



FIRST THINGS FIRST

Ready for School. Set for Life.

Meeting Minutes

#1. Call to Order/Welcome

The Regular Meeting of the First Things First Santa Cruz Regional Partnership Council was held on Monday July 22, 2013 at the Mt. View Elementary School Library, 580 Camino Lito Galindo, Rio Rico, Arizona 85648. Chair William Kirkpatrick welcomed everyone and called the meeting to order at 3:35 p.m. He thanked Mr. Manuel Carrillo, Principal, for the meeting space and Senior Director Erin Lyons, also Shannelle Washington and Violeta Dominguez, both from Norton School of Business, University of Arizona for attending. He asked each member to introduce themselves, identifying their seat.

Members Present

Chair William Kirkpatrick, Vice-Chair Karen Woodford, Dr. Melisa Lunderville, Danna Gallardo, Veronica Santillo and Lee Vellom.

Members Attending Telephonically

Anna Lepa

Members Absent

Renee Travers-Huerta

#2. Approval of Minutes

Chair Kirkpatrick directed everyone to the draft of the minutes of June 06, 2013 and asked if there was a motion to approve. Member Lunderville so moved, Member Vellom seconded the motion. Motion carried.

#3. Call to the Public

None

#4. Presentation: 2014 Needs & Assets Report

Chair Kirkpatrick introduced Violeta Dominguez and Shannelle Washington from the Norton School, University of Arizona. They supplied a handout of their Power Point presentation which provided an overview of their process in compiling the 2014 Report. This is the second time that Norton School will be putting together the Needs & Assets Report for the Santa Cruz Regional Partnership Council. They stated that the Regional Council members are welcome to submit any data to them for use in the report that they may have exclusive access to. This will be a base report; the Regional Council did not fund deeper investigation on any topic. Member Gallardo stated that she found their 2012 Needs & Assets Report both informative and interesting.

#5. Presentation: Read On Arizona Overview

Director Padilla reviewed the Power Point slides used by Terri Clark, Virginia Piper Trust- Read On Arizona, when she presented to all Regional Directors last month. The program is a statewide, public/private partnership of agencies, philanthropic organizations and community stakeholders committed to creating an effective continuum of services to improve language and literacy outcomes for Arizona's children from birth through age eight. In May she presented to the Santa Cruz County Superintendent of Schools as well as the local school district superintendents and community members. The program would offer professional development for the areas educators and create a county-wide collaboration. The County Superintendent of Schools is handling the next steps in order for Santa Cruz to become a Read On Arizona area.

#6. Discussion & Possible Action: Election of Chair and Vice Chair for Fiscal Year 2014

Chair Kirkpatrick explained that according to Governance Policy, elections for Chair and Vice-Chair are to be held at the first meeting after July first of every year. He added that anyone was eligible to run. Member Lunderville nominated current Chair William Kirkpatrick for Chair for SFY2014; the motion was seconded by Member Santillo. Motion carried unanimously. A motion was made

by Member Lunderville nominating current Vice-Chair Karen Woodford as Vice-Chair for SFY2014, Member Gallardo seconded the nomination. Motion carried unanimously.

#7. Santa Cruz Regional Council Governance Policy: First Read

The Council was reminded that at their May meeting the opportunity for changes were announced. As the First Reading the policy is not eligible for Regional Council approval but will be brought back at the next meeting for final approval.

#8. Discussion & Possible Action: Approval of Fiscal Year 2014 Meeting Dates

Chair Kirkpatrick referred to the attachment with proposed meeting dates for Fiscal Year 2014. Member Lunderville moved to accept the calendar as presented with meetings the first Monday of the month at 3:30 p.m. Member Gallardo seconded the motion. Motion carried.

#9. Regional Benchmarking Update

Regional Director Padilla provided Benchmarking updates; he explained that the Benchmarks will be used to monitor progress on the School Readiness Indicators that the Regional Council has identified as its regional priorities. Benchmarks should be aspirational but obtainable. The final deadline for all Regional Councils to establish their Benchmarks is April 2014. Dr. Amy Kemp, Consultant to First Things First, will be facilitating two upcoming sessions for the Regional Council's work in setting the regional benchmarks.

#10. Regional Director's Report

Director Padilla referred everyone to the Expenditure Report. He reminded everyone that the final report for 2013 expenditures will be available in September. Grantees appear on track for fully utilizing their allocations. Any unused funds will become carry-forward dollars, available for reallocation.

He referenced the Systems Building Workgroup held July 15th. There were 16 attendees; Vice-Chair Woodford represented the Regional Council. Discussion about addressing existing opportunities brought up the lack of a true collaboration for those actors in the birth to age five arena. It was requested that First Things First take a lead in creating that group. Member Lunderville offered her assistance because she deals with many of these agencies monthly. He provided a positive example of System Building work as the relationship between the Family Resource Centers and Child & Family Resources (Home Visiting grantee) and the "baby party" that is held at the FRC for families receiving home visitation services.

#11. Regional Council and Staff Announcements

Member Vellom reminded of his upcoming vacation. Member Lunderville announced the Back to School Blitz for District 35 that will be held on Saturday July 27th. All students of the district are invited and school supplies are given out by area agencies and businesses. Director Padilla told everyone that he had attended the Rio Rico Exchange Club meeting last week and Member Lepa had presented. He also conveyed that he and Administrative Assistant Faubion had attended the District 1 Jump Back to School event on Saturday July 20th, distributing Scholastic Books.

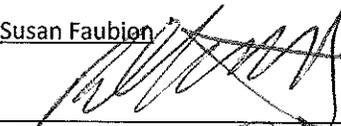
#12. General Discussion

None

#13. Meeting Reminder/Adjourn

Chair Kirkpatrick reminded everyone that the next meeting would be held on September 9, 2013 at 3:30 p.m., location to be determined. Member Santillo made a motion to adjourn seconded by Member Lunderville, motion carried, the time was 4:53 p.m.

Submitted by Susan Faubion

Approved by 

Dated this 9 day of September, 2013