the First Things First San Carlos Apache Regional Partnership Council was held on Thursday, January 9, 2014 at the San Carlos Apache Tribe Health Department Conference Room, San Carlos Avenue, San Carlos, Arizona 85550.

Chair Poncho called the meeting to order at approximately 9:18 a.m.

Members Present:

Michelle Antonio (telephonic), Mary Bendle (telephonic), April Noline, Vernon Poncho, Delphine Rodriguez (telephonic), Flora Talas and Gilbert Patiño

Members Absent:

Mitch Hoffman

Call to the Public

Chair Poncho announced the Call to the Public. There was no response.

Declarations of Conflict of Interest

Chair Poncho requested Regional Council members review the agenda items and declare any possible Conflicts of Interest. No Conflicts of Interest were stated at this time.

Meeting Minutes

Chair Poncho presented the minutes from the November 12, 2013 Regular Meeting.

A motion was made by Member Noline to accept the minutes of the last Regular Meeting as presented, seconded by Vice Chair Talas. Motion carried 6-0.

Chair Poncho presented the minutes from the November 21, 2013 Special Meeting.

A motion was made by Vice Chair Talas to accept the minutes, seconded by Member Noline. Motion carried 6-0.

Food Security Strategy

LaToya Beatty, Regional Director, recommended increasing the Food Security strategy funding for SFY2014 from \$10,000 to \$12,500. An increase in funding would address the grantee's need to provide a stipend for volunteer staff.

A motion was made by Vice Chair Talas to increase the amount for SFY2014 from \$10,000 to \$12,500 for the strategy, seconded by Member Noline. Motion carried 6-0.

San Carlos Apache Regional Directed Strategies

Ms. Beatty reminded the Regional Council that four strategies are directed by First Things First.

Member Patiño arrived at 9:29 a.m.

- A. Community Awareness Strategy

Ms. Beatty informed the Regional Council of the meetings she's attended and that \$2,037.72 of the \$5,000 budget has been spent on Born Learning and educational reinforcement materials.

B. Community Outreach Strategy

Ms. Beatty introduced the Community Outreach Consultant, Jessica Doong, to the Regional Council to present her report. Ms. Doong gave a brief overview of the grantee meetings and presentations she attended since October 2013. She requested suggestions for meetings/events to attend in the region and ways to recruit Regional Council Members.

C. Service Coordination Strategy

Ms. Beatty informed the Regional Council that there were Collaborative meetings held in July, September and November with over 20 attendees at each. It was announced that the 2014 Resource Calendar is available for download at azftf.gov/sancharlosapache and will soon have 3,000 print versions distributed throughout the region.

D. Media Strategy

Ms. Beatty informed the Regional Council that the fall media campaign included newspaper advertisements that were published in the Apache Moccasin. The spring media campaign is still being designed and will soon be released.

Chair Poncho requested moving to agenda item 11 – Apache Diet Presentation.

Apache Diet Presentation

Chair Poncho introduced Seth Pilsk, Botanist for the San Carlos Apache Tribe to present on the Apache diet. Mr. Pilsk informed the Regional Council that he and his colleagues have been gathering information on the pre-reservation habits for over twenty years. The data gathered has recommendations for most childhood and social issues the Arizona Apache Tribes are currently facing. Mr. Pilsk would like to partner with multiple Regional Councils and tribes to create and publish literacy to move from programs in the classroom to activities that focus on the pre-reservation Apache methods that can be implemented in schools, the community and homes.

SFY14 Grantee Data and Narrative Reports – Quarter 1

Ms. Beatty gave an overview of SFY14 quarter 1 grantee data and narrative reports. Member Noline expressed concern with the Gila County Library District's reporting of sending their consultant to the Apache Kid Child Care, the center she oversees. Member Noline has never met the grantee's consultant and is aware that books are not being received by children enrolled in her center.

SFY14 Grantee Financial Report

Ms. Beatty gave an update of the SFY2014 grantee financial reports. The grantees for the Developmental and Sensory Screening and Family, Friend and Neighbor have not expended any funds and staff will be following up.

