

February 14, 2012  
Arizona Department of Health Services  
150 North 18<sup>th</sup> Avenue, Room 540A  
Phoenix, Arizona 85007

**DRAFT MEETING MINUTES**

Health Policy Advisory Committee

**Committee Members in Attendance**

Jeanette Shea, Co-Chair, Pat VanMaanen, Co-Chair, Tara McCollum Plese, Jane Pearson, Annabel Ratley, Karen Sell and Roy Teramoto.

**Committee Members Attending Telephonically**

David Dube, Kevin Earle, Kim Elliott, Kathi Ford, Matt Jewett, Dorothy Johnson, Becky Raabe and Peggy Stemmier.

**Committee Members Absent**

Molly Bright, Bonnie Gance-Cleveland, Vaira Harik, Sandi Perez, Sue Stephens and Ginger Ward.

**Staff Members in Attendance**

Amy Kemp, Kelley Murphy, Karen Peifer, Elsa Romero, K. Vilay and Karen Woodhouse.

**Facilitator**

Leslie Anderson, Leslie Anderson Consulting, Inc.

**Call to Order**

The regular meeting of the First Things First – Arizona Early Childhood Development and Health Board, Health Policy Advisory Committee was held on February 14, 2012, at the Arizona Department of Health Services, 150 North 18<sup>th</sup> Avenue, Room 540A, Phoenix, Arizona 85007. The meeting was called to order by Co-Chair Jeanette Shea at approximately 1:40 p.m. A brief welcome made by Co-Chair Shea; everyone in attendance introduced themselves and the organization which they represent.

**Introduction and Update of Committee Membership**

Co-Chair Shea acknowledged and thanked members of the committee that were no longer able to continue serving on the committee. Co-Chair Shea then welcomed and introduced the new members of the committee.

**Review and Possible Approval of Meeting Minutes**

A motion to accept the agenda was made by Member Ratley. Motion seconded by Member Shea. Motion carried.

**Overview of Committee Role and Sub-Committee Structure**

Leslie Anderson, Facilitator, gave brief overview of how the three Advisory Committees would be integrating the work of the committees in regard to benchmarks, setting targets, forming sub-committees to meet in March and April to decide which benchmarks will be recommended.

Karen Peifer, Sr. Director Child Health, discussed the focus of sub committees making decision on what benchmarks will look like, what measures to set and move forward at state level, next steps. What data have, what data needed and what data can be gathered.

**Developing Benchmarks for FTF School Readiness Indicators**

Ms. Anderson led the committee through the development of the benchmarks and the planning of the process to ensure a good end product. She also discussed how the indicators and benchmarks will be used to measure progress and the correct use of the data. Councils were asked to select 3 of the 10 indicators, some Councils selected the Health Indicators and how they plan to use. Indicator data will be tracked each year, Benchmarks will be identified at the end of the 3 years cycle. At end of 3 years will look at progress made, adjust and set up for benchmarks selected to be used in the funding cycle, continuing process.

Ms. Peifer discussed the selection, recommendation of the sub-committee membership and the frequency of the meetings for the committee members which are short term. Recommendations to the Board in August.

Dr. Amy Kemp, Sr. Director for Research Evaluation gave an overview of the School Readiness Indicators. Dr. Kemp informed the committee that the information provided is preliminary data. Methodology documentation included in materials, indicators 2-3 primarily refer to Quality First and Star Rating. Indicators 5 & 6 refer to collaboration with the Department of Education. Indicator 7 is the definition for Body Mass Index, information provided by the WIC program. Indicators 8 & 9 refer to the Arizona Health Survey.

### **Selection of Sub-Committees**

Members volunteered for the six Sub-Committees. Members were encouraged to participate in more than one committee if their schedules allowed.

### **Discussion and Possible Approval of Health Advisory Committee Focus Areas**

Co-Chair Shea asked the committee to discuss issues around the indicators, how to move forward, how best to advise First Things First and what did they see as "Role of Committee".

Member Ratley indicated she would like to see more information gathered regarding Birth to Three, identify children with disability, how many children served, by county, age range, how many are eligible and referred to AzEIP. Arizona eligibility is narrow which is issue. Take a look at screening projects funded by FTF, what is the impact on the number of children served. Look at data regarding referral, assessment system and eligibility.

Member Pearson, WIC enrollment down in some areas, regions review how they can help ensure children enrolled in program. What other strategies could be deployed around issues.

Committee should be able to review data, make recommendations and pass along to FTF.

Member Teramoto recommended identifying things the state can't or won't be able to do, due to budget cuts for the Zero to Three population. How to communicate this out to the regions. What can be done without state funding.

Member Sell stated that the Department of Health Services has lost the reimbursement line item for vaccine immunization. Attempting to outsource funding.

### **Next Steps**

Co-Chair VanMaanen stated committee needs to know basics; what is going on at the state level for the Zero to Three population, what is going on in the community, need a basic level of information to make appropriate decisions, recommendations. Look at the system level issues; get to issues either at the state or regional level to make a difference.

### **Adjourn**

There being no further business, the meeting was adjourned at approximately 3:18 p.m.

### **SUBMITTED**



Elsa Romero, Executive Staff Assistant

### **APPROVED**



Karen Peifer, Sr. Director for Child Health

### **Committee Approval:**

Jeanette Shea, Co-Chair

Pat VanMaanen, Co-Chair