



## FIRST THINGS FIRST

*Ready for School. Set for Life.*

### Arizona Early Childhood Development & Health Board Cochise Regional Partnership Council

#### Meeting Minutes November 21, 2013

##### Call to Order/Pledge of Allegiance/Introductions

The Regular Meeting of the First Things First Cochise Regional Partnership Council was held on Thursday, November 21, 2013, at the Benson City Hall, 120 West 6<sup>th</sup> Street, Benson, Arizona, 85602.

##### Council Members Present:

Danielle Brownrigg, Shawn Buckhanan, Marge Dailey, Chuck Hoyack, Melanie Rottweiler, Jane Strain (via phone), Kathleen Vedock (via phone), and Nancy-Jean Welker

Council Members Absent: Dr. Stephen Poling, Pastor Tommy Simpson, and Michael Vetter

Chair Rottweiler welcomed everyone, and called the meeting to order at approximately 1:09 p.m. Chair Rottweiler led the Regional Council Members and those present in the Pledge of Allegiance.

##### Declarations of Conflicts of Interest

Chair Rottweiler explained to the Regional Council Members that they could declare their Conflicts of Interests at this time or wait until the specified agenda item. Council Member Dailey declared a conflict of interest for agenda item seven letters A, B, C, and D. Council Member Welker declared a possible conflict of interest for agenda item seven letters A, B, C, and D.

##### Call to the Public

Chair Rottweiler made a Call to the Public. There were three responses to the Call to Public.

Toni Lopez Krause, New Quality First Coach Supervisor for Cochise County, introduced herself to the Regional Council Members and First Things First Staff.

Annabel Ratley, former Director of Children and Family Services, Easter Seals Blake Foundation, introduced Linda Lopez, New Director of Children and Family Services, Easter Seals Blake Foundation to the Regional Council Members and the First Things First staff.

Joyce Flieger, University of Arizona, First Smiles Program, informed the Regional Council Members and Public that on December 16, 2013 at 6pm there will be a meeting at the Bisbee City Council Chamber and they will be discussing the removal of fluoridation in the Bisbee water supply. After expert testimony they will be voting on sending a letter to the Mayor, whether they decide to retain or remove

the fluoride, which will directly affect the children. Ms. Flieger would like as much support as possible to be present at the meeting. Ms. Flieger commented briefly on the Statewide Oral Health Initiative and the definition changes to data collection.

**Discussion and Possible Approval of Minutes**

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the October 17, 2013 Regular Meeting minutes.

A motion was made by Member Hoyack to approve the October 17, 2013 Regular Meeting Minutes; Member Strain seconded the motion. Motion carried by a unanimous vote by those members present (7-0-0).

**Discussion and Approval of Meeting Dates/Times**

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the meeting dates/times and locations as presented.

A motion was made by Member Vedock to approve the meeting dates/times and locations as presented; Member Hoyack seconded the motion. Motion carried by a unanimous vote by those members present (7-0-0).

**Discussion and Possible Approval of Holiday Greetings Through a Year End Letter**

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Year End Letter as discussed.

A motion was made by Member Hoyack to approve the Year End Letter as discussed; Member Welker seconded the motion. Motion carried by a unanimous vote by those members present (7-0-0).

**Discussion and Approval of SFY 2015 Funding Plan**

Member Buckhanan arrived at 1:19pm.

Chair Rottweiler recognized Melissa Avant, Regional Director who gave an explanation of the different scenarios regarding the numbers of Quality First Centers and Homes. Ms. Avant facilitated a lengthy discussion with the regional Council Members for each scenario.

**A. Quality First**

Member Dailey declared a conflict for the record and abstained from the vote.  
Member Welker declared a conflict for the record and abstained from the vote.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Quality First Strategy package, which includes Quality First Academy, Warm line Triage and the warm lines for Child Care Health Consultation, Inclusion, Mental Health Consultation and Quality First Coaching and Incentives for 24 centers and 15 homes, with a funding allotment of \$517,877.00 and one center to be designated in Bowie with zip code 85605.