Regional Director's Report

Ms. Beatty briefly reviewed the report and provided updates to the Regional Council.

SFY15 New Grant Agreements & SFY15 Renewals

Ms. Beatty presented the SFY15 grant agreement and renewal timeline. New grant agreements are needed for the Native Language Preservation, Developmental and Sensory Screening, Food Security and Family, Friend and Neighbor strategies. The San Carlos Apache Tribe Education Committee has advised staff to continue working with the current grantees for SFY15. Renewals are needed for the Nutrition/Obesity/Physical Activity, Parent Outreach and Awareness, Curriculum Development and Parent Education – Community Based Training strategies. Ms. Beatty reminded the Regional Council that the April and May Regular Meetings will be very important.

System Building

Ms. Beatty led the Regional Council in a system building activity.

General Discussion Regional Partnership Council Members/Staff

Chair Poncho requested Mr. Pilsk have more time to present to the Regional Council at a possible retreat.

Announcements

Chair Poncho announced the next Regular Meeting to be held February 13, 2014 from 9:00 a.m. – 11:00 a.m. at the San Carlos Apache Tribe Education Department. The Collaborative will hold a meeting January 29, 2014 from 10:00 a.m. – 12:00 p.m. at the Boys & Girls Club of the San Carlos Apache Nation. Ms. Beatty announced that the Health Education Committee Retreat will be held January 17, 2014 at Dream Manor Inn in Globe.

Adjournment

Chair Poncho adjourned the meeting at 11:08 a.m.

SUBMITTED BY:

Vernon Poncho, Chair
San Carlos Apache Regional Partnership Council
Dated this 13th day of February 2014

LaToya Beatty, Regional Director
San Carlos Apache Regional Partnership Council
Dated this 13th day of February 2014

DRAFT



FIRST THINGS FIRST

Ready for School. Set for Life.

AGENDA ITEM: SFY14 Grantee Financial Report

BACKGROUND: Monthly Financial Information

RECOMMENDATION: The Regional Director is providing this attachment for information purposes only.

SFY14 San Carlos Apache Contract Detail

| | Grantee Name | Contract Number | Contract Period | Allotment | | YTD Expense | Expense Variance | Award Expended | Allotment Expended | Reimbursement Activity | |
|----------------------------|--------------------------------------|----------------------|-----------------------|---------------------------|-----------------|-----------------|------------------|---------------------|-------------------------|------------------------|---------------------|
| | | | | Total Allotment | Awarded | | | % of Award Expended | % of Allotment Expended | Pending | Paid (Last 30 Days) |
| Community Awareness | Community Awareness Strategy | | | Strategy Subtotal: | | \$5,000 | \$5,000 | \$2,960 | \$2,040 | 59.2% | 59.2% |
| | First Things First (FTF-Directed) | PSC-STATE-14-0651-01 | 07/01/2013-06/30/2014 | | | \$5,000 | \$2,960 | \$2,040 | 59.2% | | |
| | Community Outreach Strategy | | | Strategy Subtotal: | | \$15,000 | \$15,000 | \$7,558 | \$7,442 | 50.4% | 50.4% |
| | First Things First (FTF-Directed) | PSC-STATE-14-0652-01 | 07/01/2013-06/30/2014 | | | \$15,000 | \$7,558 | \$7,442 | 50.4% | | |
| | Media Strategy | | | Strategy Subtotal: | | \$7,468 | \$7,468 | \$3,272 | \$4,196 | 43.8% | 43.8% |
| | First Things First (FTF-Directed) | PSC-STATE-14-0660-01 | 07/01/2013-06/30/2014 | | | \$7,468 | \$3,272 | \$4,196 | 43.8% | | |
| | Goal Area Subtotal: | | | | \$27,468 | \$27,468 | \$13,791 | \$13,677 | 50.2% | 50.2% | |
| Coordination | Service Coordination Strategy | | | Strategy Subtotal: | | \$15,000 | \$15,000 | \$3,033 | \$11,967 | 20.2% | 20.2% |
| | First Things First (FTF-Directed) | PSC-STATE-14-0668-01 | 07/01/2013-06/30/2014 | | | \$15,000 | \$3,033 | \$11,967 | 20.2% | | |
| | Goal Area Subtotal: | | | | \$15,000 | \$15,000 | \$3,033 | \$11,967 | 20.2% | 20.2% | |
| Evaluation | Statewide Evaluation Strategy | | | Strategy Subtotal: | | \$37,177 | \$37,177 | \$37,177 | - | 100.0% | 100.0% |
| | First Things First (FTF-Directed) | PSC-STATE-14-0669-01 | 07/01/2013-06/30/2014 | | | \$37,177 | \$37,177 | - | 100.0% | | |

