



FIRST THINGS FIRST

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Arizona Early Childhood Development & Health Board Navajo/Apache Regional Partnership Council Meeting Meeting Minutes

A Regular Meeting open to the public, was held on Wednesday, April 9, 2014 beginning at 3:00 p.m. The meeting was held at Northland Pioneer College, Nizhoni Learning Center Room 142, 2251 North Navajo Blvd, Holbrook, Arizona 86025.

Welcome/Introductions/Call to Order

Chair Mannis called the meeting to order at 3:03 p.m.

Members attending were Chair Mannis, Vice Chair Meyer, Kirk Grugel, Claude Endfield, and Betsy Peck. Members attending telephonically were Kristalei Basins, Jeffery Northup, and Cathy Taylor. The Chair requested members on the phone identify themselves when speaking and voting for the benefit of the other members and the public.

Member absent was Nestor Montoya.

Member Report and Updates

Chair Mannis asked for Member reports or updates. Member Grugel said he had attended the FTF Infant Mental Health Conference in Laughlin, Nevada with several of his co-workers. He also attended a Best for Babies Conference in Phoenix. Kirk was also on the radio promoting the Victim's Rights Symposium to be held on Friday, April 11, 2014 in Snowflake.

Member Endfield reported that on May 3, 2014 NPC will host three, free, presentations of the Arizona Infant Toddler Developmental Guidelines, Arizona Early Learning Standards, and the Program Guidelines for High Quality Education: Birth through Kindergarten from the Arizona Department of Education. She reported enrollment is much higher than expected.

Call to the Public

No calls to the public were received.

Disclosure of Conflicts

There were no Conflicts of Interest disclosed at this time.

Presentation, Discussion and Approval of February 12, 2014 Regular Meeting Minutes

Chair Mannis asked for a motion regarding the Minutes of the February Regular Meeting. Member Meyer moved to approve the Minutes of the February 12, 2014 Regular Meeting as written. Member Endfield seconded, motion passed.

Navajo/Apache Regional Program Updates

Professional Career Pathways Project, Central Arizona College

Chair Mannis asked Shirley Harter, M.Ed., Program Specialist, Professional Career Pathway Project to present first since she was attending the meeting telephonically. Ms. Harter said that the budget has been fully utilized purchasing credits for the spring enrollment. The fall enrollment will be covered using Department of Economic Security funds, so the contract service units will be met.

North Country Health Care Healthy Steps

Virginia Butler, North Country Health Care Healthy Steps Specialist, gave the update for the Healthy Steps program for North Country Healthy Care. Ms. Butler played a video that included stories and quotes in support of the Healthy Steps program from parents and health care providers. The video is available for viewing at the Lakeside First Things First Office.

Summit Healthcare Healthy Steps Sarah Nolan, Summit Healthcare

Sarah Nolan provided an update of the Healthy Steps program at Summit Healthcare. She said the program is fully operating, the number of participating practices is growing, they have been building partnerships with other programs as well as area businesses and libraries to host playgroups. Healthy Steps has expanded services to fill identified gaps and they have exceeded their targets for the year.

TEACH Early Childhood Arizona John Cregg, TEACH Program Coordinator, Association of Supportive Child Care

John Cregg from Association of Supportive Child Care provided the program update. He said they have had staffing changes, and due to budget cuts may not be fully staffed, resulting in less outreach in the area. He said they are collaborating with the Professional Career Pathways Project to refer students, and also working with the REWARD\$ program to expand awareness and access to TEACH.

Recruitment into the Field Kate Dobler-Allen, Regional Director

Regional Director Dobler-Allen presented the report for the Recruitment into the Field Strategy. She showed a power point provided by the grantee and provided the narrative. The report included the basic components of the strategy, where they are providing services and a summary of the service numbers to date. The strategy will achieve their contracted numbers this year.

Presentation and Discussion of SFY2014 Quarter 2 Data and Narrative Reports

Regional Director Dobler-Allen presented the Data Report from the 2nd quarter of SFY2014. She went through each of the strategies and answered questions. She said that these figures are just through the end of the second quarter so more current figures will be reflected in the monthly reports. Regional Director Dobler-Allen briefly went through the narrative reports, which highlighted some of the stories from around the region.

