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04-17-2014 CCHS Attachment 4

AGENDA ITEM: Grantee Renewal SFY2015 – Oral Health

BACKGROUND: Within the grant cycle a grant can typically be renewed twice in a three year cycle. The Oral Health grant is in its first year and the council has the option to renew for two additional years.

Renewal recommendation is considered through 1<sup>st</sup> and 2<sup>nd</sup> quarter narrative, data and financial reports. Also the grantee was presented with a renewal package and answered program implementation and financial questions.

RECOMMENDATION: The Regional Director recommends approval of the Grantee Renewal #GRA-RCOO2-14-0619-01-Y1, Oral Health to include the 10% increase for SFY 2015 only. The Regional Council will need to reassess priorities that align with the needs and system building efforts through the fall strategic planning process for the next three year funding cycle. In reality, the 10% increase may be a one-time increase and the grantee will have to make adjustments based on the availability of future funding.



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March 31, 2014

Cochise Regional Partnership Council Members,

As the Regional Council moves forward with implementation of the strategies approved in the SFY15 Regional Funding Plan, there are many grantee agreements in place and eligible for renewal. Generally, a one year agreement with option to renew may be extended unless there is appropriate justification for the action to not renew. Each agreement should be reviewed individually to determine what steps should be taken regarding possible renewal.

Regional Councils should examine grant performance in considering whether or not to recommend renewal of a grant agreement. If a Regional Council determines that grant performance does not meet the Regional Council's needs based upon factual evidence under the provisions of the grant, the Regional Council may decide to not renew.

If grantee performance is satisfactory under the grant agreement, and if no other changes occur to the scope of work or financial value of the grant that would require rebid or renegotiation, the Regional Council should renew the grant. Regional Councils may also renew programs based on findings that there are reasonable causes for delays in implementation, or other issues that have been or will be overcome by the grantee in the coming year.

All recommendations from the Regional Council will be forwarded for consideration of approval at the First Things First Board meeting in June.

Please find attached a Renewal Report Summary document. This document is intended to provide information to the Regional Council for consideration of renewal as a complement to other sources of information, including the full quarterly data reports, narrative reports, and the grant renewal application.

For each grant agreement up for renewal, our Fiscal Specialist and I are conducting a more thorough review of financial, programmatic and data performance and can provide further information to the Regional Council as needed or as requested. We have provided points for your consideration and a recommendation for each grant agreement.

Once you have made your decisions, the report will serve as a summary of the Regional Partnership Council's recommendations on renewals of SFY14 agreements for SFY15.

You may find the following highlights helpful as you review the documents and information.

- Each grant award is individually listed by name and contract number. You will also notice the contract period and number of contract months. This information will be helpful in assessing individual grantee progress this year, as not all agreements started work at the same point.
- **Financial information** is provided and includes the dollar amount of the award, the amount expended to date\*, and percentage expended. You will see that there is a "range of 30- 60%" expended to date, indicated by yes or no, and percentage for amounts outside of this range. The range alone does not indicate strong or poor performance, but may be considered in context of the whole of the grantee



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reporting. The final item in the finance section is the proposed award amount for SFY14 for your consideration.

- **A short program narrative** is provided to describe the work of each grant agreement for the SFY13.
- In each green section on the report you will see a short representation of the **grantee performance**. The SFY13 contracted service units are followed by the data for quarters one (7/1- 9/30) and two (10/1- 12/31)\*.

The service units presented are the “basic service units” for the strategy. And as the name indicates, these basic units provide only an indicator of progress and performance. More information is provided in the Quarterly Data Reports and the quarterly narrative reporting.

You will also see a “year-to-date total” of the actual service number presented as a cumulative or duplicative total as appropriate. A targeted range of 30-60% of the contracted number of units is presented with indication on meeting or exceeding that range.

The SFY15 Proposed Contract Units are the closing point of consideration in the data section and this number reflects what the organization has proposed to serve.

- We have also provided a short narrative with renewal consideration information. You will see a yes/no indicating the staff’s recommendation to the Regional Council for renewal and a blank “yes/no” area for the Regional Council recommendation for renewal, once decided. This staff recommendation was made based upon a review of all the information - quarterly reports, financials, and renewal application.

Should you have any questions or need additional information please let me know. As with all business you are asked to consider that Open Meeting Law requires you to conduct any needed discussions during the public meeting and to consider any potential Conflict of Interest on these decisions.

Sincerely,

Melissa Avant, MPA  
Cochise Regional Director

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*\*Please make note that the expenses are current as of date printed on the report, whereas the service units reported are for quarters one (7/1- 9/30) and two (10/1- 12/31). These are not corresponding time periods so must be considered in that perspective.*



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## Data Reports by Regional Partnership Council

Council: Cochise

Fiscal Year: 2014

### Oral Health

Contract Number/ Grantee Name	Data Field	Contracted Service Units**	First Fiscal Quarter (July-Sept)	Second Fiscal Quarter (Oct-Dec)	Third Fiscal Quarter (Jan-Mar)	Fourth Fiscal Quarter (Apr-Jun)	Fiscal YTD Total
GRA-RC002-14-0619-01 / University of Arizona Cooperative Extension	Quarterly Data Submission Status*		3	3			
	Number of oral health screenings given to expectant mothers	60	1	0			1
	Number of oral health screenings given to children (0-5yrs)	1500	376	810			1186
	Number of fluoride varnish applied to children (0-5yrs)	1500	350	741			1091
	Number of expectant mothers receiving oral health kits		3	1			
	Number of children (0-5 yrs) receiving oral health kits		2141	1895			
	Number of trainings conducted		57	102			
	Number of adults attended	2500	112	173			285
	Number of children attended		631	969			
	Number of expectant mothers referred to treatment providers		0	0			
	Number of expectant mothers receiving services		0	0			
	Number of children (0-5yrs) referred to treatment providers		376	810			
	Number of children (0-5yrs) receiving services		252	441			