SFY14 San Carlos Apache Contract Detail

| | | | Goal Area Subtotal: | \$37,177 | \$37,177 | \$37,177 | - | 100.0% | 100.0% | |
|-----------------------|---|-------------------------|---------------------------|------------------|------------------|-----------------|------------------|--------------|--------------|---------|
| Family Support | Curriculum Development – Parent Education Strategy | | Strategy Subtotal: | \$47,000 | \$46,530 | \$4,880 | \$41,650 | 10.5% | 10.4% | |
| | San Carlos Apache Tribe | GRA-RC029-13-0550-01-Y2 | 07/01/2013-06/30/2014 | | \$46,530 | \$4,880 | \$41,650 | 10.5% | | |
| | Food Security Strategy | | Strategy Subtotal: | \$10,000 | \$9,900 | \$1,171 | \$8,729 | 11.8% | 11.7% | |
| | San Carlos Apache Tribe | GRA-RC029-12-0471-01-Y3 | 07/01/2013-06/30/2014 | | \$9,900 | \$1,171 | \$8,729 | 11.8% | | |
| | Native Language Preservation Strategy | | Strategy Subtotal: | \$62,539 | \$62,539 | \$9,539 | \$53,000 | 15.3% | 15.3% | |
| | San Carlos Apache Tribe | GRA-RC029-11-0061-01-Y3 | 07/01/2013-06/30/2014 | | \$62,539 | \$9,539 | \$53,000 | 15.3% | | |
| | Parent Education Community-Based Training Strategy | | Strategy Subtotal: | \$115,000 | - | - | - | 0.0% | 0.0% | |
| | Parent Outreach and Awareness Strategy | | Strategy Subtotal: | \$80,000 | \$69,884 | \$22,341 | \$47,543 | 32.0% | 27.9% | |
| | Gila County Library District | GRA-RC029-13-0533-01-Y2 | 07/01/2013-06/30/2014 | | \$69,884 | \$22,341 | \$47,543 | 32.0% | | |
| | Goal Area Subtotal: | | | \$314,539 | \$188,853 | \$37,931 | \$150,922 | 20.1% | 12.1% | |
| Health | Child Care Health Consultation Strategy | | Strategy Subtotal: | \$19,781 | \$19,741 | \$8,880 | \$10,861 | 45.0% | 44.9% | \$2,266 |
| | First Things First (FTF-Directed) | PSC-STATE-14-0649-01 | 07/01/2013-06/30/2014 | | \$1,215 | \$1,215 | - | 100.0% | | |
| | Maricopa County Department of Public Health | GRA-STATE-13-0503-01-Y2 | 07/01/2013-06/30/2014 | | \$17,353 | \$7,305 | \$10,048 | 42.1% | \$2,180 | |
| | | GRA-STATE-14-0631-01 | 07/01/2013-06/30/2014 | | \$416 | - | \$416 | 0.0% | | |
| | Pima County Health Department | GRA-STATE-13-0525-01-Y2 | 07/01/2013-06/30/2014 | | \$757 | \$361 | \$397 | 47.6% | \$86 | |
| | Developmental and Sensory Screening | | Strategy | \$96,645 | \$96,645 | - | \$96,645 | 0.0% | 0.0% | |

