



FIRST THINGS FIRST

Ready for School. Set for Life.

Meeting Minutes

#1. Call to Order/Welcome

The Regular meeting of the First Things First Santa Cruz Regional Partnership Council was held on Monday June 02, 2014 at the San Cayetano Elementary School, 1412 W. Frontage Road, Rio Rico, Arizona 85648. Chair William Kirkpatrick welcomed everyone and called the meeting to order at 3:43 p.m. He welcomed and thanked Senior Director Erin Lyons. He thanked Ms. Berenice Rodriguez, Principal, for the meeting space. He asked each member to introduce themselves, indicating their seat.

Members Present

Chair William Kirkpatrick, Vice Chair Karen Woodford, David Verdugo, Danna Gallardo, Karen Guilmette and Erika Garcia

Members Attending Telephonically

Dr. Melisa Lunderville, Veronica Santillo and Anna Lepa

Members Absent

None

#2. Approval of the Minutes

Chair Kirkpatrick directed everyone to the draft of the minutes of May 05, 2014 and asked if there was a motion to approve. Member Gallardo so moved, Vice Chair Woodford seconded the motion. Motion carried.

#3. Call to the Public

Debbie Curley, Family Resource Center Director, provided updates on the Family Resource Centers. They included a change in staff at the Nogales Center, a location change for the Rio Rico Center and a monitoring of the Patagonia/Elgin area to best offer services to that area.

#4. Update and Discussion: Chair and Vice-Chair Leadership Forum

Chair Kirkpatrick and Vice Chair Woodford informed the Regional Council of the Leadership Conference they attended in Phoenix in April of this year. They were provided with more in-depth information on the future allocations and the rationale for the declination. They felt the forum offered valuable time to discuss with other region's chairs and vice chairs the upcoming changes and possible ways to address them. They felt it was a positive conference.

#5. Discussion and Possible Approval: Fiscal Year 2015 Meeting Calendar

Directing everyone to Attachment 2, Chair Kirkpatrick asked everyone to consider the dates marked for meetings in SFY2015. Member Gallardo made a motion to approve the calendar as presented, continuing to hold meetings on the first Monday of each month at 3:30 p.m. The motion was seconded by Member Guilmette. Motion carried.

#6. 2014 Regional Needs and Assets Draft Report

Chair Kirkpatrick requested that Director Padilla lead the Regional Council through the second draft of the 2014 Santa Cruz Needs and Assets Report, submitted by the University of Arizona Norton School of Family & Consumer Sciences. Director Padilla explained that non-census years have less new information available but Norton School was able to provide valuable new data. They were able to update the Region's median incomes, housing data, numbers enrolled in SNAP, and Free and Reduced school meals. They added new information on Common Core, Move On When Ready and other educational achievement information. He pointed out that the report also revealed the number of licensed childcare providers in the region which dropped from 77 to 64. The total capacity of all the licensed childcare providers is 1,018. A total of 54 providers are receiving services from the Child Care Health

Consultant, another Santa Cruz region funded strategy. He advised that the final version of the report would be ready for approval at the August Regional Council meeting. He was pleased that now most of the data is region specific rather than county specific. He requested that any questions, comments or requests be submitted to him and he will direct them onto the Norton School. There was a short discussion on the community of Beyerville which appears on their map, but has no accompanying data. Dierdre Avery, Evaluation Specialist with Norton School, explained they included Beyerville now because the coming shift from zip codes demographics to census areas includes Beyerville.

#7. Regional Director's Report

Director Padilla reviewed the attached Expenditure Report explaining the percentage of expenditures to date by each grantee. He advised that even though the fiscal year ends on June 30th, grantees still have time to submit expenditures. He hopes that all grantees will be close to 100% by the official close, those numbers should be available in August. After receiving a question on the effect of carry forward in light of the new reduced allocations; Director Padilla and Sr. Director Lyons clarified that until SFY2016, there is no penalty. As of SFY2016, any carry- forward monies will be absorbed to become part of the allocation; they will not be in addition to the allocation. He explained that Regional Council member recruitment has been ongoing and recommendations will be going to the State Board on June 9th/10th. Responding to a request for a definition of the Health Services Provider position, Sr. Director Lyons responded that it would be someone supplying oral health, physical/occupational/speech/behavioral therapy to the birth to five population. Also, someone from WIC, a dietician or pediatrician would qualify. Member Guilmette said that she had spoken with a physical therapist regarding council membership.

Director Padilla went on to explain that the Birth to Five Community Coalition was strengthening. They established three goals at their last meeting. The organizing committee will continue to meet and address the goals. The organizing committee consists of Child & Family Resources, University of Arizona Cooperative Extension, Mariposa Community Health Center and First Things First.

#8. Regional Council and Staff Announcements

Chair Kirkpatrick asked if anyone had an announcement, Director Padilla announced that Member Lepa's term was ending at the end of the month and thanked her for her time. A gift and card would be presented to her tomorrow. He also reminded everyone of the annual Summit, August 18-19, to be held at the Phoenix Convention Center. He reminded council members that the cost to attend is paid for them. It provides the opportunity to share, learn and grow. Sr. Director Lyons added that there would likely be a cross-regional meeting held for the entire Southeast regional members on Sunday afternoon August 17th. It will focus on the strategic planning that follows in October. Administrative Assistant Susan Faubion announced that there would be no Friday 5 emailed this week as Director Padilla would be on annual leave. She also requested 6 ounce yogurt cups, with or without lids and one dozen egg cartons for the First Things First Celebrates the Young Child event in February 2015. Member Verdugo thanked Director Padilla for all of the information and he thanked all of the grantees for the work that they do.

#9. Recommended Future Agenda Items

Chair Kirkpatrick asked each member if there were any topics that they would like to see on a future agenda. There were none.

#10. Meeting Reminder/Adjourn

Chair Kirkpatrick reminded everyone that the next meeting would be held on July 07, 2014 at 3:30 p.m., location to be determined. Director Padilla mentioned that in previous years the July meeting had been cancelled. He encouraged members to let him know if they wanted to have a July meeting or forgo any business until August. Member Gallardo made a motion to adjourn seconded by Vice Chair Woodford, motion carried, the time was 4:35 p.m.

Submitted by Susan Faubion

Approved by 

Dated this 4 day of August 2014