A motion was made by Member Buckhanan to approve the Quality First Strategy package, which includes Quality First Academy, Warm line Triage and the warm lines for Child Care Health Consultation, Inclusion, Mental Health Consultation and Quality First Coaching and Incentives for 24 centers and 15 homes, with a funding allotment of \$517,877.00 and one center to be designated in Bowie with zip code 85605.; seconded by Member Hoyack and the motion carried by a unanimous roll call vote by those members present (6-0-2)

Member Buckhanan	Yes	Member Strain	Yes
Member Brownrigg	Yes	Chair Rottweiler	Yes
Member Hoyack	Yes		
Member Vedock	Yes		

**B. Child Care Health Consultation**

Member Dailey declared a conflict for the record and abstained from the vote.  
 Member Welker declared a conflict for the record and abstained from the vote.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Child Care Health Consultation Strategy for the programs enrolled in the Quality First Package and additional funding for mileage and travel for service delivery in our region (frontier adjustment). The total budget allotment for this strategy is \$115,830.00.

A motion was made by Member Brownrigg to approve the Child Care Health Consultation Strategy for the programs enrolled in the Quality First Package and additional funding for mileage and travel for service delivery in our region (frontier adjustment). The total budget allotment for this strategy is \$115,830.00; seconded by Member Buckhanan and the motion carried by a unanimous roll call vote by those members present (6-0-2).

Member Buckhanan	Yes	Member Strain	Yes
Member Brownrigg	Yes	Chair Rottweiler	Yes
Member Hoyack	Yes		
Member Vedock	Yes		

**C. Quality First Scholarships – Base Model**

Member Dailey declared a conflict for the record and abstained from the vote.  
 Member Welker declared a conflict for the record and abstained from the vote.

**D. Additional Quality First Scholarships**

Member Dailey declared a conflict for the record and abstained from the vote.  
 Member Welker declared a conflict for the record and abstained from the vote.

Agenda Items C and D were voted on together.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Quality First Child Care Scholarships Strategy including an estimate of 190 scholarships for programs

enrolled in Quality First and an addition of 100 scholarships for children 0-5 throughout the Cochise Region. The total budget allotment for this strategy is \$2,281,602.24.

A motion was made by Member Hoyack to approve the Quality First Child Care Scholarships Strategy including an estimate of 190 scholarships for programs enrolled in Quality First and an addition of 100 scholarships for children 0-5 throughout the Cochise Region. The total budget allotment for this strategy is \$2,281,602.24; seconded by Member Buckhanan and the motion carried by a unanimous roll call vote by those members present (6-0-2).

Member Buckhanan	Yes	Member Strain	Yes
Member Brownrigg	Yes	Chair Rottweiler	Yes
Member Hoyack	Yes		
Member Vedock	Yes		

### **E. Home Visitation**

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Home Visitation Strategy for Fiscal Year 2015 in the amount of \$600,000.00 to provide approximately 200 children served, children receiving screenings and developmental screenings conducted through the funding mechanism of request for grant application renewal.

A motion was made by Member Dailey to approve the Home Visitation Strategy for Fiscal Year 2015 in the amount of \$600,000.00 to provide approximately 200 children served, children receiving screenings and developmental screenings conducted through the funding mechanism of request for grant application renewal.; seconded by Member Buckhanan and the motion carried by a unanimous roll call vote by those members present (8-0-0).

Member Buckhanan	Yes	Member Welker	Yes
Member Brownrigg	Yes	Member Vedock	Yes
Member Dailey	Yes	Member Strain	Yes
Member Hoyack	Yes	Chair Rottweiler	Yes

### **F. Oral Health**

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Oral Health Strategy for Fiscal Year 2015 in the amount of \$190,000.00 to provide approximately 1,500 fluoride varnishes, provide approximately 1,500 children with oral health screenings, provide approximately 2,500 education to participating adults, provide approximately 42 participating professionals in the program and to provide approximately 60 prenatal women oral health screenings through the funding mechanism of government to government renewal.

A motion was made by Member Buckhanan to approve the Oral Health Strategy for Fiscal Year 2015 in the amount of \$190,000.00 to provide approximately 1,500 fluoride varnishes, provide approximately 1,500 children with oral health screenings, provide approximately 2,500 education to participating adults, provide approximately 42 participating professionals in the program and to provide approximately 60 prenatal women oral health screenings through the funding mechanism of

government to government renewal.; seconded by Member Dailey and the motion carried by a unanimous roll call vote by those members present (8-0-0).