SFY14 San Carlos Apache Contract Detail

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|-----------------------------|--|-------------------------|-----------------------|------------------|------------------|-----------------|------------------|--------------|--------------|-----------------|
| | Strategy | | | Subtotal: | | | | | | |
| | San Carlos Apache Tribe | GRA-RC029-11-0179-01-Y3 | 07/01/2013-06/30/2014 | \$96,645 | - | \$96,645 | 0.0% | | | |
| | Nutrition/Obesity/Physical Activity Strategy | | | \$150,000 | \$150,000 | \$65,889 | \$84,111 | 43.9% | 43.9% | \$38,614 |
| | Strategy Subtotal: | | | | | | | | | |
| | United Way of Tucson and Southern Arizona | FTF-RC029-13-0421-02-Y2 | 07/01/2013-06/30/2014 | \$150,000 | \$65,889 | \$84,111 | 43.9% | | \$38,614 | |
| | Goal Area Subtotal: | | | \$266,426 | \$266,386 | \$74,769 | \$191,617 | 28.1% | 28.1% | \$40,880 |
| Professional Development | FTF Professional REWARD\$ Strategy | | | \$47,000 | \$45,900 | \$34,661 | \$11,239 | 75.5% | 73.7% | \$11,603 |
| | Strategy Subtotal: | | | | | | | | | |
| | Valley of the Sun United Way | FTF-STATE-13-0346-01-Y2 | 07/01/2013-06/30/2014 | \$45,900 | \$34,661 | \$11,239 | 75.5% | | \$11,603 | |
| | Scholarships TEACH Strategy | | | \$0 | - | - | - | 0.0% | 0.0% | |
| | Strategy Subtotal: | | | | | | | | | |
| | | | | | | | | 0.0% | | |
| | Goal Area Subtotal: | | | \$47,000 | \$45,900 | \$34,661 | \$11,239 | 75.5% | 73.7% | \$11,603 |
| Quality and Access | Family, Friends & Neighbors Strategy | | | \$54,000 | \$54,000 | \$2,815 | \$51,185 | 5.2% | 5.2% | \$2,815 |
| | Strategy Subtotal: | | | | | | | | | |
| | San Carlos Apache Tribe | GRA-RC029-12-0472-01-Y3 | 07/01/2013-06/30/2014 | \$54,000 | \$2,815 | \$51,185 | 5.2% | | \$2,815 | |
| | Quality First Strategy | | | \$0 | - | - | - | 0.0% | 0.0% | |
| | Strategy Subtotal: | | | | | | | | | |
| | | | | | | | | 0.0% | | |
| | Quality First Academy Strategy | | | \$7,872 | \$6,540 | \$2,213 | \$4,327 | 33.8% | 28.1% | \$544 |
| Strategy Subtotal: | | | | | | | | | | |
| Southwest Human Development | FTF-STATE-14-0431-03 | 07/01/2013-06/30/2014 | \$6,540 | \$2,213 | \$4,327 | 33.8% | | \$544 | | |

