

## 1-103 Meetings of the Board

The Board shall adopt a calendar of regular meetings of the Board prior to the beginning of each fiscal year. The Chairperson or any four members of the Board may at any time call a special meeting of the Board.

A majority of the membership of the Board shall constitute a quorum for the transaction of business at any meeting of the Board, but a number less than a quorum may adjourn from time to time. Board members may participate at any meeting in person, by teleconference or by videoconference provided that all members may hear one another.

Public notice of all meetings of the Board shall be provided in accordance with the requirements of law. In addition, written notice shall be provided to each member of the Board. All notices required by this policy shall at least specify the time, date and place of the meeting.

Written notice of any regular meeting of the Board, plus the agenda and all material relating to agenda items, shall be transmitted to each member of the Board at each member's last known place of residence or other designated address by the quickest and most reliable method at least ten days prior to the date of such meeting. Amendments to the agenda and additional supporting materials, not previously available, shall be transmitted at least three days prior to the scheduled meeting. Except with the approval of three-fourths of the voting members in attendance at a meeting, and if permitted by law, no action shall be taken by the Board on any matter where material is not timely submitted in accordance with this policy.

Special meetings may be held upon such notice to the members of the Board as is appropriate to the circumstances and upon such public notice as is required by law. Special meetings may be held by teleconference or videoconference. All material relating to special meeting agenda items shall be transmitted to each member of the Board as far in advance of the meeting as possible.

Adopted June 26, 2007