Member Buckhanan	Yes	Member Welker	Yes
Member Brownrigg	Yes	Member Vedock	Yes
Member Dailey	Yes	Member Strain	Yes
Member Hoyack	Yes	Chair Rottweiler	Yes

**G. Communication**

-Media

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Communication Media Strategy in the amount of \$57,212.

A motion was made by Member Welker to approve the Communication Media Strategy in the amount of \$57,212.; seconded by Member Hoyack and the motion carried by a unanimous roll call vote by those members present (8-0-0).

Member Buckhanan	Yes	Member Welker	Yes
Member Brownrigg	Yes	Member Vedock	Yes
Member Dailey	Yes	Member Strain	Yes
Member Hoyack	Yes	Chair Rottweiler	Yes

-Community Awareness

Chair Rottweiler recognized Ms. Avant who gave a brief explanation of additional funding.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Communication Community Awareness Strategy in the amount of \$41,000.

A motion was made by Member Welker to approve the Communication Community Awareness Strategy in the amount of \$41,000.; seconded by Member Buckhanan and the motion carried by a unanimous roll call vote by those members present (8-0-0).

Member Buckhanan	Yes	Member Welker	Yes
Member Brownrigg	Yes	Member Vedock	Yes
Member Dailey	Yes	Member Strain	Yes
Member Hoyack	Yes	Chair Rottweiler	Yes

**H. Statewide Evaluation**

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Statewide Evaluation Strategy in the amount of \$174,591.

A motion was made by Member Buckhanan to approve the Statewide Evaluation Strategy in the amount of \$174,591.; seconded by Member Dailey and the motion carried by a unanimous roll call vote by those members present (8-0-0).

Member Buckhanan	Yes	Member Welker	Yes
Member Brownrigg	Yes	Member Vedock	Yes
Member Dailey	Yes	Member Strain	Yes
Member Hoyack	Yes	Chair Rottweiler	Yes

### **Regional Director's Report**

Chair Rottweiler recognized Ms. Avant who gave an update on the following topics: 2014 Needs and Assets, New Publications including the First Things First 2013 Annual Report and Strong Families: A Key to School Readiness and Success, information regarding the 2013 Early Childhood Summit Wrap Up, and information on the State Board Meeting being held in Tucson on December 10, 2013. Ms. Avant informed the Regional Council that the Cochise County Resource Guide Second Edition is ready to be printed and that First Things First Staff are already taking orders for the guides.

### **General Discussion**

Member Buckhanan – mentioned he attended the Arizona Town Hall meeting at the Grand Canyon on November 3, 2013 and that he would give the Regional Council more information after he views the final results.

Member Hoyack – complimented the First things First Staff on the use of the computers to show all the data being discussed on the agenda, introduced a member of the public, Ms. Denise Corvino who may be joining the staff at the Cochise College, and thanked the First Things First Staff and Regional Council for their kindness and well wishes for his son.

Member Welker – informed the Regional Council about the new Non Profit San Simon Literacy Organization

Member Strain – mentioned that she attended the Arizona Town Hall and informed the Regional Council Members that she hopes a lot of Council Members, Melissa Avant, and Community Members at large will attend the Community Breakfast, when and if it is held.

Chair Rottweiler – informed the Regional Council Members that she attended the Arizona Town Hall Meeting and that she was excited that the people in the State of Arizona realize the importance of early childhood education. Chair Rottweiler announced that the Regional Council and First Things First received a thank you card from Member Hoyack.

### **Announcements**

- A. Next Regular Meeting – January 16, 2014 ,Location Willcox
- B. Community and Council Updates

Chair Rottweiler informed the Regional Council Members about the flyers for the Capacity Building Meeting on Monday November 25, 2013 and the Children's Holiday Party on December 14, 2013. Chair

Rottweiler recognized Ms. Avant who gave more details on the First Things First table at the Children's Holiday Party and the radio show for advertising.

**Adjournment**

With no further business before the Regional Council, Chair Rottweiler adjourned the meeting at 2:11 p.m.

Dated this 20 day of Feb, 2014.

Submitted By: Sarah Furnas  
Administrative Assistant II

Approved By:   
Chair, Melanie Rottweiler