SFY14 San Carlos Apache Contract Detail

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|----------------------------|--|-------------------------|-----------------------|--------------------|------------------|------------------|------------------|------------------|------------------|--------------|--------------|-----------------|
| | Quality First Child Care Health Consultation Warmline Strategy | | | Strategy Subtotal: | \$379 | \$379 | \$11 | \$368 | 2.8% | 2.8% | \$112 | |
| | University of Arizona Cooperative Extension | GRA-STATE-14-0629-01 | 07/01/2013-06/30/2014 | | | \$379 | \$11 | \$368 | 2.8% | | \$112 | |
| | Quality First Coaching & Incentives Strategy | | | Strategy Subtotal: | \$117,663 | \$117,663 | \$58,628 | \$59,035 | 49.8% | 49.8% | | |
| | Valley of the Sun United Way | FTF-STATE-14-0427-02 | 07/01/2013-06/30/2014 | | | \$117,663 | \$58,628 | \$59,035 | 49.8% | | | |
| | Quality First Inclusion Warmline Strategy | | | Strategy Subtotal: | \$1,751 | \$1,751 | \$606 | \$1,144 | 34.6% | 34.6% | \$102 | |
| | Southwest Human Development | FTF-STATE-13-0426-01-Y2 | 07/01/2013-06/30/2014 | | | \$1,751 | \$606 | \$1,144 | 34.6% | | \$102 | |
| | Quality First Mental Health Consultation Warmline Strategy | | | Strategy Subtotal: | \$1,801 | \$1,801 | \$903 | \$898 | 50.1% | 50.1% | \$152 | |
| | Southwest Human Development | FTF-STATE-13-0344-02-Y2 | 07/01/2013-06/30/2014 | | | \$1,801 | \$903 | \$898 | 50.1% | | \$152 | |
| | Quality First Warmline Triage Strategy | | | Strategy Subtotal: | \$700 | \$700 | \$350 | \$350 | 50.0% | 50.0% | \$60 | |
| | Southwest Human Development | FTF-STATE-13-0351-02-Y2 | 07/01/2013-06/30/2014 | | | \$700 | \$350 | \$350 | 50.0% | | \$60 | |
| Goal Area Subtotal: | | | | | \$184,166 | \$182,834 | \$65,527 | \$117,307 | 35.8% | 35.6% | \$112 | \$3,673 |
| To Be Determined | To Be Determined Strategy | | | Strategy Subtotal: | \$0 | - | \$8,649 | (\$8,649) | 0.0% | 0.0% | | |
| | To Be Determined | To Be Determined | To Be Determined | | | - | \$8,649 | (\$8,649) | 0.0% | | | |
| | Goal Area Subtotal: | | | | | \$0 | - | \$8,649 | (\$8,649) | 0.0% | 0.0% | |
| Overall Total: | | | | | \$891,777 | \$763,618 | \$275,537 | \$488,081 | 36.1% | 30.9% | \$112 | \$56,157 |



SFY14 San Carlos Apache Contract Detail

Funding Plan Summary Report

| | Population | Discretionary | Other | Carry Forward | Total |
|-------------------|------------|---------------|----------|---------------|-------------|
| Total Allocation: | \$402,197 | \$215,466 | \$72,502 | \$1,120,234 | \$1,810,399 |

| Strategy | Original Allotment | Current Allotment Distribution | | | | Total | Awarded | Unawarded | Expended | Unexpended |
|---|--------------------|--------------------------------|----------|----------|----------|-----------|-----------|-----------|----------|------------|
| To Be Determined | | | | | | | | | \$8,649 | (\$8,649) |
| Family, Friends & Neighbors | \$54,000 | \$44,000 | - | \$10,000 | - | \$54,000 | \$54,000 | - | \$2,815 | \$51,185 |
| Quality First | \$129,787 | - | - | - | - | - | - | - | - | - |
| Quality First Academy | \$7,872 | \$7,872 | - | - | - | \$7,872 | \$6,540 | \$1,332 | \$2,213 | \$4,327 |
| Quality First Child Care Health Consultation Warmline | \$379 | - | - | - | \$379 | \$379 | \$379 | - | \$11 | \$368 |
| Quality First Coaching & Incentives | \$117,663 | \$117,663 | - | - | - | \$117,663 | \$117,663 | - | \$58,628 | \$59,035 |
| Quality First Inclusion Warmline | \$1,751 | \$1,751 | - | - | - | \$1,751 | \$1,751 | - | \$606 | \$1,144 |
| Quality First Mental Health Consultation Warmline | \$1,801 | \$1,801 | - | - | - | \$1,801 | \$1,801 | - | \$903 | \$898 |
| Quality First Warmline Triage | \$700 | \$700 | - | - | - | \$700 | \$700 | - | \$350 | \$350 |
| FTF Professional REWARD\$ | \$47,000 | \$47,000 | - | - | - | \$47,000 | \$45,900 | \$1,100 | \$34,661 | \$11,239 |
| Scholarships TEACH | - | - | - | - | - | - | - | - | - | - |
| Child Care Health Consultation | \$20,160 | - | - | - | \$19,781 | \$19,781 | \$19,741 | \$40 | \$8,880 | \$10,861 |
| Developmental and Sensory Screening | \$96,645 | - | - | - | \$96,645 | \$96,645 | \$96,645 | - | - | \$96,645 |
| Nutrition/Obesity/Physical Activity | \$150,000 | \$75,000 | \$75,000 | - | - | \$150,000 | \$150,000 | - | \$65,889 | \$84,111 |
| Curriculum Development – Parent Education | \$47,000 | \$47,000 | - | - | - | \$47,000 | \$46,530 | \$470 | \$4,880 | \$41,650 |
| Food Security | \$10,000 | - | - | - | \$10,000 | \$10,000 | \$9,900 | \$100 | \$1,171 | \$8,729 |
| Native Language Preservation | \$62,539 | - | - | - | \$62,539 | \$62,539 | \$62,539 | - | \$9,539 | \$53,000 |