Discussion and Possible Change to June 2014 Meeting Date

Chair Mannis reported that the State Board is holding their June 9th and 10th meeting in Flagstaff. As part of that meeting all Council Members from the Northeast Region are invited to a lunch on June 10th 2014 from 11:00 a.m. to 2:00 p.m. to meet and have the opportunity to have informal conversation with the State Board Members. Chair Mannis encouraged everyone to try to attend. Regional Director Dobler-Allen said that since the meeting is in Flagstaff on the 10th, and the Regular June Meeting is scheduled for the 11th, she asked if the Regional Council would like to cancel the Regular June meeting. Member Grugel moved that the Navajo/Apache Regional Partnership Council does not have a Regular June Meeting. Member Endfield seconded, motion passed.

SFY 2015 Navajo/Apache Community Awareness Line Item Budget, Discussion and First Read

Regional Director Dobler-Allen provided the Regional Council with a proposed budget for the Navajo/Apache Community Awareness Strategy. This is the strategy that provides the children's books, Educational Reinforcement Items, and other materials that are used for Community Outreach activities. She said that it is mostly the same as last year, although there will be a decrease in the funding amount to purchase children's books, with a related change in the narrative. No other changes were recommended by the Regional Council. The final budget will be provided at the May 9, 2014 Regular meeting for approval, with the above change made.

Review of Fiscal Policy Direction from FTF Finance Committee

Regional Director Dobler-Allen provided a graph as a visual to help the Regional Council see where the funding for First Things First comes from and how it is disbursed out to the Regional Partnership Councils. The FTF State Board Finance sub-committee recommendations for "Option #3" were presented, some discussion followed. The proposed Fiscal Policy will be the topic of the May 1, 2014 Chair and Vice-Chair meeting, and the State Board will hold a formal discussion and vote in June, 2014 so that the Regional Councils will be able to begin their strategic planning for SFY 2016-2018 and beyond.

Presentation of Quarterly Community Outreach Report

Michelle Pansulla, Navajo/Apache Community Outreach Coordinator presented her report of activities over the last quarter. She provided a Google Map with the places and events attended marked on it.

Regional Director's Report

SFY 2016-2018 Strategic Planning update

Regional Director Dobler-Allen reported that the State Board will meet in June, 2014 and new figures provided in July for Strategic Planning. She said that contract renewals for SFY2015 will be discussed at the May 14, 2014 Regular Meeting and requested that all members attend in person or telephonically to ensure quorum, due to conflicts of interest for some members.

Needs and Assets Draft Report Review Timeline

Regional Director Dobler-Allen reminded the Regional Council that the second draft will be available for their review beginning May 5, 2014, and that all Regional Council member comments need to be submitted via email to her by close of business on Thursday, May 15, 2014. The final draft will be presented in person by Applied Survey Research at the July 9, 2014 meeting.

Update on Regional Partnership Council Recruitment

Regional Director Dobler-Allen reviewed the status of Regional Partnership recruitment. She said that interviews are on-going and the slate of recommendations will go the FTF State Board for approval at their June 9, 2014 meeting.

Monthly Report

Regional Director Dobler-Allen provided her monthly report of her activities and meetings attended. She has been on the planning committee for the Victims' Rights Symposium and will be presenting a workshop at the Symposium. She said that Member Grugel will be manning the First Things First table during the symposium. She also mentioned that Member Baskins will be manning the FTF

table at the Seussical Saturday event in Holbrook hosted by North Country Health Care. Regional Director Dobler-Allen will also be attending the SMART Start National Conference in North Carolina in May.

Financial Reports

Regional Director Dobler-Allen presented the monthly financial reports to the Regional Council. All the contracts are on track and there were no identified errors on the reports.

General Discussion

Chair Mannis asked for any discussion from the Public or Regional Council Members. Mary Tyler, from Navajo County Public Health introduced Randy Tenney who is the new program manager for the Oral Health program. Mr. Tenney is a Registered Dental Hygienist. He said he is looking forward to working with the program.

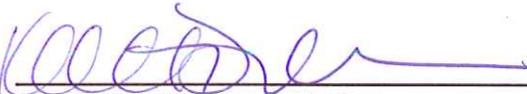
Adjourn – next meeting scheduled for May 14, 2014 in St. Johns

There being no further business, Chair Mannis asked for a motion to adjourn. Member Meyer moved to adjourn. Member Grugel seconded. Motion passed.

**ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD
NAVAJO/APACHE REGIONAL PARTNERSHIP COUNCIL**



Leslie Meyer, Vice Chair



Kate Dobler-Allen, Regional Director