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## Cochise Grantee Renewal

Oral Health Strategy												
Contract Number	Grantee	Contract Period	Number of Contract	FY 2014 Award	FY 2014 Expenditures YTD	FY 2014 Expenditures as % of Award	Within 30-60% Range (Yes/No)	Out of Range Percentage	FY 2015 Proposed Renewal	Staff Recommendation to Council	Council Recommendation	Recommendation to Board
										Renewal Considerations		
GRA-RC002-14-0619-01	University of Arizona Cooperative Extension	07/01/2013-06/30/2014	12	\$190,000.00	\$87,668.02	46.1%	Yes	0.0%	\$209,000.00	Yes		
<p>Provide oral health screenings including the application of fluoride varnish in community based settings.</p> <p>Coordinate referrals and the distribution of oral health information and educational materials by a trained oral health provider in child care facilities as well as other community settings.</p> <p>Provide outreach and training to dentists in order to increase the pool of dentists willing to see children starting at age one as well as outreach to pediatricians and general practitioners on guiding parents to have oral screenings for their children beginning at one year.</p> <p>Work with regulated and licensed child care settings in the region to provide oral screenings and fluoride varnish to enrolled children through the age of five years.</p> <p>Provide oral health education for parents of children enrolled in child care and childcare staff, including implementing tooth-brushing programs in the child care settings.</p>										<p>The First Smiles Program will continue to provide preventive dental health education and fluoride varnish application to children birth to five in Cochise County. Also, the program will conduct outreach to pregnant mothers regarding oral health. There will be no program modifications to the program in the upcoming year. Data and narrative reports are submitted quarterly.</p> <p>The program budget for SFY2015 reflects a request for a 10% increase - \$190,000 to \$209,000. The request reflects moving the Instructional Specialist from part time status to full time status, 5% raise for Admin Staff, professional development opportunities within the travel line item and funding for additional program materials and supplies.</p>		
Service Unit	2014 Contracted Units	2014 Q1 Actuals**	2014 Q2 Actuals**	2014 Q3 Actuals**	2014 Q4 Actuals**	Year-to-Date Actuals**	Percent of Contracted	Within 30-60% Range	Out of Range Percentage	FY 2015 Proposed Contracted Units		
Number of fluoride varnishes applied	1,500	350	741			1,091	72.7%	No	12.7%	1,500		
Number of participating adults	2,500	112	173			285	11.4%	No	-18.6%	2,500		
Number of participating professionals	42									42		
Number of children receiving oral health screenings	1,500	376	810			1,186	79.1%	No	19.1%	1,500		
Number of prenatal women receiving oral health	60	1	0			1	1.7%	No	-28.3%	60		



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## SFY15 Funding Plan

### SFY15 Proposed Funding Summary including the SFY13 -15 Regional Partnership Council Budget

Allocations and Funding Sources	2013	2014	2015
FY Allocation	\$2,572,050	\$2,585,673	\$2,554,377
Population Based Allocation	\$1,447,958	\$1,482,068	\$1,463,546
Discretionary Allocation	\$851,722	\$855,579	\$837,003
Other (FTF Fund balance addition)	\$272,370	\$248,026	\$253,828
Carry Forward From Previous Year	\$2,179,185	\$2,310,653	\$1,829,642
<b>Total Regional Council Funds Available</b>	<b>\$4,751,235</b>	<b>\$4,896,326</b>	<b>\$4,384,019</b>
Strategies	Allotted	Allotted	Proposed Allotment
Quality First	\$700,645	-	-
Quality First Coaching & Incentives		\$562,919	\$459,806
Quality First Academy		\$37,663	\$36,660
Quality First Child Care Health Consultation Warmline		\$2,127	\$1,833
Quality First Inclusion Warmline		\$8,376	\$8,190
Quality First Mental Health Consultation Warmline		\$8,615	\$8,424
Quality First Warmline Triage		\$3,350	\$2,964
Quality First Scholarships	\$1,583,670	\$1,590,996	\$2,281,602
Scholarships TEACH	-	-	-
Child Care Health Consultation	\$113,400	\$106,113	\$115,830
Recruitment – Stipends/Loan	\$37,640	\$27,060	
Home Visitation	\$600,000	\$600,000	\$600,000
Oral Health	\$190,000	\$190,000	\$190,000
Community Awareness	\$21,000	\$31,000	\$41,000
Media	\$57,212	\$57,212	\$57,212
Needs and Assets	\$6,000		
Regional Family Support Strategies	\$45,000	\$45,000	
Statewide Evaluation	\$70,589	\$136,996	\$174,591
<b>Total</b>	<b>\$3,425,156</b>	<b>\$3,407,427</b>	<b>\$3,978,113</b>
<b>Total Unallotted</b>	<b>\$1,326,079</b>	<b>\$1,488,899</b>	<b>\$405,907</b>