SFY14 San Carlos Apache Contract Detail

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|---|--------------------|------------------|------------------|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Parent Education Community-Based Training | \$115,000 | \$57,500 | \$57,500 | - | - | \$115,000 | | \$115,000 | | |
| Parent Outreach and Awareness | \$80,000 | - | \$80,000 | - | - | \$80,000 | \$69,884 | \$10,116 | \$22,341 | \$47,543 |
| Statewide Evaluation | \$37,177 | | | \$37,177 | - | \$37,177 | \$37,177 | - | \$37,177 | - |
| Service Coordination | \$1,000 | - | - | - | \$15,000 | \$15,000 | \$15,000 | - | \$3,033 | \$11,967 |
| Community Awareness | \$5,000 | - | - | - | \$5,000 | \$5,000 | \$5,000 | - | \$2,960 | \$2,040 |
| Community Outreach | \$15,000 | - | - | - | \$15,000 | \$15,000 | \$15,000 | - | \$7,558 | \$7,442 |
| Media | \$7,468 | - | - | - | \$7,468 | \$7,468 | \$7,468 | - | \$3,272 | \$4,196 |
| Total Allotment: | \$1,007,942 | \$400,287 | \$212,500 | \$47,177 | \$231,812 | \$891,777 | \$763,618 | \$128,159 | \$275,537 | \$488,081 |
| Total Unallotted: | | \$1,910 | \$2,966 | \$25,325 | \$888,422 | \$918,622 | | | | |



FIRST THINGS FIRST

Ready for School. Set for Life.

AGENDA ITEM: Regional Director's Report

BACKGROUND: The Regional Director will present updates since the last Regular Meeting and on upcoming events.

RECOMMENDATION: The Regional Director is providing this attachment for information purposes only.



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February 2014 Director's Report

First Things First

San Carlos Apache Regional Partnership Council

General Updates

Regional Director's Collaborations & Committee Work

- San Carlos Apache Tribe (SCAT) Education Committee Meeting (Jan. 8th)
- Met with Terry Ross, SCAT Social Services Director to discuss services provided for food security grant and curriculum development-parent education grant (Jan. 9th)
- SCAT Health & Welfare Committee Meeting (Jan. 15th)
- Alliance for Family Friend and Neighbor Child Care General Meeting (Jan. 28th)
- San Carlos Apache Early Childhood Development and Health Collaborative Meeting (Jan. 29th)
- Head Start Health Advisory Quarterly Meeting (Jan. 29th)
- First Things First Tribal Technical Advisory Group Meeting (Jan. 30th)

Regional Council Recruitment

- As of June 30th the Regional Council will have seven seats vacant: faith community representative, school administrator, health services provider, business person, philanthropy representative and two at-large seats.
- For more information and to apply, go to www.azftf.gov/serve. You may also request a paper application.



**Happy
Valentine's Day!**

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**"Live, love, laugh, leave a
legacy."**

Stephen Covey

**San Carlos
Apache Early
Childhood
Development
and Health
Collaborative
Meeting**

...

March 26th at

10:00 a.m.—12:00 p.m.

Save-The-Date

...

**Regional Area Meeting
with FTF State Board**

April 22nd

**11:00 a.m.—1:00 p.m. in
Safford, Arizona**